

Designation Subcommittee Meeting Minutes
 Tuesday, July 10, 2018
 Bureau of EMS, Trauma and Preparedness

Attendees: Holly Bair, Joseph Buck, Todd Chassee, Deborah Falkenberg, John Kepros, Mark Kerschner, Christine McEachin, Sujal Patel, Mark Puls, Penny Stevens, Wayne VanderKolk, and Jon Walsh

Staff: Tammy First, Theresa Jenkins, Bob Loiselle, Jennifer Strayer and Eileen Worden

Call to order in open meeting at 9:00 a.m. and public notification was posted.

Approval of Minutes: The minutes from the May 1, 2018 meeting were approved.

New Business:

- Currently 71 facilities are designated, 7 site visits are scheduled through October two of which are focused visits, and 43 hospitals have submitted a request for verification and are in the que for a site visit.
- The September 11, 2018 Designation Subcommittee meeting will include two in-state verification/designation applications, one focused visit report and up to 4 ACS verified designation applications.
- The verification document revision process is almost complete. The revised documents will be available in August for site visits starting in October.
- The first site reviewer training webinar for current reviewers held on June 22nd focused on-site visit preparation and chart review. A big thank you to Dr. Gaby Iskander, Amy Koestner and Chris McEachin for all their assistance with the webinar. The last webinar will be held on July 13th and will focus on exit interviews and report writing. A survey will be sent after the webinars to receive feedback on the training. Both webinar recordings will be available on the state trauma website. Additionally, a new site reviewer training is scheduled for September 24, 2018 at Lansing Community College West.

A motion was made and approved to move into closed session at 9:14 a.m. and public notification was posted.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made and approved to move into open session 10:01 a.m. and public notification was posted.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Vote	Recused	Comments
McLaren Flint	III	Re-Designation Extension	12 Yes/0 No	N/A	Two year extension
Metro Health University of Michigan Health	II	Designation Extension	11 Yes/0 No	VanderKolk	Two year extension
Ascension Providence Hospital – Novi Campus	II	Designation	11 Yes/0 No	Buck	Three years
Beaumont Hospital – Wayne	III	Re-Designation	11 Yes/0 No	Bair	Three years
Henry Ford West Bloomfield	III	Designation	11 Yes/0 No	McEachin	Three years
Hurley Medical Center	I	Re- Designation	12 Yes/0 No	N/A	Three years
Hurley Medical Center	Peds – II	Re-Designation	12 Yes/0 No	N/A	Three years
Marlette Regional Hospital	IV	In-State Verification/ Designation Extension	12 Yes/0 No	N/A	No motion to approve. Motion to deny.
Helen Newberry Joy Hospital	IV	In-State Verification/ Designation	12 Yes/0 No	N/A	Three years
Munson Healthcare Grayling Hospital	IV	In-State Verification/ Designation	12 Yes/0 No	N/A	Three years

Spectrum Health Ludington Hospital	IV	In-State Verification/Designation	12 Yes/0 No	N/A	One year with focused review (documentation submission)
St. Mary's of Michigan Standish Hospital	IV	In-State Verification/Designation	12 Yes/0 No	N/A	One year with focused review (documentation submission)

Adjournment: 10:06 a.m.

Next Meeting: Tuesday, September 11, 2018, 9 a.m. – 11 a.m. at the Bureau of EMS, Trauma and Preparedness, 1001 Terminal Road, Lansing, MI 48906