

**Michigan Commission on Community Action and Economic
Opportunity Friday, February 16, 2018
Conference Call
10:00 am – 12:00 pm**

Commission Meeting Minutes

Members: Jill Edwards-Sutton (Chair), Fran Amos, Ben Geiger, Matthew Purcell, Robert Scolnik, Jessica Taylor, and Marcella Wilson
Staff: Kris Schoenow, Janice Harvey, Kate White

Guests: Susan Newhof

- I. Welcome and introductions
 - Chair Edwards-Sutton called the meeting to order at 10:05 am via conference call
 - Absent: James Borchard, Kortni Campbell, Sonjalita Hulbert, Jacob Maas, LaTarro Traylor

- II. Approval of November 17, 2017 Meeting Minutes – Chair Edwards-Sutton requested a motion to approve the minutes from the November 17, 2017 MCCAEO meeting. Fran Amos made the motion to approve the minutes; Marcella Wilson seconded the motion. The motion passed unanimously.

- III. BCAEO Update and Action Items – Kris Schoenow
 - BCAEO Update/Accomplishments
 - CSBG FY17 planning allocation (still planning allocation as there is not an approved federal budget) is \$25.8 million
 - A Government shutdown would create some challenges but we have a structure in place to use remaining funds from prior year; also could give a 2 month advance to use during small government shutdown
 - The State Plan due to federal partner by end of March
 - Developing FY19 State Plan; staff and advisory group are meeting to begin working on it; planning amount will be used
 - Implementing new federal requirements
 - new ROMA Next Generation; revised national performance indicators
 - 2 categories (services and outcomes) to show impact of work
 - Community Action Agencies are a very collaborative body; will have opportunity for community initiatives through tracking their work
 - Provided agencies training with assistance from Michigan Community Action
 - Improved statewide database to collect data
 - CSBG training at Mid Michigan Community Action Agency had 14 CAA's attend
 - Staffing – more collaborative to work with CAAs to get more input to contribute to success of CSBG

- Weatherization
 - Challenges at BCAEO in April regarding Weatherization staffing (Weatherization Specialist position has been vacation since last April); Kris stepped into role to keep it moving
 - Michigan receives second largest amount of funding in nation due to number of low income population
 - Funding
 - PY17 running on FY17 dollars; already committed to programs; runs through June 2018
 - If we have long government shutdown, could be problem drawing down the funds
 - Cost reimbursement – 30 days after they spend the money
 - Gave them 2 month advance so they have funding to use if there are delays
 - Hope for continuing resolution or budget approved for FY18 funding
 - If there is a continuing resolution, we will receive 60% of the funds available on July 1 and then will receive the additional 40% once the budget is approved
 - BCAEO is currently working on the State Plan for FY18; using FY16 dollar amounts
 - Weatherization Change Vision
 - BCAEO take Michigan’s Weatherization Assistance Program to the next level by improving program performance and quality, expanding and enhancing support, and creating and maintaining a training program that includes a training facility in Michigan
 - This change vision will focus on the following: reorganization of State office, training and technical assistance expansion and enhancement, state monitoring stabilization and growth, stronger collaborations with partners, communication plan
 - Michigan is the second largest program in the nation so we need a training center in Michigan
 - Will hire a training director in April and training support staff
 - Need to identify training center locations
 - DOE is adding more certificates so we want to train, test, and certify in Michigan
 - BCAEO is also hiring a Weatherization Specialist and two technical monitors
 - Collaboration/Partnerships with Weatherization leadership team
- MCA/BCAEO Summer Conference
 - The MCA/BCAEO conference is at Crystal Mountain July 9-12, 2018
 - MCAEO Commission meeting will take place on Monday, July 9th at Crystal

Mountain and then Commissioners are invited to the Executive Dinner that evening

- Commissioners are invited to attend the conference session July 10-11 (Janice will send out registration information to commissioners)
- Great sessions; board track; weatherization track; Roma Next Generation
- Board Member track will have sessions on human resources, finance
- University of Michigan poverty solutions will be speaking
- Evening Activities include CAA staff, board members, executive directors

IV. Commissioner Report – Jill Edwards-Sutton

- Susan Newhof shared a draft report with a spotlight on what’s being done currently around the issue of Financial Empowerment
- Endorse the proposal from national group; purpose and adopt philosophy
- Ensuring people statewide have access to the program that residents in Lansing have
- Share information with state representatives so they can include in their quarterly updates to constituents (work with House Communications office)
- Workgroup for recommendations was created (Jill, Susan, Kris, Kate, Jessica, Fran); they will meet and finalize recommendations to present at next meeting

VI. Public Comment

- Kate White – MCA Legislative Day is May 3rd; Awards Ceremony at Capitol will include 5 clients, 5 volunteers, and 1 legislator; Legislators and staff are invited along with Commissioners

VII. Adjournment - Meeting was adjourned at 11:10 a.m.