



**Division of EMS and Trauma
TRAUMA SECTION
POLICY**

NUMBER:

**Trauma-
007**

Subject:
**In-State Verified Facility Verification/Designation
Policy – Focused Review**

Supersedes #:
New

Previous Date:
NA

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Approved By:
Eileen Worden, Trauma Section Manager

Date:
**April 11,
2016**

PURPOSE:

The purpose of this policy is to describe the focused review process for Michigan in-state verified facilities.

POLICY:

Criteria (designation standards):

- Type I criteria must be in place at the time of the site visit to achieve verification and subsequent designation.
- Type II criteria are also required but less critical.

Focused Review Process:

The type of focused review required is predicated on the findings of the review team and the recommendations of the Designation Committee and is based on the critical nature of the deficiency(ies).

Focused Review-Category I

- If three or fewer type II criteria deficiencies are present at the time of the site visit with no Type I criteria deficiencies, the Designation Committee may recommend written documentation be submitted by the facility that demonstrates the deficiency(ies) have been corrected.
 - Documentation Process:
 - The Trauma Medical Director and the hospital's Chief Executive Officer must attest to the accuracy and completeness of the documentation submitted.
 - The Designation Committee will review the submitted documentation.
 - If the deficiency(ies) are deemed to have been corrected as attested to in the submission, the Designation Committee will recommend to the Department that the period of verification and designation be extended to three years from the date of the initial site visit.
 - **All** deficiencies must be corrected within 12 months of the initial site visit.



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Focused Review-Category II

- If three or fewer type II criteria deficiencies are present at the time of the site visit with no Type I criteria deficiencies, the Designation Committee may recommend a brief, focused, on-site review. This constitutes a return visit by one member of the review team and a member of the Designation Committee to determine that the deficiency(ies) have been corrected.
 - On-Site Review Process:
 - The on-site focus review must occur 6-12 months from the date of the initial site visit.
 - A report will be submitted to the Designation Committee for review at the next scheduled meeting.
 - The Designation Committee will review the findings from the on-site focus review.
 - If the deficiency(ies) are deemed to have been corrected as attested to on the on-site focused review report, the Designation Subcommittee will recommend to the Department that the period of verification and designation be extended to three years from the date of the initial site visit.
 - **All** deficiencies must be corrected within 12 months of the initial site visit