



MICHIGAN TRAUMA SYSTEM DEVELOPMENT TRAUMA EDUCATION *PROJECT FINAL REPORT*

DUE DATE: August 31, 2017

Project Title:

Project Contact Name:

Project Contact Email:

Date:

Instructions

1. Please complete all sections of the report. If you are reporting on more than one project, please submit a separate form for each project. Blank copies of the report form can be found at www.michigan.gov/traumasystem.
2. Limit report to no more than four to five 8 ½ x 11 pages (excluding attachments). Please single space and use a 12 point font.
3. Submit your completed report form electronically to the project liaison assigned to your project (noted in award letter) no later than August 31, 2017.

Narrative

1. Overview
Please provide a brief overview of the purpose of your project and the objectives your organization hoped to achieve (as stated in your application).

2. Project Results
 - a. *Please describe the general results of the project, including where the project results achieved the objectives identified in your application as expected, and where they did not, and the reasons for both.*

- b. *Describe collaborations, if any, related to the project and how those impacted the end result.*
- c. *What were the quantitative results of the project, e.g., how many activities, hours, people served, etc.?*
- d. *What were the qualitative results of this project, e.g., what is, will be different because of the activities supported by this award?*

3. Challenges and Barriers

Were there any significant challenges encountered? What barriers, if any, did your organization encounter? What were some of the strategies used to address those barriers and challenges?

4. Lessons Learned

What lessons did your organization learn during the course of this project that will help your organization and other organizations that may be involved in similar work?

5. Success Story

Please share a short anecdotal story illustrating the impact of your work.

6. Sustainability and Planning for the Future

Please describe how your organization is planning to sustain the project activities after the award period ends, both programmatically and financially.

7. Additional Comments

Please add anything else you would like to include in this report.

Budget

Complete and submit the Financial Status Report, along with any supporting documentation, on the trauma system website: www.michigan.gov/traumasystem.