

Designation Subcommittee Meeting Minutes
 Wednesday, July 19, 2017
 Bureau of EMS, Trauma and Preparedness

Attendees: Holly Bair, Joseph Buck, John Kepros, Mark Kerschner, Christine McEachin, Penny Stevens, Wayne VanderKolk, Christopher Wagner and Jon Walsh

Staff: Tammy First, Suzie Karls, Deb Wiseman and Eileen Worden

Call to order in open meeting at 9:01 a.m. and public notification was posted.

Roll Call

Approval of Minutes: The minutes from the May 9, 2017 meeting were approved.

New Business:

- Eight in-state verification site visits have been scheduled between July and November (4 Level III's and 4 Level IV's). An in-state verification request for a level IV is in the process of being scheduled.
- The September 12, 2017 Designation Subcommittee meeting will include three in-state verification/designation applications and up to three ACS verified designation applications.
- A checklist will be created to guide the reviewers in writing the site visit reports to obtain more consistency. The editors who review the reports will also use the checklist as a guide.
- The designation progress of the regions is as follows:
 - Region 1: 9.1%
 - Region 2N: 64.7%
 - Region 2S: 77.8%
 - Region 3: 45%
 - Region 5: 18.8%
 - Region 6: 18.2%
 - Region 7: 9.1%
 - Region 8: 14.3%
- The October 3, 2017 Strategic Planning meeting save the date was sent out. The committee is encouraged to attend.

A motion was made and approved to move into closed session at 9:15 a.m. and public notification was posted.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made and approved to move into open session 10:15 a.m. and public notification was posted.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Vote	Recused	Comments
Henry Ford Hospital	I	Re-Designation Extension	8 Yes/0 No	McEachin	Extension of two years
Henry Ford Allegiance	II	Designation	8 Yes/0 No	McEachin	One year
Children's Hospital of Michigan	I	Pediatric Re-Designation	9 Yes/ 0 No	N/A	Three years
Detroit Receiving Hospital	I	Re-Designation	9 Yes/0 No	N/A	One year
Hills and Dales General Hospital	IV	In-State Verification/Designation Extension	9 Yes/0 No	N/A	Extension of two years
Lakeland Hospital, Watervliet	IV	In-State Verification/Designation	9 Yes/0 No	N/A	Three years
Marlette Regional Hospital	IV	In-State Verification/Designation	9 Yes/0 No	N/A	One year with on-site focused visit to extend

ProMedica Monroe Regional Hospital	III	In-State Verification/Designation	9 Yes/0 No	N/A	One year with focused documentation submission to extend
Sparrow Clinton Hospital	IV	In-State Verification/Designation	N/A	Kepros Stevens	Lack of quorum – unable to vote. Will move to September agenda
Borgess Pipp Hospital	N/A	N/A	N/A	N/A	Despite willingness to participate in the trauma system, Michigan is not currently designating Free Standing EDs. Therefore the committee is unable to recommend verification/designation.

Public Comments: No comments.

Next Meeting: Tuesday September 12, 2017, 9 a.m. - 11 a.m. at the Bureau of EMS, Trauma and Preparedness, 1001 Terminal Road, Lansing, MI 48906.

Adjournment: 10:27 a.m.