

**Michigan Commission on Community Action and Economic Opportunity**  
**Friday, August 18, 2017**  
**Michigan Community Action, Okemos**  
**10:00 am – 2:30 pm**

**Commission Meeting Minutes**

Members: Jill Edwards-Sutton (Chair), James Borchard, Kortni Campbell, Ben Geiger, Sonjalita Hulbert, Matthew Purcell, Robert Scolnik, Jessica Taylor, and LaTarro Traylor  
Staff: Paula Kaiser VanDam, Kris Schoenow, Janice Harvey, Kate White

Guests: Susan Newhof, Ross Yednock, Kimberly Parker, Ivan Love, Jessica Dexter, Pam Elise, Robert Howse, Brenda Cowles, Eileen Allswede, Eric Schertzing

I. Welcome and introductions

- Chair Edwards-Sutton called the meeting to order at 10:10 am and asked Commissioners to introduce themselves.
- Absent: Fran Amos, Jacob Maas, Marcella Wilson

II. Community Forum – Financial Empowerment

Presenters: Ross Yednock, CEDAM, Ivan Love, Capital Area Community Services  
Clients: Robert Howse, Jessica Dexter, Eileen Allswede, Kimberly Parker

III. Capital Area Community Services Financial Empowerment Presentation – Jessica Dexter, Jessica Weaver, Brian Reichel

IV. Approval of May 19, 2017 Meeting Minutes – Chair Edwards-Sutton requested a motion to approve the minutes from the May 17, 2017 MCCAEO meeting. James Borchard made the motion to approve the minutes; Sonjalita Hulbert seconded the motion. The motion passed unanimously with the edit to add Jessica Taylor as attending the meeting.

V. Commissioner Report – Jill Edwards-Sutton

- Commissioners had discussion on the community focus group from today and what the next steps should be. Commissioners agreed that they need more information on financial empowerment with possible presentation from non-homeowners. They also requested information on the self-lender and payday lender programs. Kris will do some research on these programs and share the information with the Commissioners.
- We will hold another community forum on financial empowerment in Saginaw in November. Commissioners would like to have a program present outcomes on this topic area.

VI. BCAEO Update and Action Items – Kris Schoenow

- Commission Appointments: The Governor announced the reappointments of Jill Sutton, Fran Amos, James Borchard and LaTarro Traylor and the new appointment of Ben Beiger.

- Funding Update
  - CSBG final allocation is \$25.8 million which is a 1% decrease; 5% for administration, 5% for discretionary; and 90% for CAAs
  - Weatherization Assistance Program funding allocation is \$15.2 million
  - LIHEAP funding is \$6 million for October 2016 to September 2017; currently have underspent by \$1 million but hope to have that spent by year end
  - Deliverable Fuel Assistance Program allocation is \$10 million with \$500,000 allocated for administrative
  - FY2018 – possible continuing resolution until December for CSBG and WAP
- BCAEO Update
  - The BCAEO hosted auditors from the U.S. Department of Health & Human Services for CSBG. They were impressed with the data management and repository systems that are in place and the leadership role the BCAEO has taken with MOCAP. There was one finding around one allowable cost.
  - Organization Standards – 90% of CAAs met 100% of the Organization Standards; and 97% met the organizational leadership category.

VI. Public Comment – Jill Edwards-Sutton is the President of the MCA Board of Directors. Matt Purcell is the Directors Council Chair. Commissioners congratulated them both on these leadership roles.

VII. Adjournment - Meeting was adjourned at 2:40 pm.