

FY'15 PIHP HEALTHY MICHIGAN UTILIZATION AND NET COST REPORT

This report provides the total service data necessary for MDCH management of PIHP contracts and rate-setting by the actuary. In the case of an affiliation, the PIHP must report this information as an aggregation of all Healthy Michigan services provided in the service area by the affiliates. Healthy Michigan Substance Abuse services provided under the PIHP's substance abuse benefit are also included in this FY'15 report. The data set reflects and describes the support activity provided to or on behalf of Healthy Michigan beneficiaries, **except** Children's Waiver, and Children's Serious Emotional Disturbance Waiver. The format is presented by procedure code, beginning with facility services reported by revenue code. Most of the activity reported here will also have been reported in the encounter data system. Refer to the PIHP/CMHSP Encounter Reporting Costing Per Code and Code Chart on the MDCH web site for a crosswalk between services and the appropriate codes.

As detailed below, the PIHP's FY15 Healthy Michigan report must balance to their FY15 Financial Status Report for Healthy Michigan.

RULES FOR REPORTING ON THE HEALTHY MICHIGAN REPORT

Background:

PIHPs report Medicaid managed care expenditures on the Medicaid Utilization and Aggregate Net Cost report (MUNC) as well as Medicaid benefit plan management. It is used by the state's actuary as a PIHP Financial Statement as well as in the analysis of the encounter data and costs. The report is also used to compare the volume of units reported with the encounter data.

Healthy Michigan

PIHPs report Healthy Michigan managed care expenditures on the HMP Utilization and Aggregate Net Cost report (HMPUNC) as well as HMP benefit plan management. It is used by the state's actuary as a PIHP Financial Statement as well as in the analysis of the encounter data and costs. The report is also used to compare the volume of units reported with the encounter data.

Autism (Medicaid and MiChild)

Starting FY13, PIHPs report cases, units and costs for services covered under the state plan amendment for the Medicaid/MiChild autism benefit, as well as Autism benefit plan management. PIHPs are to use this sheet to document those services included in the cost settlement process for Medicaid/MiChild autism services.

Sub-Element Cost Report

CMHSPs report expenditures for all funding streams on the Sub-Element Cost Report. It is used by MDHHS to comply with the MDHHS Appropriations Act Section 404 boilerplate requirements.

General Fund Utilization and Net Cost Report (GFUNC)

CMHSPs report their expenditures for general fund only on the General Fund Cost Report. This report enables MDHHS to know the services, cases, units and costs, and indirect activity and subsidies attributed to CMH general funds. It is used by MDHHS to respond to MDHHS Appropriations Act Section 1006.

MI Child

Starting in FY15, PIHPs report Mi Child managed care expenditures only on this MI Child Utilization and Aggregate Net Cost report (MiChildUNC), as well as MI Child benefit plan management. It is used by the state's actuary as a PIHP Financial Statement as well as in the analysis of the encounter data and costs. The report is also used to compare the volume of units reported with the encounter data.

Instructions:

I. Total units, cases, and costs per procedure code:

- A. Enter the number of **units** per procedure code that were provided during the period of this report for Healthy Michigan beneficiaries with mental illness, serious emotional disturbance, developmental disabilities or substance use disorders served by the PIHP (see exclusions). For most of the procedure codes, the total number of units should be consistent with the number of units for that procedure code that were reported to the MDCH warehouse for all consumers. Follow the same rules for reporting units in this report that are followed for reporting encounters. Refer to the Mental Health HCPCS and Revenue Code Chart on the MDCH web site, the Mental Health and Substance Abuse Chapter of the Medicaid Provider Manual (also on the MDCH web site) and the Costing Per Code document issued by MDCH.
- B. For this Healthy Michigan report, PIHPs are to report services provided under the mental health/IDD benefit (Columns G through J) separately from those services provided under the substance use disorder benefit (Columns K through N). PIHPs are to report the cases, units and costs for services provided by a provider agency licensed and accredited as substance abuse treatment program under the columns for HMP-PIHP Substance Use Disorder Benefit. Examples of such services are substance abuse individual assessment, substance abuse outpatient care, and substance abuse residential services.

In addition, the Health Michigan plan introduced many new services to the substance use disorder service array. Examples of such services and supports include community living support, personal care, support and service coordination and skill building. The cases, units and costs for these services provided to an

individual with a substance use disorder are also to be reported under the columns for HMP-PIHP Substance Use Disorder Benefit.

- C. Rows 3 and 4 have been intentionally left blank.
- D. Community inpatient costs reported in row 2 should not include accruals or adjustments for services provided in previous years. Community inpatient costs should include accruals for the current year, and also an estimate of the use (days and consumers) that align with those accruals.
- E. Include costs and services that were provided during the reporting year, but funded by prior year savings or carry-forward or by funds pulled **out** of the ISFs.
- F. Peer-support specialist services (H0038), Substance Abuse Peer Services (H0038 with HF), Developmental Disabilities Peer Mentor (H0046), and Drop-in centers (H0023), each have a row to report cases, units and costs for those services reported as encounters. In addition, there is a row for peer-delivered expenditures and drop-in center activities that were **not** captured by encounter data. It is important that the appropriate numbers are entered into the correct rows for these procedures. **Do not** aggregate the units, cases and costs into one row.
- G. Several codes have rows without modifiers as well as rows with modifiers: 90849 (HS modifier used to distinguish when a beneficiary is not present), H2016 and T1020 (TF and TG modifiers used to distinguish level of service). It is important that the appropriate number of units, cases and costs are entered into the correct rows for these procedures. **Do not** aggregate the units, cases and costs for the modified procedures into one row.
- H. Enter the **unique number of Healthy Michigan cases** per procedure code in Column G for those receiving services under mental health benefit and in column K for those receiving services under the substance use disorder benefit. These number should reflect for each benefit the unduplicated number of Healthy Michigan beneficiaries who were provided the service during the reporting period.
- I. Enter the **total Healthy Michigan expenditures** per procedure code (see exclusions below) separately for the mental health benefit (column I) and the substance use disorder benefit (column M). The sum of the Healthy Michigan expenditures will automatically calculate in Column P.
- J. The net cost per unit for each service will be automatically calculated separately for the mental health benefit (Column J) and the substance use disorder benefit (Column N).

II. Total Healthy Michigan MH/IDD Service Costs

The sums of the HMP MH/IDD costs in Columns I will be automatically calculated.

III. Healthy Michigan Managed Care Administration MH/IDD

Enter the cost of managed care administration for the Healthy Michigan benefit performed by the PIHP (including administrative functions delegated to CMHSP affiliates and/or provider networks) for the HMP MH/IDD benefit. Refer to the document entitled “MDCH CMHSP/PIHP Administration Cost Reporting Instructions” for determining the Healthy Michigan administrative costs to be entered in row III, Column I. The document can be found on the MDCH web site at:

http://www.michigan.gov/documents/mdch/FY12_CMHSP-PIHP_Admin_Exp_Rptg_Instr_final_2-7-13_411752_7.pdf

IV. Total Healthy Michigan MH/IDD Costs

The service costs from row II, column I and the administrative costs from row III, column I will automatically total in row IV, column I and column P.

V. Total Healthy Michigan Substance Abuse Benefit Services Costs

The sum of the costs for Healthy Michigan SUD benefit services will be automatically calculated in Column M.

VI. HMP Benefit Plan Administration SUD Benefit

Enter the cost of Healthy Michigan managed care administration performed by the PIHP for the Substance Use Disorder benefit in Column M.

VII. Total Healthy Michigan SUD Costs

The sum of the total SUD service costs and the Healthy Michigan managed care administrative costs in Column M will automatically calculate.

VIII. Total Healthy Michigan MH/IDD/SUD Cases

In **Column F** enter the total unduplicated MH/IDD cases served during the period. *This total should not be the sum of the rows above, but rather a unique count of all Healthy Michigan beneficiaries who have received services under the MH/IDD benefit.*

In **Column I**, enter the total unduplicated Healthy Michigan cases served under the substance use disorder benefit during the period. *This total should not be the sum of*

the rows above, but rather a unique count of all Healthy Michigan beneficiaries who received at least one service under the HMP substance abuse benefit.

In **Column M**, enter the total unduplicated Healthy Michigan beneficiaries served during the period. *This total should not be the sum of the number of MH/IDD and SUD cases as some beneficiaries might have been served under both benefits during FY15. Rather enter a unique count of all Healthy Michigan beneficiaries who received at least one service under the Healthy Michigan benefit during FY15.*

IX. Total Healthy Medicaid MH/DD/SUD Service and Administrative Costs

The sum of the service and administrative costs will automatically calculate in Column P.

X. Reconciling items to the Financial Status Report (FSR)

Enter the following in Column P:

A. Current period ISF contributions (deposits) to ISF FSR Row AI203

B. HICA Tax from FSR Row AI201

C. Other. Adjustments needed to reconcile costs on the Healthy Michigan report to the Health Michigan costs on the FSR. For each amount reported also provide a short description of the type of cost/adjustment, such as dental services not on the Healthy Michigan report and IBNR included in the FSR. If more than three rows are needed, please attach a detailed listing for amounts included on row D.

XI. Adjusted HMP-UNC Expenditures

Total reconciling items to Financial Status Report will automatically calculate the sum of IX and X.d.

XII. Enter the Healthy Michigan Plan expenditures amount from line AI290 column I in the FSR.

Exclusions:

The following expenditures **MUST BE EXCLUDED** from the Healthy Michigan report.

1. Local contribution to Healthy Michigan.

2. Room and board

3. Cases, costs and units for Children's Waiver and Children with Serious Emotional Disturbance Waiver
4. Payments made into internal service funds (ISFs) or risk pools. These payments must **not** be incorporated into allowable amounts either. The actuary will use the ISF reports submitted with the final FSR to identify use of fiscal year Healthy Michigan revenues for funding of ISF.
5. Provider of administrative service organization (ASO) services to other entities, including PIHP/hub ASO activities provided to CMHSP affiliates/spokes for non-Healthy Michigan services.
6. Write-offs for prior years.
7. Workshop production costs (these costs should be offset by income for the products).
8. Medicare payments for inpatient days (where CMHSP has no financial responsibility).
9. Services provided in the state hospitals and Center for Forensic Psychiatry.
10. Mental health services delivered by CMHSP but paid for by health plan (MHP) contracts.

Additional Issues:

1. Report services and costs that match the accrual assumptions for fee-for-service activities where an end-of-year financial accrual is made for services incurred but where a claim has not been processed. (ie. report cases, units, and costs for services rendered, but those whose claims have not been adjudicated by the time of report).
2. The COFR PIHP should report services that are provided by another CMHSP/PIHP through an earned contract.