

Designation Subcommittee Meeting Minutes
 Tuesday, May 1, 2018
 Bureau of EMS, Trauma and Preparedness

Attendees: Joseph Buck, Todd Chassee, Mark Kerschner, Sujal Patel, Mark Puls, Penny Stevens, Wayne VanderKolk, and Chris Wagner

Staff: Tammy First, Theresa Jenkins and Eileen Worden

Call to order in open meeting at 8:58 a.m. and public notification was posted.

Approval of Minutes: The minutes from the March 6, 2018 meeting were approved.

New Business:

- Currently 67 facilities are designated, 6 site visits are scheduled through June, including a focused visit, and 47 hospitals have submitted a request for verification and are in the que for a site visit.
- The July 10, 2018 Designation Subcommittee meeting will include four in-state verification/designation applications, one focused visit report and up to 4 ACS verified designation applications.
- STAC approved a policy for trauma facilities that do not pass their inaugural site visit. The policy gives those facilities 12 months to correct the cited deficiencies and re-apply for verification and designation. The policy is posted on the trauma section’s website.
- The Designation Subcommittee reviewed an educational piece for the chart review portion of the site reviewer webinar training in June.

A motion was made and approved to move into closed session at 9:13 a.m. and public notification was posted.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made and approved to move into open session 10:09 a.m. and public notification was posted.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee’s recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Vote	Recused	Comments
McLaren Lapeer Region	II	Re-Designation Extension	8 Yes/0 No	N/A	Two year extension
McLaren Port Huron	III	Re-Designation Extension	8 Yes/0 No	N/A	Two year extension
C.S. Mott Children’s Hospital	I – Peds	Re-Designation	7 Yes/0 No	Wagner	Three years
Helen DeVos Children’s Hospital	I – Peds	Re-Designation	7 Yes/0 No	Chassee	Three years
Mercy Health Muskegon – Hackley Campus	II	Re-Designation	8 Yes/0 No	N/A	One year
Spectrum Health Butterworth	I	Re- Designation	7 Yes/0 No	Chassee	Three years
ProMedica Monroe Regional Hospital	III	In-State Verification/ Designation Extension	8 Yes/0 No	N/A	Two year extension
Deckerville Community Hospital	IV	In-State Verification/ Designation	8 Yes/0 No	N/A	Three years
Lakeland Health Niles	IV	In-State Verification/ Designation	8 Yes/0 No	N/A	One year with focused review (on-site)
St. John Macomb Oakland; Oakland Campus	IV	In-State Verification/Designation	7 Yes/0 No	Buck	One year with focused review (documentation submission)
St. Joseph Health System – Tawas	IV	In-State Verification/Designation	8 Yes/0 No	N/A	One year with focused review (on-site)

Adjournment: 10:09 a.m.

Next Meeting: Tuesday, July 10, 2018, 9 a.m. – 11 a.m. at the Bureau of EMS, Trauma and Preparedness, 1001 Terminal Road, Lansing, MI 48906