

EBI PROJECT: PROJECT CHECK-IN WORKSHEET

Instructions for Health Center/Practice: Please complete and submit the following worksheet for each Evidence Based Intervention (EBI) that your clinic has implemented **prior to your scheduled call with MDHHS**. Note: There should be 1 worksheet per EBI implemented. (i.e., if you are implementing 2 EBIs please submit two worksheets; one for each EBI).

Clinic Name:

Date:

Completed by:

EBI this worksheet applies to:

- | | |
|---|---|
| <input type="checkbox"/> Client Reminders | <input type="checkbox"/> Provider Reminder System |
| <input type="checkbox"/> Provider Assessment & Feedback | <input type="checkbox"/> Reducing Structural Barriers |
| <input type="checkbox"/> Small Media | <input type="checkbox"/> Reducing Out |
| <input type="checkbox"/> Patient Education | |

EBI Process

1. Briefly describe what the EBI process looks like at the clinic level. (Can be copied and pasted if no change).	
2. Briefly summarize your QI process in place to check this EBI. How do you know your process is working? (Can be copied and pasted if no change).	
3. List any modifications to the process that need to be made. (Can be copied and pasted if no change).	

4. Briefly summarize actions you have taken since the last meeting to improve or adapt the EBI.

EBI Successes and Challenges

1. Summarize successes related to implementing this EBI. What is working? What were the results?

2. Summarize challenges and barriers. What are you finding difficult?

3. List possible solutions or changes.

4. List resources needed for success.

5. Are you having any problems with EHR/Registry data?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
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Goals and Next Steps

1. List activities or short-term goals that you would like to complete by our next meeting.	
2. List any long-term goals that you would like to accomplish related to this EBI. (Can be copied and pasted if no change).	
3. List any questions or concerns that you would like to have discussed at the next meeting.	
4. List any additional strategies/ideas that you would like to keep in a parking lot for future use	