

Designation Subcommittee Meeting Minutes
 Tuesday, November 5, 2019
 Bureau of EMS, Trauma and Preparedness

Attendees: Holly Bair, Joseph Buck, Todd Chassee, Mark Kerschner, Christine McEachin, Benjamin Mosher, Sujal Patel, Mark Puls, Penny Stevens, Wayne Vanderkolk and Chris Wagner

Staff: Doug Burke, Helen Berghoef, Tammy First, Theresa Jenkins, Denise Kapnick, Cheryl Moore and Eileen Worden

Call to order in open meeting at 9:00 a.m. and public notification was posted.

Welcome: Dr. Wayne Vanderkolk welcomed Dr. Benjamin Mosher, Trauma Medical Director at Sparrow Hospital, as the newest member filling Dr. John Kepros' vacancy.

Approval of Minutes: The minutes from the September 10, 2019 meeting were approved. Motion for approval Stevens, seconded by Chassee, all in favor.

New Business:

- Currently 93 facilities are designated, 7 site visits are scheduled, and 19 hospitals have submitted a request for verification and are in the queue for a site visit.
- The January 7, 2020 Designation Subcommittee meeting will include up to 5 ACS verified designation applications, 5 in-state verification/designation applications and one on-site focused visit report.
- Dr. Wayne Vanderkolk discussed a clarification on the level of PI review of transfers at level IV trauma facilities. All transfers must have a secondary review (TPM + TMD) at level IV trauma facilities. The committee agreed. A FAQ on this topic will be placed on the trauma website for clarification.
- Due to the minimum standards for the level IV multidisciplinary peer review committee that was established at the last meeting, Dr. Wayne Vanderkolk recommended the state develop minimum meeting frequency standards for level III trauma facilities. The committee agreed a minimum standard should be established. A motion was made by Patel to require a minimum of 6 multidisciplinary peer review committee meetings a year for level III trauma facilities. Stevens supported the motion. The motion passed with all in favor.

A motion was made by Chassee and seconded by Patel and approved to move into closed session at 9:30 a.m. and public notification was posted.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made by Falkenberg and seconded by Kerschner and approved to move into open session 10:19 a.m. and public notification was posted.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Motion	Vote	Recused	Comments
Beaumont Hospital Dearborn	II	Re-Designation	Stevens/ Chassee	7 Yes/0 No	Bair	Three years
McLaren Macomb Hospital	II	Re-Designation	Chassee/ Walsh	8 Yes/0 No	N/A	One year
St. Joseph Mercy Hospital	I	Re-Designation	Kerschner/ Patel	8 Yes/0 No	N/A	Three years
UP Health System Portage	III	Re-Designation	Patel/Bair	8 Yes/0 No	N/A	Three years
Ascension River District Hospital	IV	In-State Verification/ Designation Extension	Chassee/ Bair	8 Yes/0 No	N/A	Two year extension
Aspirus Iron River Hospital and Clinics	IV	In-State Verification/Designation	Kerschner/ Stevens	8 Yes/0 No	N/A	One year with an on-site focused review
McLaren Bay Region	III	In-State Verification/Designation	Walsh/ Chassee	8 Yes/0 No	N/A	One year with an on-site focused review

Adjournment: 10:26 a.m.

Next Meeting: Tuesday, January 7, 2020, 9 a.m. – 11 a.m. at the Bureau of EMS, Trauma and Preparedness, 1001 Terminal Road, Lansing, MI 48906