

Designation Subcommittee Meeting Minutes
 Tuesday, September 12, 2017
 Bureau of EMS, Trauma and Preparedness

Attendees: Holly Bair, Joseph Buck, Todd Chassee, Rita Cox, Deborah Falkenberg, John Kepros, Mark Kerschner, Christine McEachin, Sujal Patel, Penny Stevens, Wayne VanderKolk, Christopher Wagner and Jon Walsh

Staff: Tammy First, Theresa Jenkins, Suzie Karls, Liz Vickers and Eileen Worden

Call to order in open meeting at 8:58 a.m. and public notification was posted.

Roll Call

Approval of Minutes: The minutes from the July 19, 2017 meeting were approved.

New Business:

- Eight in-state verification site visits have been scheduled between August and November (2 Level III's and 6 Level IV's). Two in-state verification requests (Level III and IV) are in the process of being scheduled.
- The November 7, 2017 Designation Subcommittee meeting will include three in-state verification/designation applications and up to two ACS verified designation applications.
- The members of the subcommittee were asked to extend their seats for an additional three years (through 2020) to retain the experience during the building stages of the verification/designation program. A request will be sent by email and members were asked to respond.
- A site reviewer training will be held in the spring of 2018. Currently there are 30 more reviewers to train. More details will be forthcoming.
- The 2018 Designation Subcommittee meeting schedule is in the process of being finalized. The January 2018 meeting will be a combined STAC/Designation Subcommittee meeting. The Designation Subcommittee will meet from 9-10 a.m. to conduct business and then come together with STAC at 10 a.m. to discuss post-provisional.

A motion was made and approved to move into closed session at 9:08 a.m. and public notification was posted.

Review of Designation Applications: The Designation Subcommittee reviewed and discussed the designation applications during the closed session.

A motion was made and approved to move into open session 10:26 a.m. and public notification was posted.

Vote: The committee moved back into open session where a motion was made and seconded for the subcommittee's recommendation regarding designation. The facilities are listed below:

Facility	Level	Status	Vote	Recused	Comments
Sparrow Hospital	I	Re-Designation	11 Yes/0 No	Kepros Stevens	Three years
Munson Medical Center	II	Re-Designation	13 Yes/0 No	N/A	Three years
Holland Hospital	III	In-State Verification/Designation Appeal	13 Yes/0 No	N/A	One year with on-site focused visit to extend
Aspirus Keweenaw	III	In-State Verification/Designation	13 Yes/0 No	N/A	Motion to table pending further information. Will be voted on electronically once further information is obtained.
Harbor Beach Community Hospital	IV	In-State Verification/Designation	13 Yes/0 No	N/A	Three years
Lake Huron Medical Center	III	In-State Verification/Designation	0 Yes/13 No	N/A	
Sparrow Clinton Hospital	IV	In-State Verification/Designation	11 Yes/0 No	Kepros Stevens	One year with focused documentation submission to extend

Public Comments: No comments.

Next Meeting: Tuesday November 7, 2017, 9 a.m. - 11 a.m. at the Michigan College of Emergency Physicians, 6647 West St. Joseph Highway, Lansing, MI 48917

Adjournment: 10:39 a.m.