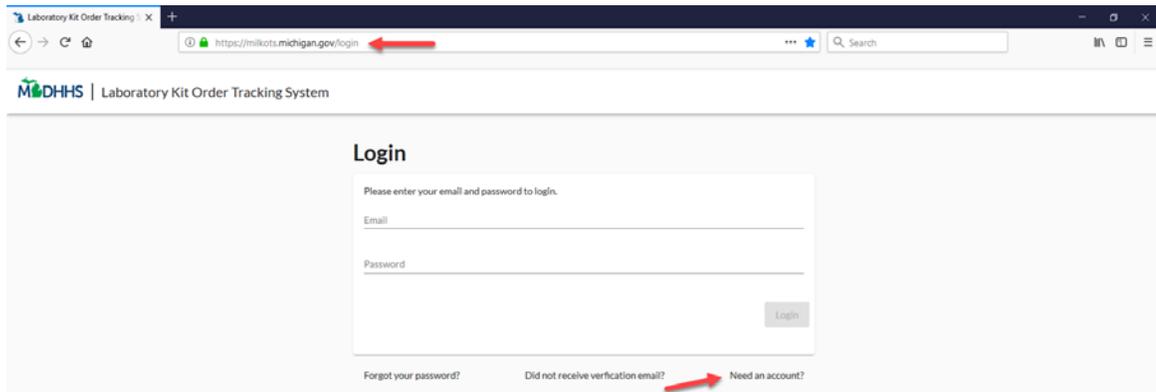


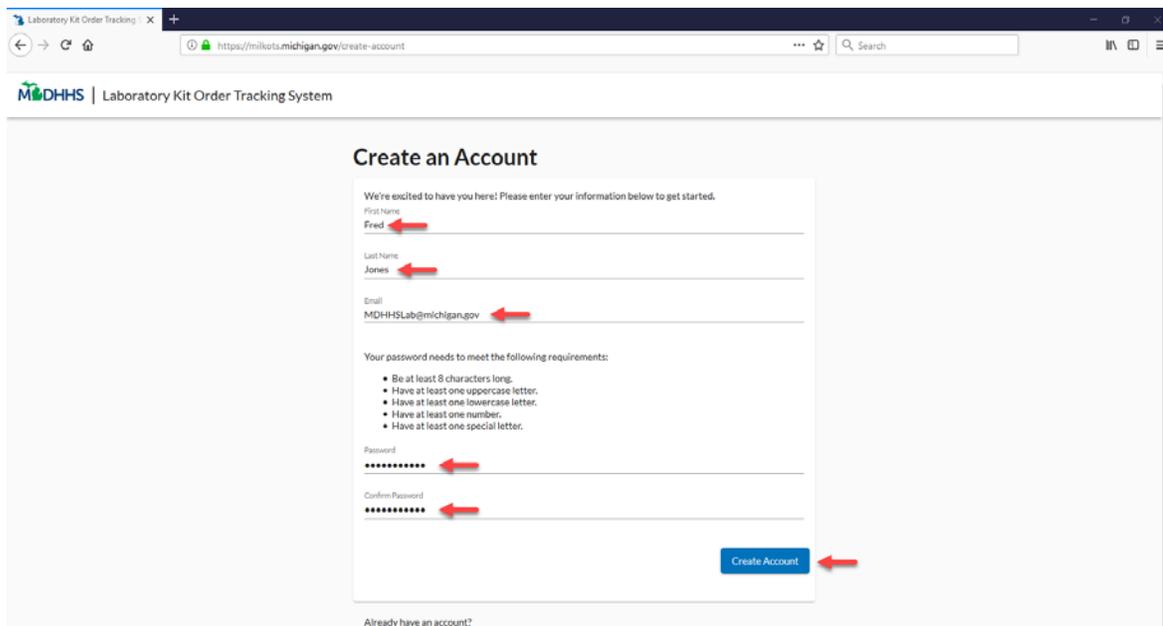
## How to Create an Account in LKOTS

This guide is intended to show the steps required to create an account in the Michigan Department of Health and Human Services (MDHHS) Laboratory Kit Order Tracking System (LKOTS).

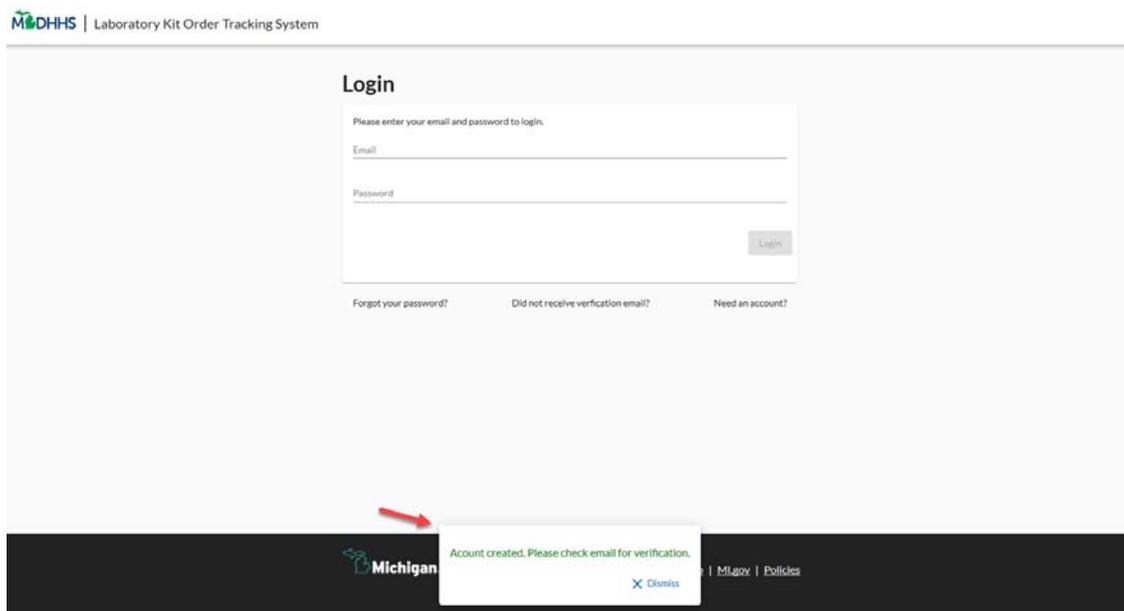
- I. Open your web browser and enter the url <https://milkots.michigan.gov/login>
- II. Click on “Need an account?”



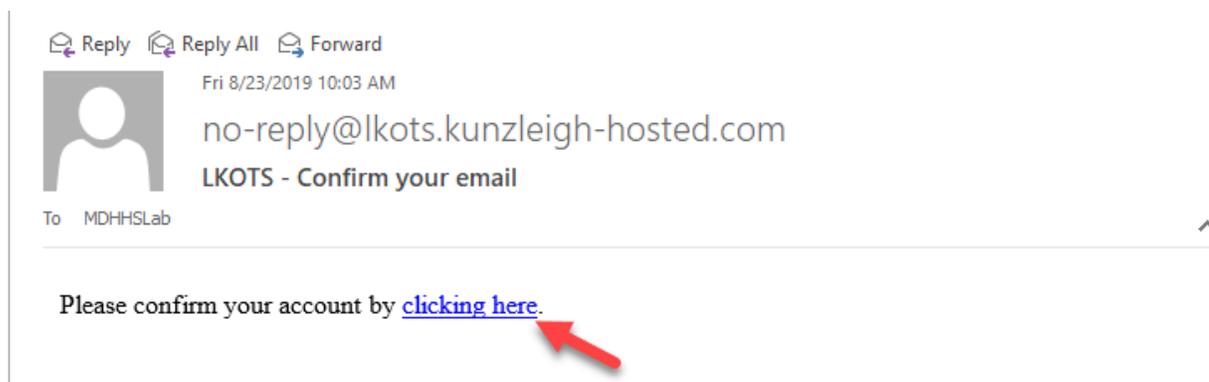
- III. Enter your first name, last name, and email address. Enter a password for your account.
- IV. Click on “Create Account”



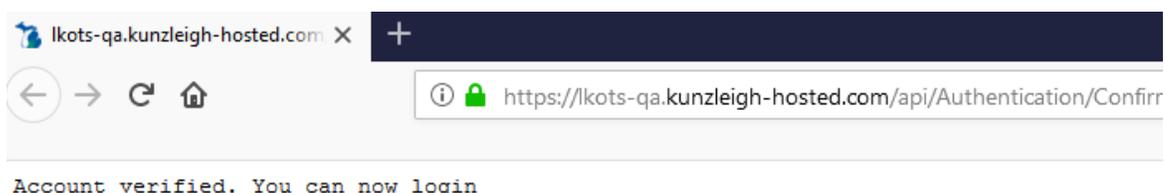
V. A pop-up window will appear.



VI. Check your email. Click on the link in the email from LKOTS to confirm your account.



VII. The link will open a window stating that your account has been verified.



VIII. Open your web browser and enter the url <https://milkots.michigan.gov/login>

IX. Enter your email and password and click on “Login”.

