



MICHIGAN TRAUMA SYSTEM DEVELOPMENT PERFORMANCE IMPROVEMENT *PROJECT INTERIM REPORT*

DUE DATE: MARCH 31, 2017

Project Title:

Project Contact Name:

Project Contact Email:

Date:

Instructions

1. Please complete all sections of the report. If you are reporting on more than one project, please submit a separate form for each project. Blank copies of the report form can be found at www.michigan.gov/traumasystem.
2. Limit total report to no more than three 8 ½ x 11 pages, single spaced, using a 12 point font.
3. Submit your completed report form electronically to the project liaison assigned to your project (noted in award letter) no later than March 31, 2017.

Narrative

1. Overview

Please provide a brief overview of your project.

2. Project Progress

Please describe the progress made toward the objectives identified in your application.

3. Challenges, Barriers, and Lessons Learned

Were there any significant challenges encountered to date? What barriers, if any, have you encountered? What were some of the strategies used to address those barriers and challenges? Are there any lessons learned to report at this time?

4. Timeline

Is the project on track to meet goals and objectives described in your application by August 31, 2017? If not, why?

5. Additional Comments

Is there anything else you would like to include in this report?

Budget

Describe project costs to date, indicating if costs are on track with estimates submitted with application budget (refer to financial plan in Project Application).