

**MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
CRIME VICTIM SERVICES COMMISSION**

REQUEST FOR PROPOSAL

**VICTIMS OF CRIME ACT
CRIME VICTIM ASSISTANCE GRANT
CFDA # 16.575**

**APPLICATION DUE DATE:
APRIL 18, 2016 AT 3:00 P.M.**

To gain access to the application and complete entry and submission, a step-by-step instruction manual is available for your use. Visit the MI E-Grants website at <http://egramms-mi.com/dch>, and click the link "About EGrAMS" on the left-side panel to access the Crime Victims Agreement MI E-Grants Grantee Training manual.

The Michigan Department of Health and Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability.

Table of Contents

This Request for Proposal (RFP) provides interested applicants with sufficient information to prepare and submit applications for consideration by the Michigan Department of Health and Human Services (MDHHS) and contains the following sections:

Section I.....	Request for Proposal Policy
Section II.....	Description of Service Specifications
Section III.....	Grant Application Rating

Section I

REQUEST FOR PROPOSAL POLICY

1. Funding Availability

The Michigan Department of Health and Human Services announces the availability of \$35 million in "Victims of Crime Act of 1984" (VOCA) grant funds for the period of October 1, 2016 – September 30, 2017 to support to local organizations providing direct services to crime victims in the state of Michigan. The annual minimum award amount is set at \$50,000, no maximum annual funding level has been established.

Applicants selected for funding will be funded for a three-year grant term with the possibility of two additional years depending upon available funds. An annual Statement of Work and budget submission will be required.

This notice does not obligate the Crime Victim Services Commission (CVSC) to award any specific number of grants or to award the entire amount of funding available.

2. Applicant Eligibility

An applicant agency must be a public agency or a non-profit organization (including faith based organizations and Native American Tribes), which provides direct services to crime victims.

Eligible victim services organizations whose sole mission is to provide direct services to crime victims will be given funding preference. These organizations include, but are not limited to, sexual assault and rape treatment centers, domestic violence programs, child abuse programs and children's advocacy centers, and other community-based victim organizations including those who serve survivors of homicide victims, drunk driving, elder abuse, Native American Tribal victims or other underserved victims.

Hospitals which perform forensic medical examinations on sexual assault victims must provide other services (crisis intervention, counseling, and advocacy) to be eligible for funding.

A public agency whose sole or principal purpose is the investigation, prosecution or adjudication of cases, or general criminal justice services, or which provides health and other services to the public at large, must demonstrate that the proposed project will provide a substantial increase in cost-effective services to crime victims in its community.

VOCA funding for services **must exceed** the mandated duties of public agencies under Michigan's Constitution and the Crime Victim Rights Act. The rights afforded Michigan's crime victims are found in Crime Victim Rights Benchbook at: <http://courts.mi.gov/education/mji/Publications/Documents/Crime-Victim-Rights-Manual.pdf>

Some public and nonprofit organizations that offer services to crime victims are not eligible to receive VOCA victim assistance funding. These organizations include, but are not limited to, the following:

- a) Federal Agencies. This includes U.S. Attorneys Offices and FBI Field Offices. Receipt of VOCA funds would constitute an augmentation of the federal budget with money intended for state agencies. However, private nonprofit organizations that operate on federal land may be eligible sub-recipients of VOCA victim assistance grant funds.
- b) In-Patient Treatment Facilities. For example, those designed to provide treatment to individuals with drug, alcohol, and/or mental health related issues.
- c) State of Michigan Employees. State of Michigan employees cannot represent or act as an agent for any private interests in any transaction in which the state has a direct and substantial interest and which could reasonably be expected to result in a conflict between the employee's private interest and official state responsibilities. State of Michigan employees cannot submit applications, and any application received from a current state of Michigan employee will be disqualified and not reviewed.
- d) A private non-profit organization whose sole purpose is to provide advocacy to the legislature for victims of crime or general community awareness of victims issues, will not be eligible for a VOCA victim assistance grant.
- e) Applicants must not be an Iran linked business as defined in MCL 129.312.

3. Terms and Conditions

This Request for Proposal (RFP) provides the information necessary to submit an application to the Michigan Crime Victim Services Commission under the **Victims of Crime Act (VOCA) Crime Victim Assistance** grant program as described in the VOCA federal guidelines in Attachment I. The terms and conditions described in this RFP and Attachment III, **VOCA Policies and Procedures**, provide helpful information for developing the application. The required documents for the completion of this application are available on MI E-Grants (<http://egrans-mi.com/dch>) and can be also be found on the Commission's website at: <http://www.michigan.gov/crimevictims>.

4. Application Timeline and Deadlines

Request for Proposal and Grant Application released	March 18, 2016
Webinar Registration deadline	March 22, 2016
Morning Webinar 9:30 – 11:30 a.m.	March 23, 2016
Afternoon Webinar 2:00 – 4:00 p.m.	March 23, 2016
Deadline for submitting questions regarding the VOCA Grant application	March 25, 2016
Q & A Posted on MI E-Grants and CVSC website	March 31, 2016
VOCA Grant Application deadline	April 18, 2016, 3:00 pm
Notification of Award/Denial	May 26, 2016
Appeal deadline	June 3, 2016, 3:00 pm
Grants Awarded modification deadline	June 9, 2016
Grant Agreement Period	October 1, 2016 – September 30, 2017

MDHHS reserves the right to adjust this timing and will publish any change on the MI E-Grants system.

5. Questions/Inquiries

This solicitation is competitive; therefore, CVSC staff cannot have individual conversations with prospective applicants. Any questions concerning the content of this RFP must be directed in writing to Leslie O'Reilly, VOCA Program Specialist, at MDHHS-CVSC-VOCA-GRANTS@michigan.gov on or before Friday, March 25, 2016. Questions may be discussed verbally at the pre-application webinar. MDHHS will compile all relevant questions and answers and post these as well as any other clarifications or revisions to the initial RFP by March 31, 2016 on MI E-Grants (<http://egrams-mi.com/dch>) and on the Commission's website (<http://www.michigan.gov/crimevictims>).

6. Pre-Application Webinar

Two pre-application technical assistance webinars are scheduled so that applicants can become informed about this grant application. It is recommended that you participate in one of the scheduled webinars. It is also recommended that you review the application package including the Frequently Asked Questions document (Attachment VI) prior to the webinar.

**March 23, 2016 at 9:30 -11:30 a.m. or
March 23, 2016 at 2:00 – 4:00 p.m.**

The purpose of this webinar is to assist eligible applicants in developing high quality applications by answering questions regarding the RFP and the application process. Anyone is welcome to join the webinar. Advance registration is required, as capacity is limited. To register, send your name, agency name and email address to: MDHHS-CVSC-VOCA-GRANTS@michigan.gov. You will receive an email with the information and instructions on how to participate in this webinar.

7. Application Submission

Only one application will be accepted from each an applicant. Multiple victim types may be served under a VOCA Grant. The application and any related materials and attachments must be submitted electronically using the MI E-Grants website at <http://egram-mi.com/dch>. For technical assistance when entering the application, contact the MI E-Grants Helpdesk at 517-241-3932.

8. Application Deadline

The application is due **April 18, 2016 at 3:00 p.m.**

9. Application Procedures

The Commission uses the MI E-Grants grant management system to process VOCA grant application requests.

To gain access to the application and complete entry and submission, a step-by-step instruction manual is available for your use. Visit the MI E-Grants website at <http://egram-mi.com/dch>, and click the link “About EGrAMS” on the left-side panel to access the Crime Victims Competitive Agreement Instructions.

10. Match requirements

Match requirements are 20%, cash or in-kind, of the total VOCA project (VOCA grant plus match) for non-profit or public agencies. An exception to this requirement: match for a Native American tribe/organization, located on a reservation, is 5%, cash or in-kind, of the total VOCA project (VOCA grant plus match). Match must be specified in the budget and will become part of the Grant Sub-award Agreement and subject to audit.

11. Method of Evaluation

Applications will be evaluated by a rating committee. Only applications receiving a minimum of 50 points are eligible to receive funding through the VOCA Grant Program. An application will be evaluated on the basis of the evaluation criteria identified in the RFP.

- A committee of reviewers will review, evaluate and score the applications against the RFP requirements.
- Consideration will be given to funding priorities and geographical distribution.
- The applications are ranked by score.
- MDHHS reserves the right to establish the criteria by which it will evaluate each applicant's response, and by which it will determine the most responsive, capable, and qualified applicants. In addition to cost, other principal factors may be considered in evaluating applications relative to:
 - Reliability
 - Applicant's past performance
 - Applicant's ability to respond to all requirements outlined in the RFP
 - Applicant's ability to maintain a presence in providing services
 - Financial stability
 - Continuity and stability in provision of service
 - Knowledge transfer activities

If MDHHS determines in its sole discretion that contracting with or awarding a grant to an applicant presents an unacceptable financial risk to MDHHS, MDHHS reserves the right to not award an agreement to that applicant.

12. Award Procedure

The Commission will notify applicants recommended for funding via the MI E-Grants system. Applications selected for funding will either be approved as submitted or approved with revisions required.

For any applications approved as submitted, the applicant will be notified that the Agreement document is available for signature in the MI E-Grants system.

For any applications approved with revisions required, the applicant will be notified that the application is ready for revisions in the MI E-Grants system. After successful completion of required revisions and subsequent review, the applicant will be notified that the Agreement document is available for signature in the MI E-Grants system.

The Authorizing Official for the applicant must electronically sign the agreement in MI E-Grants.

13. Appeals

An applicant agency for that has been denied funding shall have the right to appeal for reconsideration by the CVSC Director. The appeal is limited to disagreement with the reasons for which the denial of funding was made. Information that was required that could have been provided but was not at time of application is insufficient reason for an appeal.

Appeals must be received by 3:00 pm on the fifth business day following receipt of the denial notice. Appeals submitted after the deadline will not be accepted.

The appeal letter should be addressed and sent to:

James McCurtis, Director
Crime Victims Services Commission

The appeal letter must be sent to the CVSC Director via electronic mail at McCurtisJ@michigan.gov.

14. Agreement

A copy of the boilerplate agreement language for this program is available on MI E-Grants (<http://egram-mi.com/dch>) for reference. All rights and responsibilities noted in the boilerplate agreement language will become the rights and responsibilities of the indicated parties in the event that the application is approved for funding. Applicants should review this agreement in advance of submitting an application.

15. Program Specific Requirements

In addition to the boilerplate agreement, successful applicants are required to:

1. Assist victims in seeking available crime victim compensation benefits.
2. Comply with the applicable provisions of VOCA, the federal VOCA Program Guidelines or regulations (found in Attachment IV), the CVSC VOCA Crime Victim Assistance Grant Certified Assurances, federal regulations governing grants, and the requirements of the federal Department Of Justice Grants Financial Guide (http://www.ojp.gov/financialguide/DOJ/pdfs/2015_DOJ_FinancialGuide.pdf), which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds and match received.
3. Be registered in the Federal System for Award Management (<http://www.sam.gov>). Applications without a valid DUNS number and CCR registration will be considered incomplete. The Federal Funding Accountability and Transparency Act of 2006 requires the use of the DUNS number and CCR registration as unique identifiers for each entity receiving a federal or sub-grant award.

4. Comply with regulations related to providing access to services for those with Limited English Proficiency (<http://www.lep.gov>).
5. Maintain statutorily required civil rights statistics on victims served by race or national origin, sex, age, and disability; and permit reasonable access to its books, documents, papers, and records to determine whether the recipient is complying with applicable civil rights laws.
6. Adopt Standards for Serving Victims & Survivors of Crime or operate under Program Policies and Procedures which meet these standards.
7. Ensure Confidentiality of Research Information under 1407(d) of VOCA codified at 42 U.S.C. 10604.
8. Not discriminate against victims because they disagree with the way the State is prosecuting the criminal case.

16. Program Specific Restrictions

Applicants must abide by the following restrictions:

1. Criminal Penalty for False Statements apply. False statements or claims made in connection with VOCA grant application or award may result in fines, imprisonment, and debarment from participating in federal grants or contracts, and/or other remedy available by law.
2. Purchasing goods or services or hiring an individual from a related party such as a family member or a business associated with an employee or board member of a grantee is prohibited as a less than arms-length transaction.
3. Only limited amount of subcontracting may be included. Detailed budgets for all subcontractors receiving \$25,000 or more are required.
4. Consultants can play an important role in programs, however, their use requires a fair selection process, reasonable pay rates, and specific verifiable work product. Consultant rates may not exceed the OJP approved rate of \$650 a day or \$81.25 an hour without prior approval from CVSC.
5. Funds may not be used for capital improvements as defined in 2 CFR Part 200.
6. Award expenditures are subject to OJP Procurement Procedures at URL: <http://ojp.gov/funding/Implement/Resources/GuideToProcurementProcedures.pdf>
7. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this award and supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230. Requirements in 2 C.F.R. Part 200 including 200.400, 200.465, 200.415, 200.112, 200.113, 200.430(i) and Appendix IV apply to this application and award.

17. Reference documents

Reference documents for this RFP include:

- *Attachment I* – Final Program Guidelines, Victims of Crime Act Victim Assistance Grant Program, Office of Justice Programs, Office for Victims of Crime, Department of Justice
- *Attachment II* – Achieving Excellence, Model Standards for Serving Victims and Survivors of Crime
- *Attachment III* – Victims of Crime Act (VOCA) Policies and Procedures Manual
- *Attachment IV* – Office for Victims of Crime, Victim Assistance Formula Grants Program, Subgrant Award Report (SAR)
- *Attachment V* – Office for Victims of Crime, Victim Assistance Formula Grant Program, Performance Measures, Subgrantee Data Report
- *Attachment VI* – Michigan Department of Health and Human Services, Crime Victim Services Commission, Victims of Crime Act (VOCA), VOCA Crime Victim Assistance Grants, CFDA 16.575, Frequently Asked Questions

Section II

DESCRIPTION OF SERVICE SPECIFICATIONS

1. Introduction

The Michigan Crime Victim Services Commission (Commission), an agency of the Michigan Department of Health and Human Services, administers pass-through funds from the U.S. Department of Justice Office for Victims of Crime under the **Victims of Crime Act (VOCA)** Crime Victim Assistance grant program. The Commission, created in **1976**, is charged with overseeing a wide range of funding and services for victims of crime. The Commission is empowered to investigate and determine claims for crime victim compensation, to monitor, evaluate and coordinate state and local victim assistance programs, to determine and administer revenues and assessments required in support of services under the Crime Victim Rights Act, and to administer federal grant funding under the Victims of Crime Act of 1984 (VOCA). Its mission is to promote services and supports that protect and enhance the health, safety, dignity and rights of victims of crime across the state of Michigan. Under the VOCA Crime Victim Assistance Grant program, the CVSC provides funding support, monitors and audits VOCA grantees and supports the training of victim service organizations and allied professionals throughout the state. All programs are supported by fines and assessments from defendants convicted of federal and state crimes.

The purpose of VOCA funding is to expand and enhance direct services to victims of crime, including:

- responding to the immediate needs of crime victims
- reducing the severity of psychological consequences of victimization
- helping restore a victim's sense of dignity and self-esteem
- assisting and encouraging victims to participate in the criminal justice system

2. About the Victims of Crime Act (VOCA)

The "Victims of Crime Act of 1984" (VOCA) (P.L. 98-473) The Victims of Crime Act (VOCA) was signed into law in 1984. The Act created a fund, administered by the U.S. Department of Justice, for victim assistance and compensation grants to the states. Federal funding amounts received for victim service programs varies from year to year, depending on the amount of federal fines collected. No tax dollars are used to support VOCA grants.

3. Purpose of the VOCA Grant

The VOCA Crime Victim Assistance grant program provides federal financial assistance to public and private non-profit agencies to provide direct services to victims of crime in Michigan. Direct services are defined as those services which respond to the emotional and physical needs of crime victims; assist victims in stabilizing their lives after victimization; assist victims to understand and participate in the criminal justice system; or restore a measure of safety and security to victims of crime. A victim centered, trauma-informed, culturally-sensitive approach to serving victims of crime is required.

4. Definitions

a. Crime Victim

Crime Victim is anyone of any age who has suffered financial, physical, sexual or emotional harm as a result of the commission of a crime. Each person and each situation has varying circumstances with different personal reactions, problems, and needs. A victim is defined as a person against whom the crime was directed, except in the case of homicide and DUI/DWI deaths where the “victims” are survivors. In domestic violence situations, child(ren) of spouse/partner abuse victims are considered victims. The spouse/partner of a rape victim, non-offending parents of a child physical or sexual abuse victim, and surviving family members of homicide and DUI/DWI victims are considered victims for the purposes of the VOCA crime victim assistance grant program. See Attachment IV, Appendix B (Victimization Types) for a complete list of crime victims eligible to be served.

b. Work Plan/Project Activities

Applicants are expected to outline the primary objectives they plan to achieve. For each objective, applicants should provide narratives on the three most critical activities, as identified in the VOCA Funded Services section of the application Facesheet. Information on expected outcomes and measurements should be provided for each activity. Approved service activities allowable for funding under this application can be found in Attachment V, Section II, Number 9.

c. Direct Services

Eligible direct services are: a) Information and referral; b) Personal advocacy/accompaniment; c) emotional support or safety services; d) Shelter/housing services; and e) Criminal/civil justice systems assistance. See Attachment V, Section II, Number 9 for specific services provided under each direct service category.

5. Funding Priorities

a. Services to victims of sexual assault

Applicants that provide a victim-centered response, professionals must respond in a coordinated, interagency, multidisciplinary manner to all victims of sexual assault. Applicants that support developing, maintaining, and enhancing these victim-centered, coordinated community responses using sexual assault response teams. Best practices are found at URL: <http://www.sane-sart.com/> and the OVC SART toolkit at URL: <http://ovc.ncjrs.gov/sartkit/about.html>

b. Services to child victims of crime

Applicants that provide a comprehensive, culturally competent, multidisciplinary team response to allegations of child abuse in a dedicated, child-friendly setting. Applicants that support expansion of services by this program model to include other crimes against children in addition to child physical abuse, child sexual abuse/assault, and child neglect. Applicants that expand services to support additional child victim types are encouraged. A child appropriate/child-friendly setting and a multidisciplinary team are essential. Applicants with National Accreditation Child Advocacy Center are eligible. Best practices are found at URL: <http://www.mivoice4kids.org/>

c. Services to domestic violence victims

Applicants that provide services to victims of domestic violence and their children including 24-hour crisis intervention, arrangements for emergency housing and transportation to safety, assistance in pursuing emergency civil, criminal and family court remedies, personal advocacy services and accompaniment to appointments as appropriate. Eligible applicants should be established victim service organizations which provide services to victims of domestic violence. Applicants also can use funding to pay for shelters, which include building expenses; rent; gas; electric; water and sewer; security systems; building liability insurance; maintenance and repairs; garbage collection; cleaning services and supplies; paper products; first aid kits and supplies; client used sofas, chairs and tables; appliances; playground equipment; and lighting.

d. Services to underserved victims

Applicants that provide advocacy services to underserved victims of crimes such as burglary, assault, theft, homicide, cyber crime, identity theft, DUI/DWI, Elder Abuse, Hate Crime, Human Trafficking – Sex or Labor, or violation of a court

order, etc. Services include 24-hour crisis intervention, transportation, acting on victims' behalf with social services or criminal justice agencies, seeking victim compensation benefits, assistance with compensation claims, filing personal protection orders, emotional support during trials, and having information available regarding possible legal resources. Best practice models:

Elder Abuse: <http://www.justice.gov/elderjustice/practitioner>

Identity Theft: http://ojp.gov/ovc/pubs/ID_theft/idtheftlaws.html

Human Trafficking: <https://polarisproject.org/>

Drunk Driving
http://www.ovc.gov/pubs/helpseries/HelpBrochure_DUI.html

6. Allowable expenses

a. Direct Costs

- i. Applications may include direct program costs.
CVSC will consider the following as **direct** program costs:
 - Salary and fringes for direct service positions;
 - The time necessary to supervise VOCA funded direct service staff;
 - The time necessary to complete required VOCA performance reports and expenditure reports;
 - Both the time and costs of conducting allowable outreach activities;
 - If applicable, prorated share of rent;
 - If applicable, costs to provide training for VOCA-funded, direct service staff; and
 - If applicable, other costs that are necessary for the operation of the program.
- ii. Technology (hardware/software)
Applicants must describe: how the technology items will enhance services to crime victims; how the technology items will be integrated into and/or enhance the current system; the cost of installation; the cost of training staff to use the technology items; the ongoing operational costs (such as maintenance agreements and supplies); and how these ongoing costs will be supported after the FY17 grant cycle.
- iii. Equipment

One time equipment purchases will be allowed under this solicitation. Purchase of vehicles used for client transportation may be included if there is sufficient justification for the purchase.

b. Indirect Costs

Applications may include indirect costs.

CVSC allows indirect costs (either federally approved rates or a De Minimis 10%).

Section III

GRANT APPLICATION RATING

Category	Total Points Possible
Narrative	
Abstract	4
Mission Statement	4
Victims Served	4
Agency Capacity	8
Interagency Coordination	8
Community Collaboration	8
Crime Victims Compensation	4
Maintaining Qualified Staff	8
Volunteers	8
Public Awareness	4
Problems	4
Victim Needs	4
Other Local Services	4
Staff Description	8
Work Plan	12
Budget	8
Total	100

Each of the above categories contain questions assigned a point value. The Applicant's response to each question is evaluated on the following criteria:

Absent: The response does not address the specific question or a response was not provided.

Unsatisfactory: The response does not completely address the question. The information presented does not provide a good understanding of the Applicant's intent, does not give the detailed information requested by the RFP, and/or does not adequately support the proposal or the intent of the Program.

Satisfactory: The response address the question and provides a good understanding of the Applicant's intent. The response adequately supports the proposal and the intent of the program.

Above Average: The response is above average and provides a clear and detailed understanding of the Applicant's intent. The response presents a persuasive argument that supports the proposal and the intent of the Program.

Excellent: The response is outstanding, with clear, detailed, and relevant information. The response presents a compelling argument that supports the proposal and the intent of the Program.

Abstract (Maximum 4 points)
How viable is the proposed VOCA project for victims of crime? Is the abstract response consistent with the proposal?
Mission Statement (Maximum 4 points)
How relevant is the applicant's mission statement regarding provision of service to crime victims?
Victims Served (Maximum 4 points)
How well did the applicant describe the number and types of victims served for the most recently ended and identified calendar or fiscal year?
Agency Capacity (Maximum 8 points)
Does the agency appear to have sufficient capacity to execute the project?
Interagency Coordination (Maximum 8 points)
How substantial is the applicant's coordinated services for victims of crime?
Community Collaboration (Maximum 8 points)
How substantial is the applicant's leadership or participation in victim organizations, task forces, and coordinating groups that promote interagency training, coordination, and quality victim services?
Crime Victims Compensation (Maximum 4 points)
How well did the applicant describe their practices in identifying and assisting injured victims of crime in applying for crime victims' compensation?
How well did the applicant describe disseminating crime victim compensation information in public presentations/written materials and services offered at the agency?
Maintaining Qualified Staff (Maximum 8 points)
How comprehensive are the applicant's practices for maintaining trained and qualified staff?
How well did the applicant describe the types of training or continued education requirements for direct service staff? Did they include how training and continuing education will be funded?
Volunteers (Maximum 8 points)
How comprehensive are the applicant's volunteer program practices in maintaining a community volunteer commitment including recruitment, training, supervision and recognition activities?
Public Awareness (Maximum 4 points)
How well did the applicant describe how they provide or will provide information to the public and other service providers about the crime victim services activities of their agency and this project? Do they plan to acknowledge the CVSC and Crime Victims Fund in public presentations, brochures, and annual reports?
Problems (Maximum 4 points)
How well did the applicant describe the problems in the community which their project will address? Did they provide statistical data supporting the need for services?

Victim Needs (Maximum 4 points)
How well did the applicant state the needs of the victims affected by the problems mentioned in the previous question?
Other Local Services (Maximum 4 points)
How substantial is the applicant's community efforts to address the problem(s) and/or needs indicated in the Problems and Victim Needs sections?
Staff (Maximum 8 points)
How justifiable are the requested staff in implementing the VOCA project? Did they include 1) a general overview of staff role and responsibility; 2) whether staff are full or part time; 3) whether continued funding is requested or if new VOCA support is requested for each position; and 4) rank in order the three most critical project activities to be performed.
How well do these project activities correlate to the project activities presented in the work plan of this application?
Work Plan (Maximum points 12)
How relevant is activity #1 in helping victims of crime?
How substantial are the changes in knowledge, attitudes, skills, behavior, expectations, emotional status, and life circumstances?
How relevant is activity #2 in helping victims of crime?
How substantial are the changes in knowledge, attitudes, skills, behavior, expectations, emotional status, and life circumstances?
How relevant is activity #3 in helping victims of crime?
How substantial are the changes in knowledge, attitudes, skills, behavior, expectations, emotional status, and life circumstances?
Budget (Maximum 8 points)
How appropriately are the funds allocated in the budget categories? How well do the line items support the proposal plan, objectives, and activities of the program?