

September 14, 2017

<Provider Name>  
<Provider Address 1>  
<Provider Address 2>  
<Provider City> <State> <zipcode5-zipcode4>

Dear Stakeholder:

The Michigan Department of Health and Human Services (MDHHS) is beginning the process to renew the MI Choice waiver program application. The current application expires September 30, 2018. This will mark the 25th year of providing home and community-based supports and services through this program. This renewal represents an opportunity to update the program to better address the needs and preferences of the population it serves.

MDHHS has scheduled a series of meetings for stakeholders, including program participants, family members, caregivers, advocates, providers, and waiver agency staff. The intent of the meetings is to solicit input and opinions regarding the elements of the waiver program that work well, those that might need improvement, and proposals for new program elements. This is the best opportunity for anyone interested in the MI Choice waiver program to help establish the direction for the next five years.

The initial stakeholder meeting will be held on **Thursday, September 28, 2017 1:00 PM – 4:00 PM**. This meeting and all future meetings will be held in the **E and F Conference Room at Capitol Commons Center in the basement of 400 South Pine, Lansing, MI 48909**. The agenda for the first meeting will include:

- an overview of the renewal process,
- discussion of the stakeholder input process, and
- an opportunity for open discussion.

Additionally, we will take time during this meeting to set the discussion topics for subsequent stakeholder meetings.

Future MI Choice stakeholder meetings are set as follows:

Wednesday, November 1, 2017	1:00 PM – 4:00 PM	Capitol Commons Center
Thursday, November 30, 2017	9:00 AM – Noon	Capitol Commons Center
Wednesday, January 10, 2018	9:00 AM – Noon	Capitol Commons Center

MDHHS prepared a website so you can track the stakeholder process through minutes, handouts, and other materials. The website is located at [www.michigan.gov/mdhhs](http://www.michigan.gov/mdhhs) >> Assistance Programs >> Health Care Coverage >> Services for Seniors >> MI Choice Waiver Program. There is also an e-mail available to collect feedback, ideas, and concerns. The e-mail address is [MDHHS-MiChoice@michigan.gov](mailto:MDHHS-MiChoice@michigan.gov). Further, if you are unable to attend the meetings in person, please e-mail to the above a request for the call-in conference number information no later than 24 hours prior to the scheduled meeting.

If you need accommodations or have any questions about the MI Choice stakeholder meetings or the application renewal process, please contact the mailbox at [MDHHS-MiChoice@michigan.gov](mailto:MDHHS-MiChoice@michigan.gov). For accommodation requests, please type "Accommodations" in the subject line of the e-mail. Capitol Commons Center is wheelchair accessible.

Sincerely

A handwritten signature in black ink that reads "Chris Priest". The signature is fluid and cursive, with a prominent loop at the end of the last name.

Chris Priest, Director  
Medical Services Administration