

Designation Subcommittee Meeting Minutes
 Tuesday, November 13, 2018
 Bureau of EMS, Trauma and Preparedness

Attendees: Holly Bair, Joseph Buck, Todd Chassee, Deborah Falkenberg, John Kepros, Mark Kerschner, Christine McEachin, Sujal Patel, Penny Stevens, Wayne VanderKolk, and Chris Wagner

Staff: Helen Berghoef, Tammy First, Theresa Jenkins, Denise Kapnick, Jennifer Strayer and Eileen Worden

Call to order in open meeting at 9:00 a.m. and public notification was posted.

Approval of Minutes: The minutes from the September 11, 2018 meeting were approved.

New Business:

- Currently 78 facilities are designated, 8 site visits are scheduled through January two of which are focused visits, and 36 hospitals have submitted a request for verification and are in the queue for a site visit.
- The January 8, 2019 Designation Subcommittee meeting will include three in-state verification/designation applications, two focused visit reports and up to 2 ACS verified designation applications.
- A new site reviewer training was held on September 24, 2018 in Lansing. 30 new reviewers were trained. The training focused on site visit preparation, chart review, performance improvement, exit interview and report writing. The new reviewers will be paired with an experienced reviewer for their first visit.
- The Trauma Section is planning to put a collection of tools to assist with performance improvement on the trauma system website.

A motion was made and approved to move into closed session at 9:05 a.m. and public notification was posted.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made and approved to move into open session 10:20 a.m. and public notification was posted.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Vote	Recused	Comments
Mercy Health Muskegon – Hackley Campus	II	Re-Designation Extension	11 Yes/0 No	N/A	Two year extension
St. John Hospital & Medical Center	I	Re-Designation Extension	10 Yes/0 No	Buck	Two year extension
McLaren Oakland	II	Re-Designation	11 Yes/0 No	N/A	Three years
Mercy Health Lakeshore Campus	IV	In-State Verification/Designation Extension	11 Yes/0 No	N/A	Two year extension
Allegan General Hospital	IV	In-State Verification/Designation Extension	11 Yes/0 No	N/A	Two year extension
MidMichigan Medical Center – Gratiot	III	In-State Verification/Designation Extension	11 Yes/0 No	N/A	Two year extension
Aspirus Ironwood Hospital	IV	In-State Verification/Designation	11 Yes/0 No	N/A	Three years
Aspirus Ontonagon Hospital	IV	In-State Verification/Designation	11 Yes/0 No	N/A	Three years
Beaumont Hospital – Taylor	IV	In-State Verification/Designation	10 Yes/0 No	Bair	Three years
Spectrum Health United Hospital	IV	In-State Verification/Designation	11 Yes/0 No	N/A	One year with on-site focused review

Adjournment: 10:26 a.m.

Next Meeting: Tuesday, January 8, 2018, 9 a.m. – 11 a.m. at the Bureau of EMS, Trauma and Preparedness, 1001 Terminal Road, Lansing, MI 48906