

April 27, 2018

<Provider Name>
<Provider Address 1>
<Provider Address 2>
<Provider City> <State> <zipcode5-zipcode4>

Dear Home Help Agency Provider:

RE: Notice of 2018 Home Help Agency Provider Meetings

Staff representing the Michigan Department of Health and Human Services (MDHHS) will be traveling around the state to meet with Home Help Agency providers. The purpose of the meetings is to provide a forum to update providers on policy, discuss policy issues and concerns, and enhance collaboration between MDHHS staff and providers. Your participation is welcomed.

Listed below are the dates and locations for 2018. Since the goal is to give every Home Help Agency provider a chance to attend a meeting, we are asking you to sign up for one session only. We also ask that you limit participation from your agency to 1-2 members so that we can accommodate as many different agencies as possible. If you would like to attend more than one session, you can let us know that in your e-mail request. Priority will be given to providers who have not attended a session; if space allows, we would welcome you to join us for another session.

Date	Time	Location
June 12, 2018	10:30 am - noon	Gaylord, MI
July 25, 2018	1:00 pm - 3:00 pm	Lansing, MI
August 9, 2018	1:00 pm - 3:00 pm	Holland, MI
September 18, 2018	10:00 am - noon	Flint, MI
October 24, 2018	10:30 am - noon	Detroit, MI

Pre-registration is required. To register, please send an e-mail to MDHHS-Registration@michigan.gov. In the subject line, please note "Home Help Agency Provider Meetings". Your registration request should include your agency name, the counties you provide services in, the name, e-mail address and phone number for each individual wishing to attend, and the date and location you want to attend. We will send a confirmation e-mail a week before the meeting with specific location information.

The format for the meetings will include predetermined agenda items with time for questions and discussion. If there are topics you would like addressed, we request that you submit questions or concerns to the MDHHS-Registration mailbox at least two weeks before the scheduled meeting. Please use a subject line of "Agenda Item for Home Help Agency Provider Meeting".

Sincerely,

A handwritten signature in cursive script that reads "Richard Miles".

Richard Miles, Director
Bureau of Medicaid Policy and Health System Innovation
Medical Services Administration