

Designation Subcommittee Meeting Minutes  
 Tuesday, January 23, 2018  
 Bureau of EMS, Trauma and Preparedness

**Attendees:** Holly Bair, Joseph Buck, Todd Chassee, Rita Cox, Deborah Falkenberg, John Kepros, Mark Kerschner, Chris McEachin, Mark Puls, Penny Stevens, Wayne VanderKolk, Chris Wagner and Jon Walsh

**Staff:** Deb Detro-Fisher, Tammy First, Lyn Nelson, Suzie Karls, and Kathy Wahl

**Call to order in open meeting at 9:00 a.m. and public notification was posted.**

**Roll Call:** Dr. Kepros chaired the meeting while Dr. VanderKolk (chair) was in the State Trauma Advisory Committee meeting that was meeting concurrently. STAC and Designation Committee met concurrently (one time) to provide an opportunity for both advisory groups to discuss progress made and conclusion of the inaugural provisional period.

**Approval of Minutes:** The minutes from the November 7, 2017 meeting were approved.

**A motion was made and approved to move into closed session at 9:02 a.m. and public notification was posted.**

**Review of Designation Applications:** The Designation Subcommittee reviewed and discussed the designation applications during the closed session. Dr. VanderKolk joined the meeting and took over as Chair.

**A motion was made and approved to move into open session 10:06 a.m. and public notification was posted.**

**Vote:** The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

| Facility                                   | Level                  | Status                            | Vote        | Recused           | Comments                             |
|--|------------------------|-----------------------------------|-------------|-------------------|--------------------------------------|
| Bronson Methodist Hospital                 | I                      | Re-Designation                    | 11 Yes/0 No | Cox/<br>Kerschner | Three years                          |
| Detroit Receiving Hospital                 | I                      | Re-Designation Extension          | 13 Yes/0 No | N/A               | Two year extension                   |
| Lakeland Health St. Joseph                 | III                    | Designation                       | 13 Yes/0 No | N/A               | Three years                          |
| McLaren Flint                              | III                    | Re-Designation                    | 13 Yes/0 No | N/A               | One year                             |
| Metro Health University of Michigan Health | II                     | Designation                       | 12 Yes/0 No | VanderKolk        | One year                             |
| Sinai-Grace Hospital                       | II                     | Re-Designation                    | 13 Yes/0 No | N/A               | Three years                          |
| St. John Hospital & Medical Center         | Adult – I<br>Peds - II | Re-Designation                    | 12 Yes/0 No | Buck              | Three years                          |
| Allegan General Hospital                   | IV                     | In-State Verification/Designation | 13 Yes/0 No | N/A               | One year with on-site focused review |
| Bronson Lakeview Hospital                  | IV                     | In-State Verification/Designation | 11 Yes/0 No | Cox/<br>Kerschner | Three years                          |
| Garden City Hospital                       | III                    | In-State Verification/Designation | 13 Yes/0 No | N/A               | One year with on-site focused review |
| McLaren Caro Region                        | IV                     | In-State Verification/Designation | 0 Yes/13 No | N/A               |                                      |
| MidMichigan Medical Center – Gratiot       | III                    | In-State Verification/Designation | 12 Yes/0 No | Puls              | One year with on-site focused review |
| Spectrum Health Gerber Memorial Hospital   | IV                     | In-State Verification/Designation | 12 Yes/0 No | Chassee           | Three years                          |

**Adjournment:** 10:14 a.m.

**Combined Designation Subcommittee and STAC**

Call to order at 10:45 a.m.

- ❖ Inaugural Provisional period: The language was modelled after Virginia to ensure that trauma traffic did not impact program building. The language clearly stated that the period ended December 31, 2017.
- ❖ Status report: There are 124 facilities identified as potential trauma facilities (defined as having 24/7 ED and inpatient beds). Currently, there are 55 designated facilities, 8 facilities are on the Designation committee agenda today, and 44 facilities are in the que for a site visit. The site visits have been gradually increasing: 2016- 3 visits, 2017-23 visits, 2018 - 36 visits or 3/month 2019- 30 visits. With the exception of focused reviews visits occur in a three cycle, when possible the schedule will attempt to smooth out the cycle.
- ❖ There are 7 facilities from various regions that did not submit verification requests or correspondence from ACS.
- ❖ The concept of a Consult visit was discussed by the group. The consensus was that there were numerous opportunities (tools, trainings, mentoring) for a facilities to avail themselves of to prepare adequately for designation.
- ❖ There was robust discussion about system participation and implications for all- inclusive, voluntary system. There was recognition of the commitment and resources necessary to build and sustain a program and the need to continue to provide tools and resources to support that process.

**Adjournment:** 11:50 a.m.

**Next Meeting: Tuesday March 6, 2018, 9 a.m. – 11 a.m. at the Bureau of EMS, Trauma and Preparedness, 1001 Terminal Road, Lansing, MI 48906**