

# Spring 2020 Volume 25, Number 2

# LabLink

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### Bureau Vision

The Bureau of Laboratories is a stronger, more diverse team within an integrated public health system. We utilize advanced technology and innovative leadership to provide comprehensive public health services in our dynamic global community.

### Bureau Mission

We are dedicated to continuing leadership in providing quality laboratory science for healthier people and communities through partnerships, communication and technical innovation.





# Spring 2020 Packaging and Shipping Class Schedule

## New Virtual Training Courses Offered

In accordance with Governor Gretchen Whitmer’s executive order for social distancing to prevent the spread of COVID-19 disease, the Michigan Department of Health and Human Services, Bureau of Laboratories (MDHHS BOL) is offering online virtual Packaging and Shipping Classes through the end of May. Classes scheduled in June currently remain in-person at this time, but are subject to a change in format.

This intermediate level training course provides the participant with a comprehensive overview of Federal (DOT & USPS) and International (IATA) regulations applicable to packaging and shipping of clinical laboratory specimens in addition to an understanding of terminology, packaging, marking, labeling, and documentation requirements.

When registering for a class on the MITRAIN website, a host facility is listed for virtual classes, the class will be solely online, and **open to anyone** regardless of facility location. Registered participants will receive an email communication prior to the class with instructions on how to access the online course.

MI-TRAIN website: <https://www.train.org/mi-train>

The course name is **Packaging and Shipping of Clinical Samples** and the course identification number is **1062236**.

For any questions related to this course please email Shannon Sharp at [sharps1@michigan.gov](mailto:sharps1@michigan.gov).

Please refer to the following course listing for available classes.

**Packaging & Shipping of Clinical Specimens Spring/Summer 2020**  
Register at: <http://www.train.org/mi-train> Course ID # **1062236**

URL: <https://breeze.mdch.train.org/mdhhsbol/>  
Conference Line: **877-873-8018**, Access Code: **2892952**

Facility Name	Date	Time
Providence-Providence Park Hospital-Southfield Campus	4/7/2020	10:00am-12:30pm
Kalamazoo County Health & Community Services	4/9/2020	10:00am-12:30pm
Saginaw County Department of Public Health	5/1/2020	10:00am-12:30pm
Spectrum Health Lakeland Regional Medical Center	5/12/2020	10:00am-12:30pm
Spectrum Health Butterworth Campus	5/13/2020	10:00am-12:30pm
Ascension Borgess Hospital	5/19/2020	10:00am-12:30pm
McLaren Medical Laboratory	5/20/2020	10:00am-12:30pm
Oaklawn Hospital	5/26/2020	10:00am-12:30pm

### In-person Courses for Listed Facility Only

Facility Name	Date	Time
<b>Beaumont Hospital Trenton</b> -Room: Trenton Auditorium <b>5450 Fort Street-Trenton, Michigan 48183</b>	6/2/2020	10:00am-2:00pm
	Recertification	10:00am-Noon
<b>West Branch Regional Medical Center Laboratory</b> -Room: EDR <b>2463 South M-30-West Branch, Michigan 48661</b>	6/4/2020	10:00am-2:00pm
	Recertification	10:00am-Noon
<b>Scheurer Hospital</b> -Room: Pine <b>170 North Caseville Road-Pigeon, Michigan 48755</b>	6/16/2020	10:00am-2:00pm
	Recertification	10:00am-Noon



# Laboratory Kit Order Tracking System (LKOTS)

In an effort to improve efficiency and overall customer satisfaction, the Bureau of Laboratories (BOL) introduced an online application for ordering and tracking of clinical and environmental testing and shipping supplies. The application is called Laboratory Kit Order Tracking System or LKOTS. This application gives the consumer the ability to track an order throughout all aspects of the ordering process. LKOTS directly communicates with the customer’s email address and automatically sends notifications about status changes in the order. Additionally, LKOTS allows the user to view the BOL’s entire inventory of kit supplies and components.

COVID-19 supplies are extremely limited and are only available for distribution to local county health departments. Please rely on your facility purchasing department and established vendors for specimen collection supplies. The Food and Drug Administration (FDA) website offers a list of acceptable patient collection supplies at <https://www.fda.gov/medical-devices/emergency-situations-medical-devices/faqs-diagnostic-testing-sars-cov-2>.

LKOTS can be accessed on the laboratory web page at [www.michigan.gov/mdhhs/lab](http://www.michigan.gov/mdhhs/lab). In addition to a link for the LKOTS application, the laboratory web page provides guidance for creating an LKOTS account and instructions for placing supply orders. The LKOTS application can be accessed directly through the website as well as by using the following URL: <https://milkots.michigan.gov/login>

Please direct questions or concerns to Matthew Bashore by email at [bashorem@michigan.gov](mailto:bashorem@michigan.gov) or by telephone (517) 335-8373.





Michigan Department of Health & Human Services

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Departmental Forms

Health Professional

MDHHS / DOING BUSINESS WITH MDHHS / HEALTH CARE PROVIDERS / LAB SERVICES

Bureau of Laboratories

MDHHS AFTER-HOUR EMERGENCY PHONE NUMBER: 517-335-9030

What's New?

Inside the Bureau of Laboratories

In addition to sharing information about various reference services available, we hope to use this forum to interact with you to help meet the challenges of communicable disease and environmental concerns that adversely affect communities in Michigan.

A-Z Test Listing

Order Clinical and Environmental Collection Kits - Laboratory Kit Order Tracking System (LKOTS)

LKOTS - How to create an account

LKOTS - How to place an order

Bureau of Laboratories Holiday Business Hours

Test Request Forms

Laboratory Influenza Page

Bioterrorism Laboratory Preparedness

Chemical Terrorism Laboratory Preparedness

Radiological Preparedness

Laboratory Biosafety

Trace Metals Unit

Explore Lab Science Program

Electronic Test Ordering and Results Delivery (ETOR) Manual

Test Orders (OML) and Results (ORU) by HL7 Messaging

MDHHS BOL CAP Accreditation Certificate

MDHHS BOL CLIA Certificate

MDHHS BOL AIHA-LAP, LLC Accreditation Certificate: Lab ID - 102247

Contact Us

Quick Links

Disaster Preparedness in Michigan

Michigan Public Health Institute

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# COVID-19 Laboratory Resources for Healthcare

## Professionals

The BOL is an authorized test laboratory and is approved under Emergency Use Authorization to perform diagnostic tests for SARS-CoV-2, or Coronavirus Disease 2019.

Please visit the Coronavirus Disease 2019 (COVID-19) Response website for current news and updates at [michigan.gov/coronavirus](https://michigan.gov/coronavirus)

The link “For Health Care Professionals” on this website serves as resource addressing many concerns related to healthcare personnel, including the executive orders and directives, guidance, and forms.

The BOL provides test results to the submitting agency only. Please be reminded that patient privacy regulations do not allow laboratory results to be provided directly to the patients.

For additional laboratory specific guidance, please go the BOL webpage at [michigan.gov/mdhhs/bol](https://michigan.gov/mdhhs/bol). Two documents located under “What’s New?” have been created to offer COVID-19 patient specimen collection, packaging, and shipping guidance. These documents also detail specimen labeling and required test requisition specifications.



# Stay Current

Visit our webpage at [www.michigan.gov/mdhhs/bol](https://www.michigan.gov/mdhhs/bol)  
And click on “What’s New?”

The screenshot shows the MDHHS website with a navigation bar and a sidebar. A red arrow points to the 'What's New?' link under the 'Bureau of Laboratories' section.

LabLink is published quarterly by the Michigan Department of Health and Human Services, Bureau of Laboratories, to provide laboratory information to Michigan health professionals and the public health community.

MDHHS is an Equal Opportunity Employer, Services and Programs Provider.

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