MiLogin Instructions

Register for MiLogin, CHAMPS & Account Maintenance



"Working to protect, preserve and promote the health and safety of the people of Michigan by listening, communicating and educating our providers, in order to effectively resolve issues and enable providers to find solutions within our industry. We are committed to establishing customer trust and value by providing a quality experience the first time, every time."

-Provider Relations

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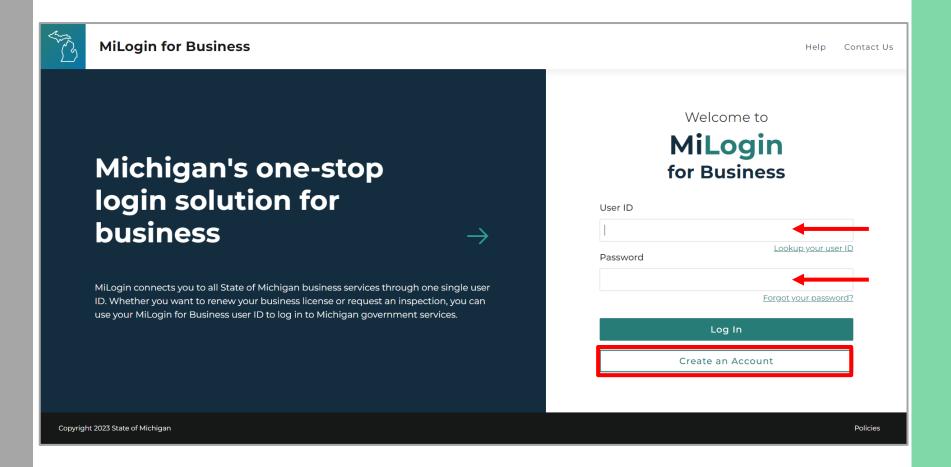
MiLogin is the State of Michigan Identity, Credential, and Access Management (MICAM) solution. All users who need access to the information within CHAMPS must obtain a MiLogin User ID and Password.

The Community Health Automated Medicaid Processing System (CHAMPS) is the MDHHS web-based, rules-driven, real-time adjudication Medicaid Management System. CHAMPS is comprised of the following subsystems: Provider Enrollment, Eligibility and Enrollment, Prior Authorization, Claims and Encounters, and Contracts Management.

As of October 28, 2023, MiLogin Third Party has been rebranded to MiLogin for Business.



- Open your web browser (e.g., Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
- Enter
 <u>https://milogintp.Michigan.g</u>
 <u>ov</u> into the search bar.
- Click create an account.



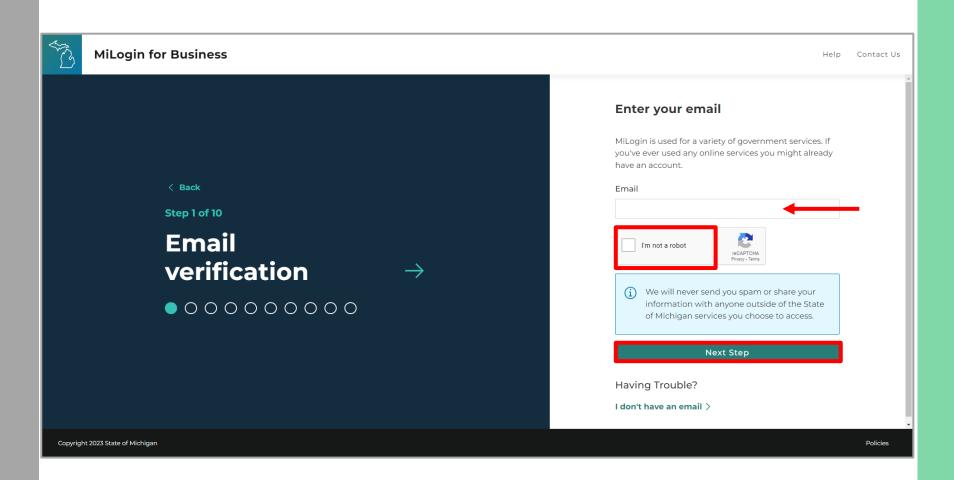


- Enter an email address.
- Check the 'I'm not a robot' checkmark.
- Click Next Step.

Don't have an email address? There are several email providers who offer an emai address and services at no cost. A few popular email providers are listed below.

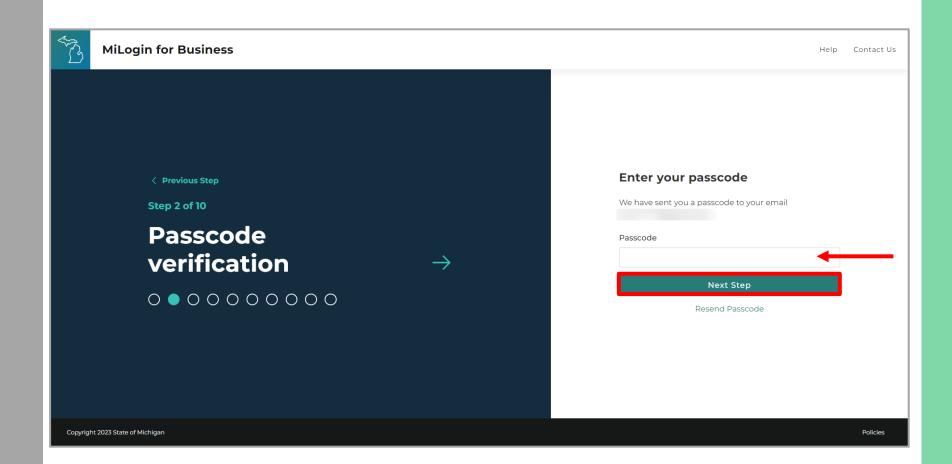
- Gmail: https://www.google.com/gmail/ about/#
- Yahoo Mail: https://login.yahoo.com/account/create
- Microsoft Live Hotmail: https://outlook.live.com/owa/

These commercial provider organizations are not affiliated with the State of Michigan. Your email messages will not be stored on the State of Michigan systems.



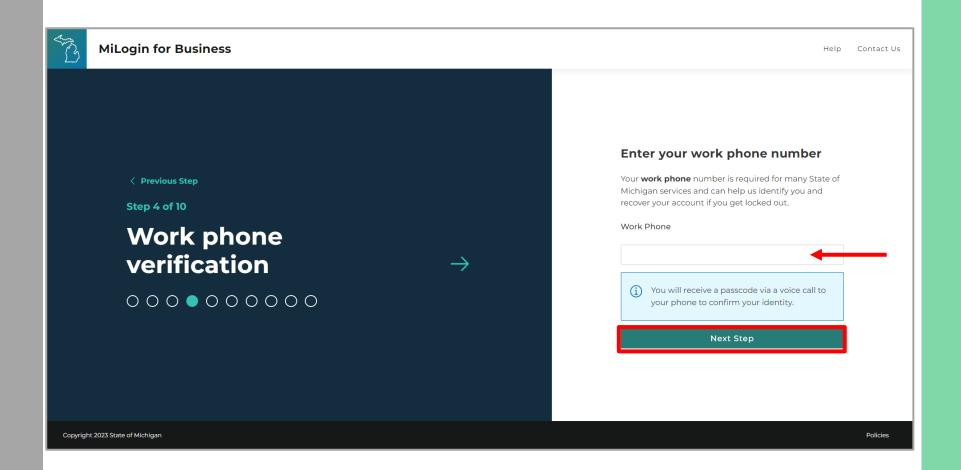


- Enter the Passcode that was sent to the email address.
- Click Next Step.
- If the passcode was not sent select the Resend Passcode link.



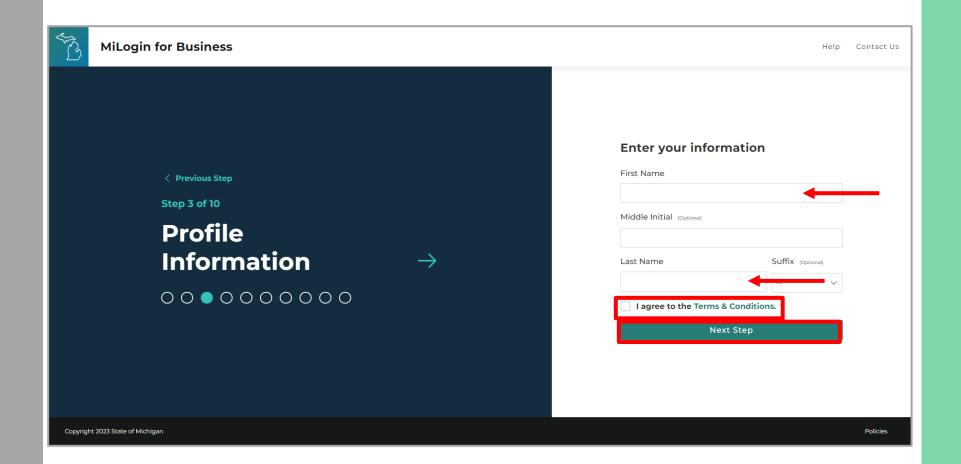


- Enter the Work Phone number.
- Click Next Step.



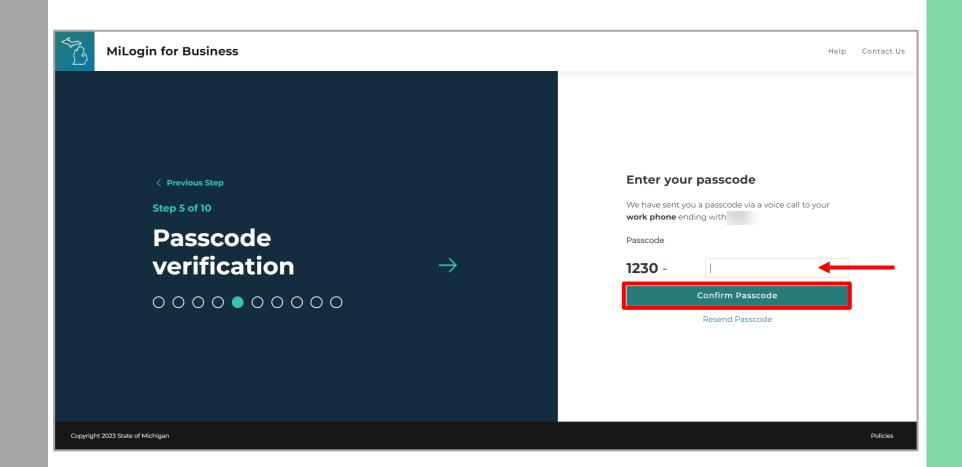


- Enter the User's First, optional Middle Initial, and Last name.
- Review the terms and conditions and click the 'l agree' checkbox.
- Click Next Step.



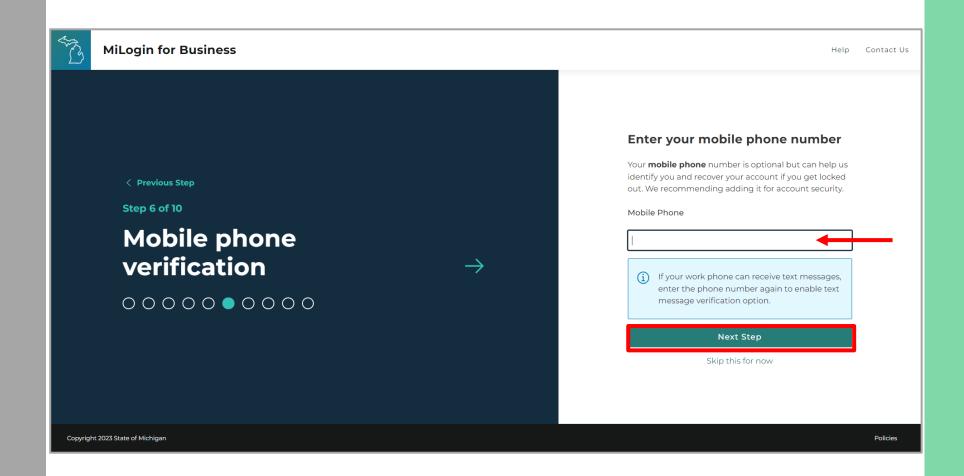


- A phone call will be made to the work phone number.
- Enter the Passcode.
- Click Confirm Passcode.
- If the call was missed, click the Resend Passcode to receive another phone call.



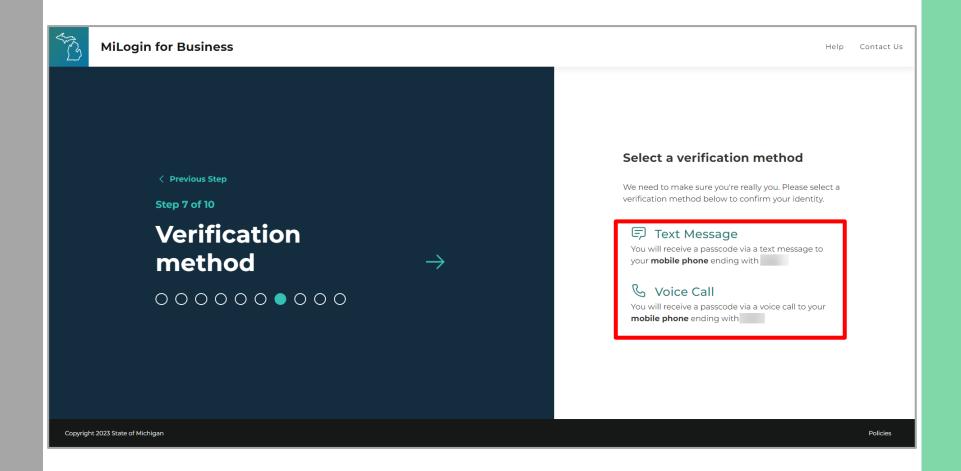


- Enter the mobile phone number.
 - This is an optional step and can be completed later by clicking the 'Skip this for now' link.
- Click Next Step.



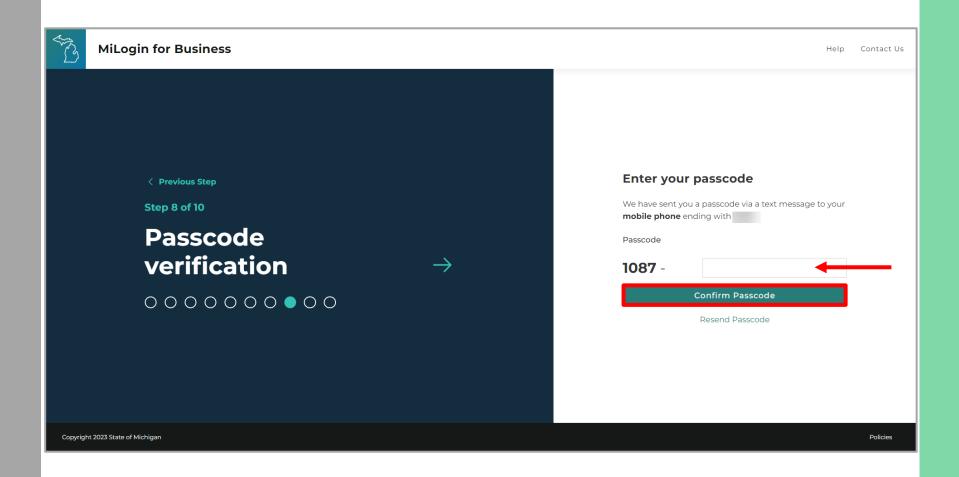


Select either the Text
 Message or Voice Call
 verification method.



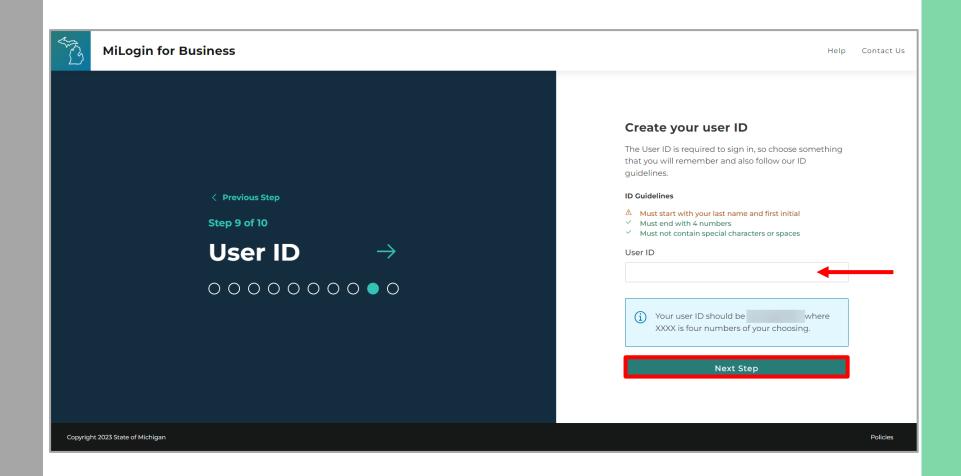


- Enter the Passcode sent to the mobile phone number on file.
- Click Confirm Passcode.



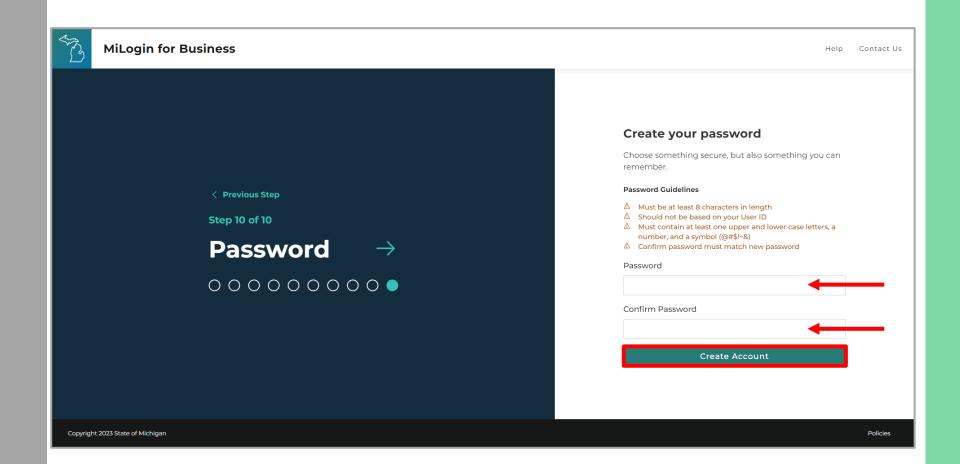


- Enter the User ID following the guidelines provided.
- Click Next Step.





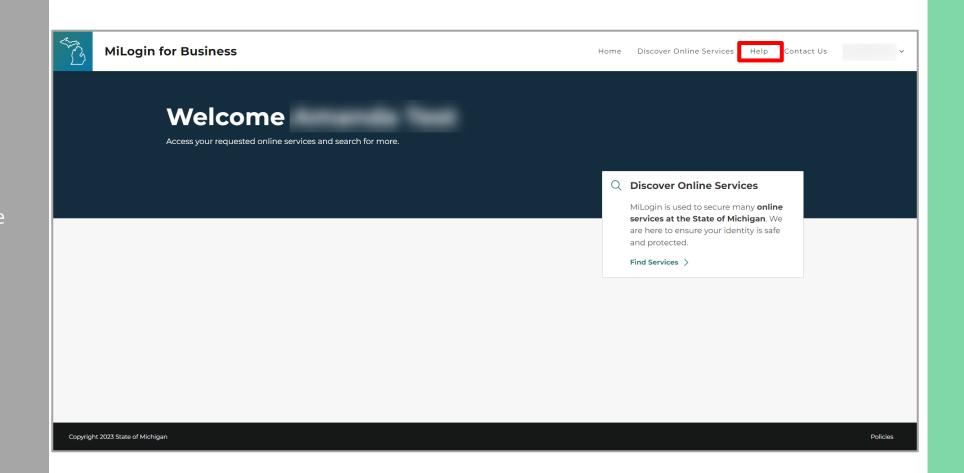
- Create a Password following the guidelines.
- Enter the same password in the Confirm Password field.
- Click Create Account.





- Your MiLogin account has now been created successfully.
- Your MiLogin Welcome Page will not display any online services.
- Click Request Access.

*Additional MiLogin resources are available by clicking the Help link at the top of the page.

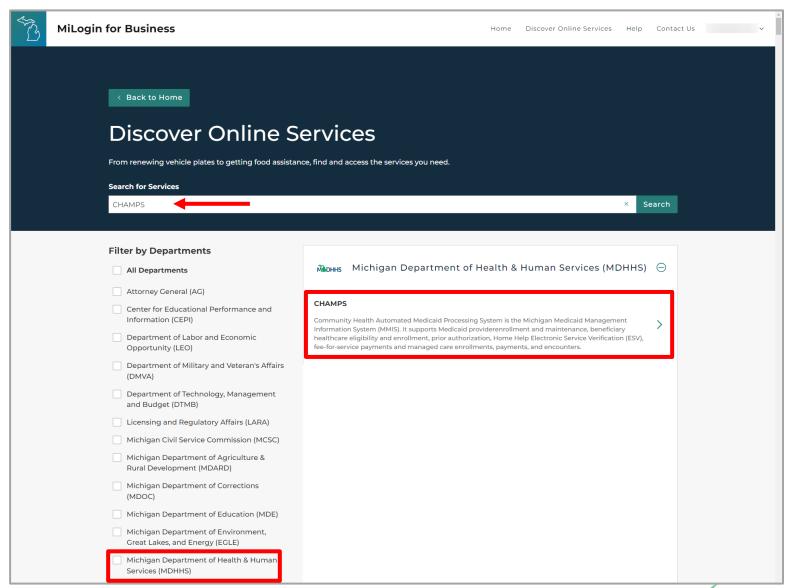




 Filter by Departments and select for Michigan
 Department of Health and Human Services

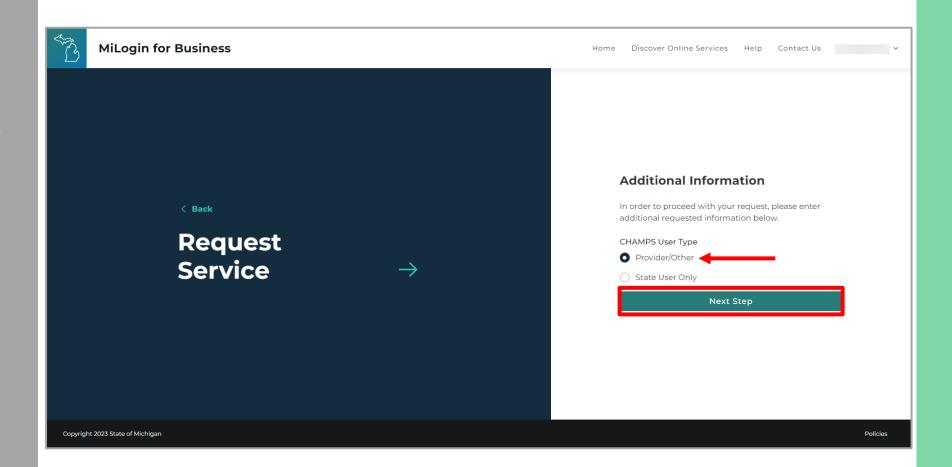
OR

- Enter CHAMPS in the search for services box and click Search.
- Click on CHAMPS.



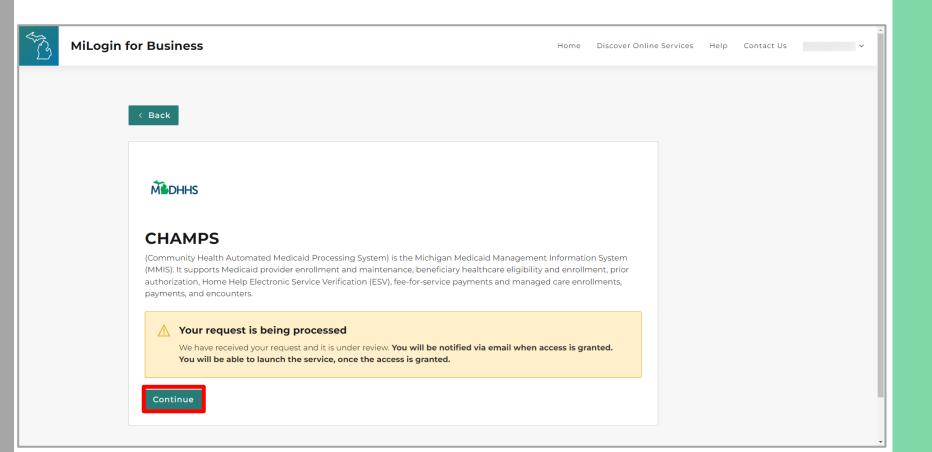


- Select the CHAMPS user type as 'Provider/Other' option.
- Click Next Step.



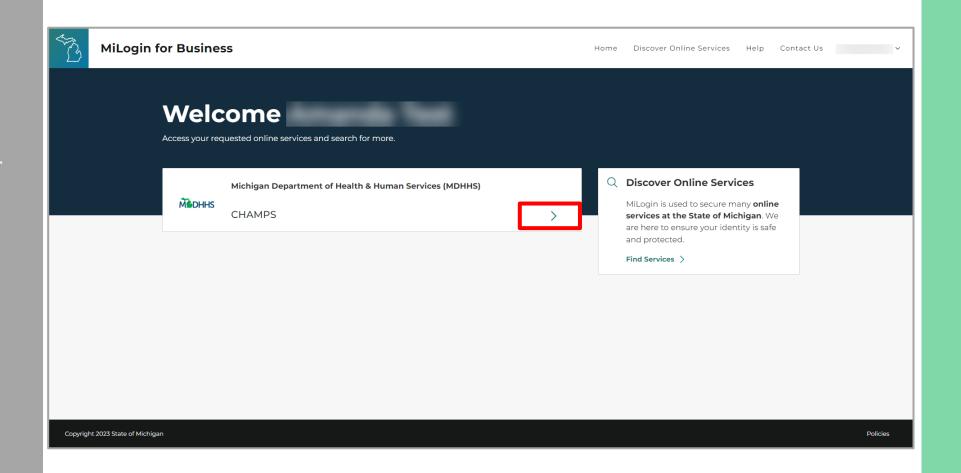


- You will be given
 confirmation that your
 request has been submitted
 successfully and is being
 processed.
- Click the continue to return to the MiLogin Welcome Page.



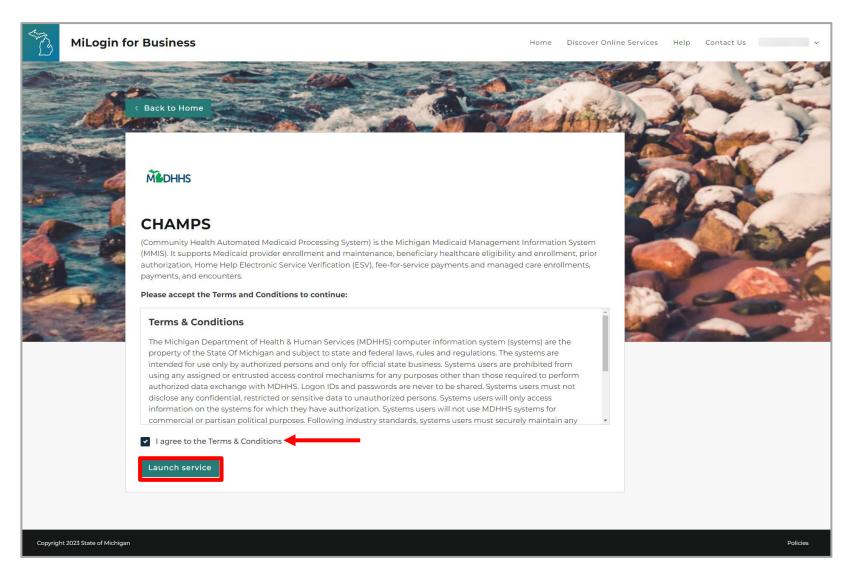


- You will be directed back to your MiLogin Welcome Page.
- Click the CHAMPS hyperlink.



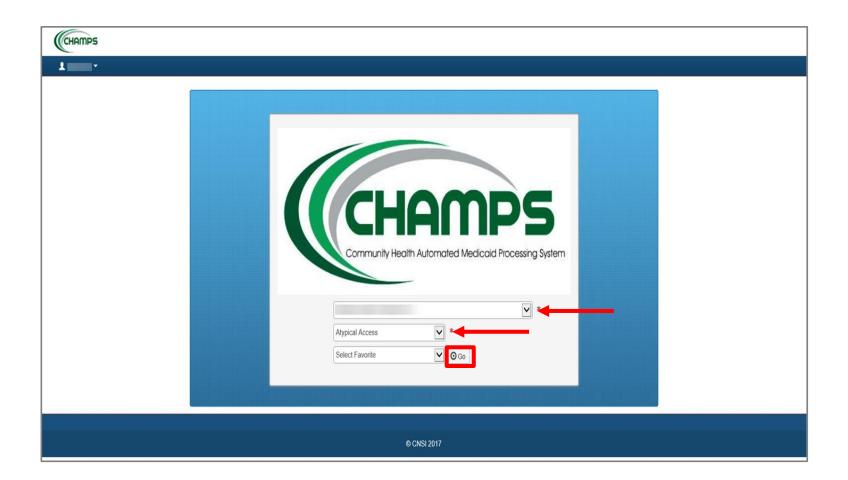


- Review the terms and conditions and check the 'I agree to the Terms & Conditions'.
- Click Launch service.



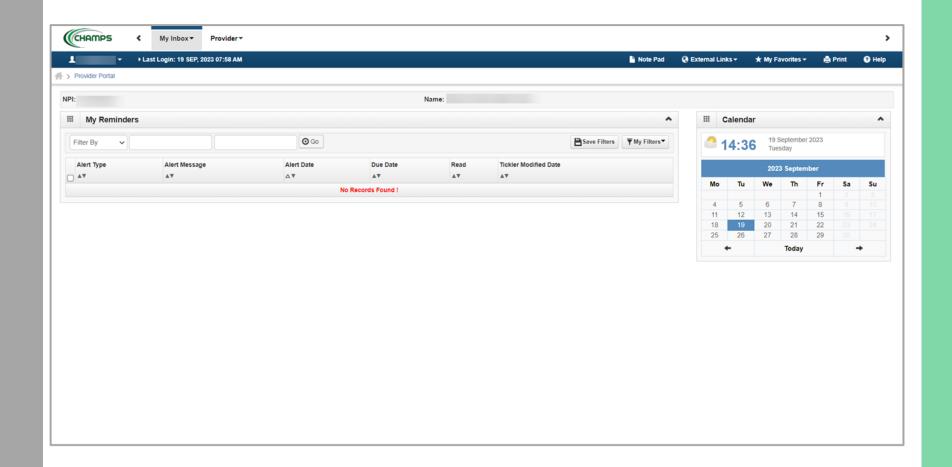


- Your Name and Provider ID number will show in the top section
- In the 'Select Profile' dropdown menu, select Atypical Access
- Click go





 Once successfully logged in you will be directed to the CHAMPS provider portal page.

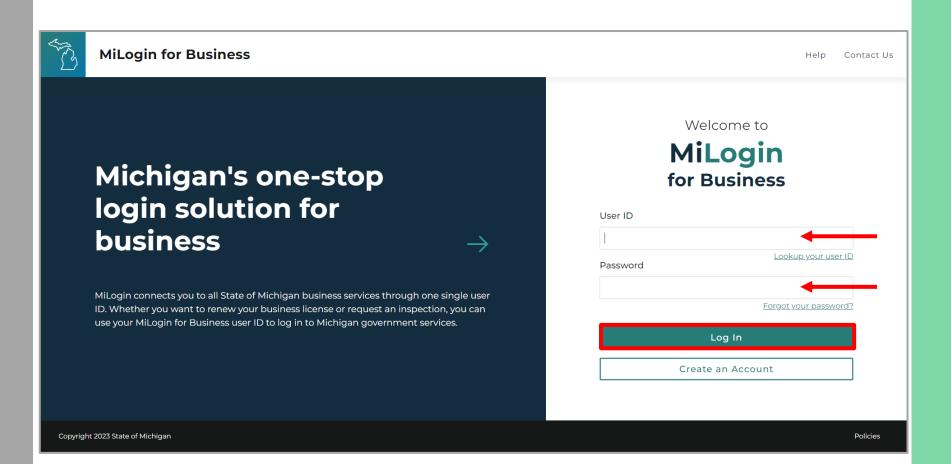




Steps on updating MiLogin account settings information.

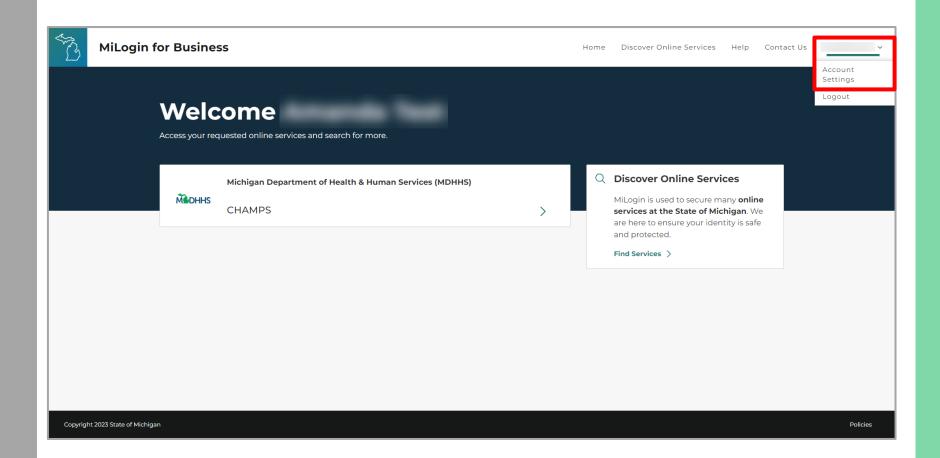


- Open your web browser (e.g., Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
- Enter
 https://MiLogintp.Michigan.
 gov into the search bar.
- Enter the User ID and Password.
- Click Login.



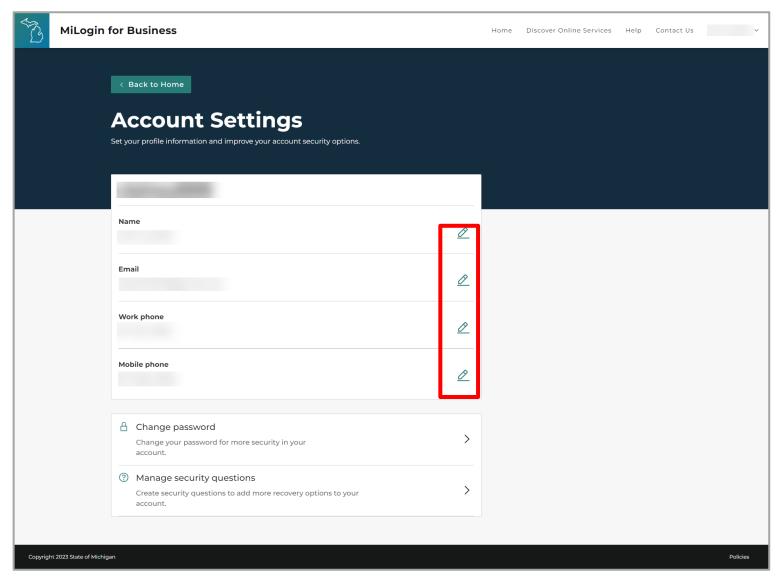


- You will be directed to your MiLogin Welcome Page.
- Click the dropdown arrow under the user ID.
- Select Account Settings.



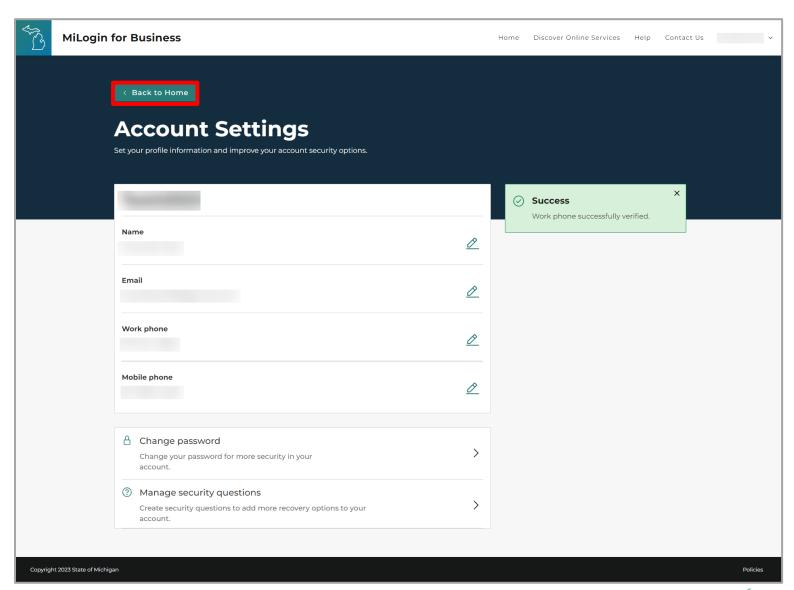


 Click the pencil icon to edit existing information or add information that is missing.





- A confirmation message will display after any profile information has been updated and verified.
 - In this example the work phone was successfully updated and verified.
- Click Back to Home to return to the MiLogin Welcome Page.

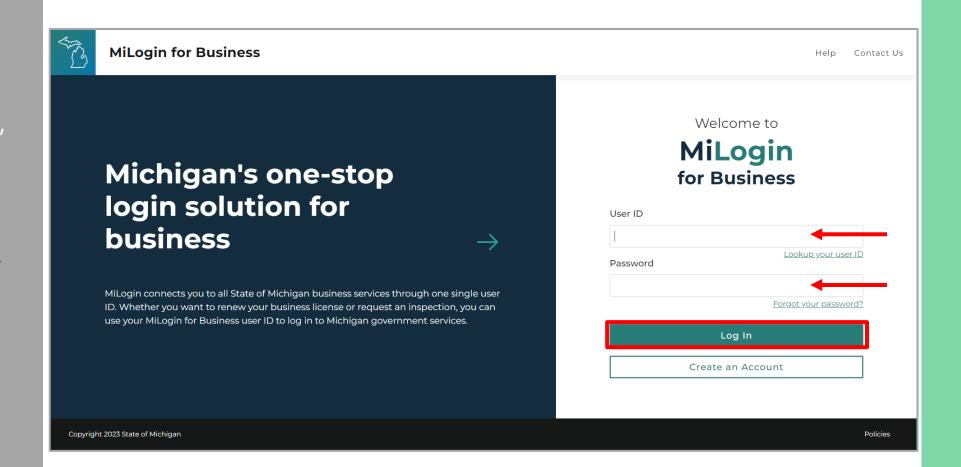




Instructions on how to change a current MiLogin password.

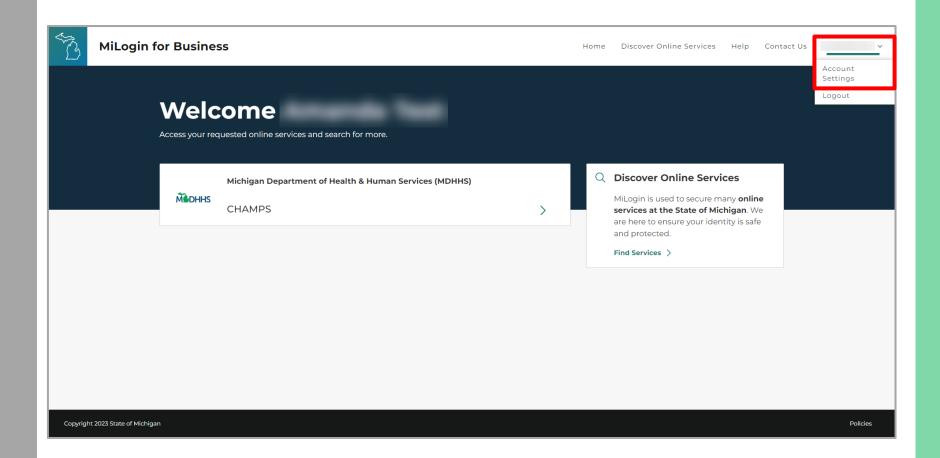


- Open your web browser (e.g., Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
- Enter
 <u>https://milogintp.Michigan.g</u>
 <u>ov</u> into the search bar.
- Enter your User ID and Password.
- Click Login.



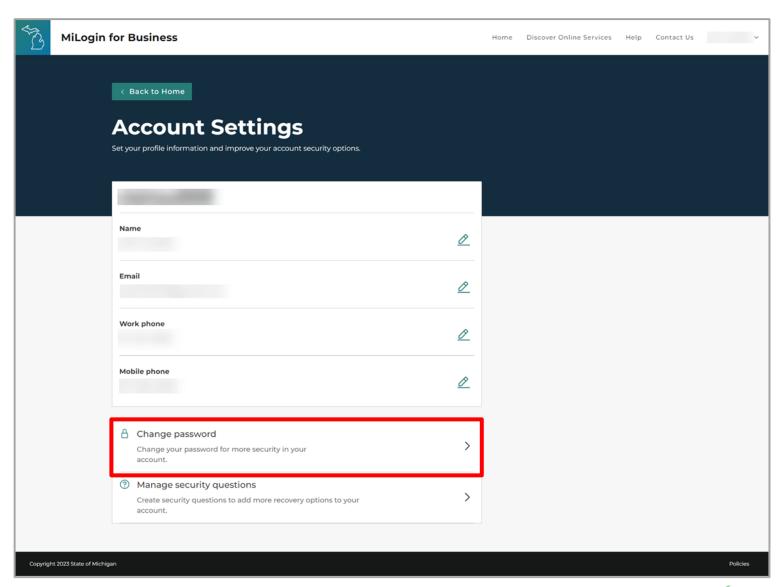


- You will be directed to your MiLogin Welcome Page.
- Click the dropdown arrow under the user ID.
- Select Account Settings



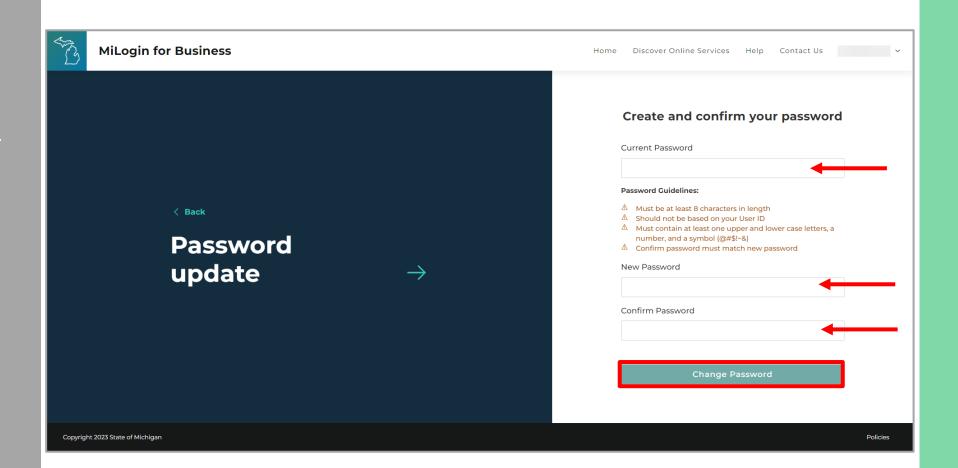


Click Change password.



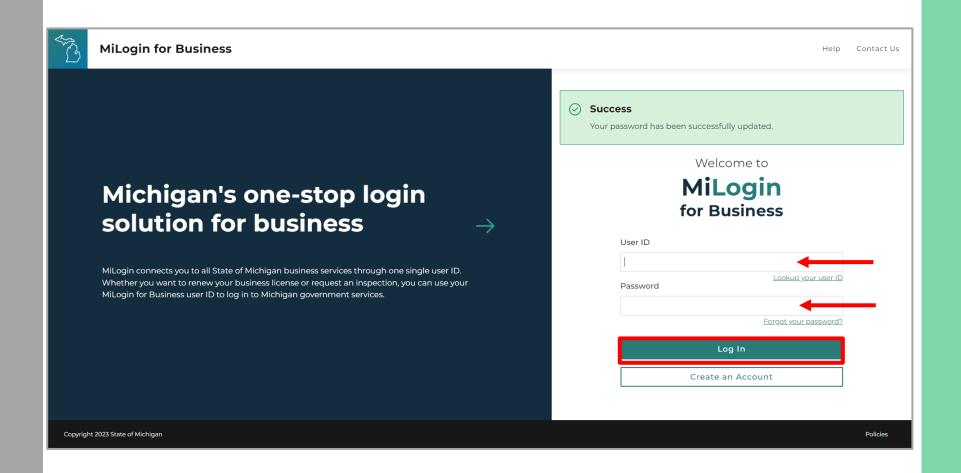


- Enter your Current Password.
- Enter a New Password following the password guidelines.
- Enter the same password in the Confirm Password field.
- Click Change Password.





- Confirmation will be displayed that the password has been updated.
- Enter the User ID and newly created Password.
- Click Login.





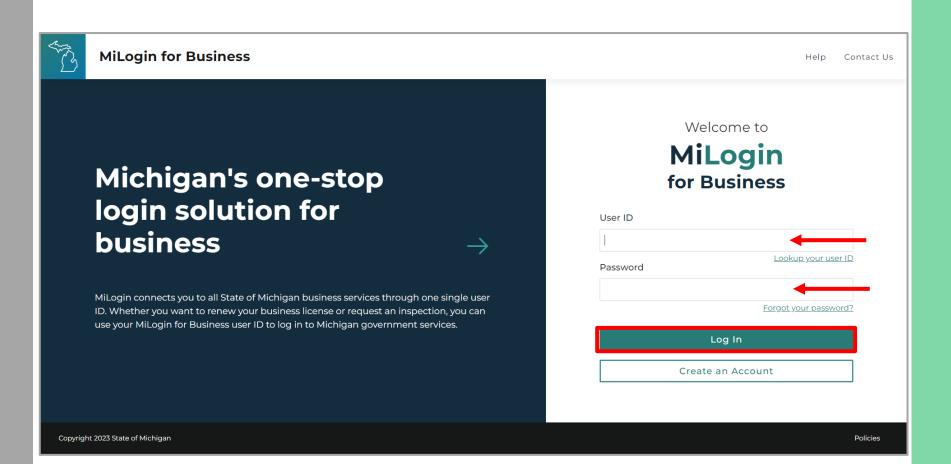
Manage Security Questions

Instructions on how to change current MiLogin security questions.



Manage Security Questions

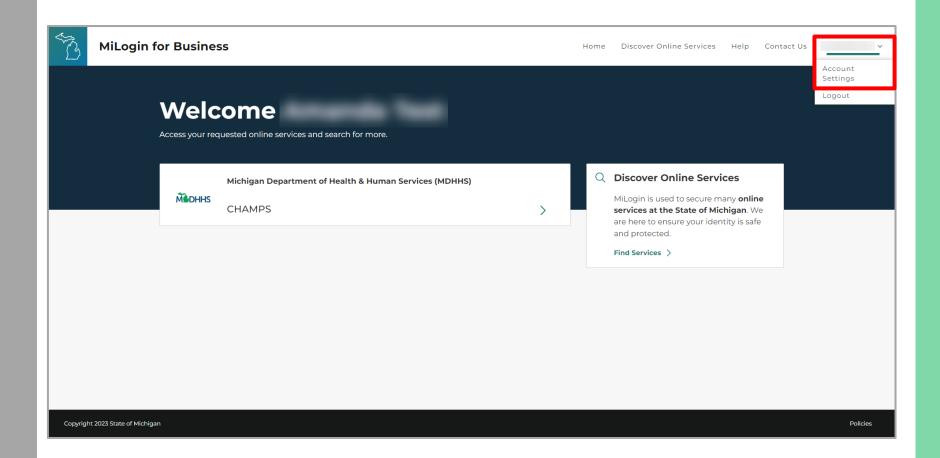
- Open your web browser (e.g., Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
- Enter
 <u>https://milogintp.Michigan.g</u>
 <u>ov</u> into the search bar.
- Enter the User ID and Password.
- Click Login.





Manage Security Questions

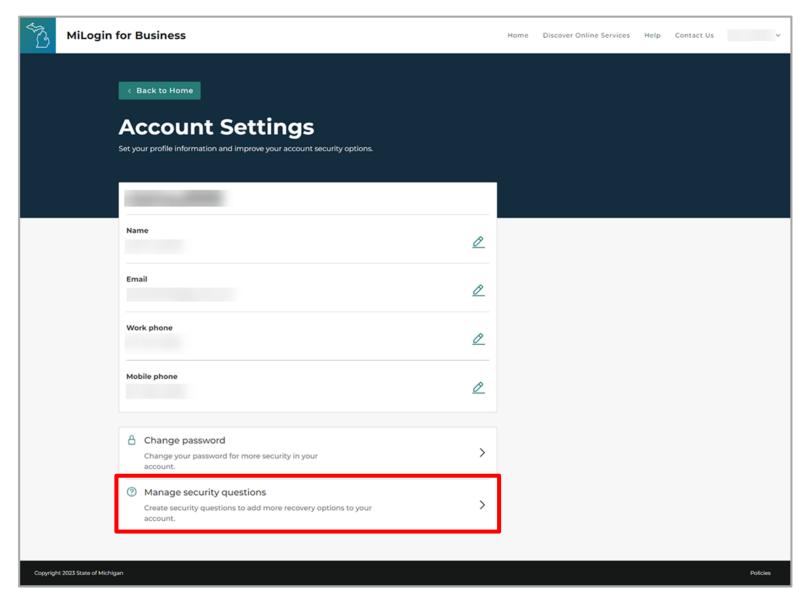
- You will be directed to your MiLogin Welcome Page.
- Click the dropdown arrow under the user ID.
- Select Account Settings





Manage Security Questions

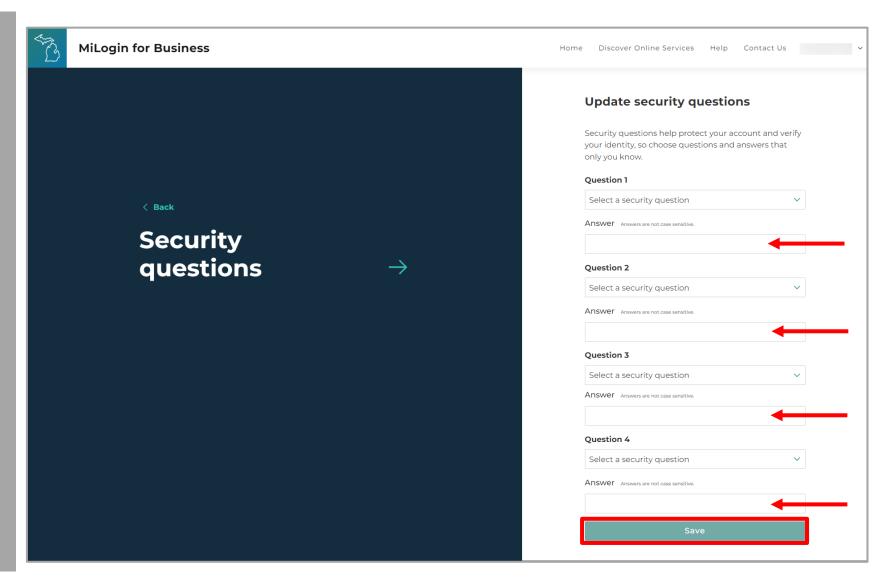
Click Manage security questions.





Manage Security Questions

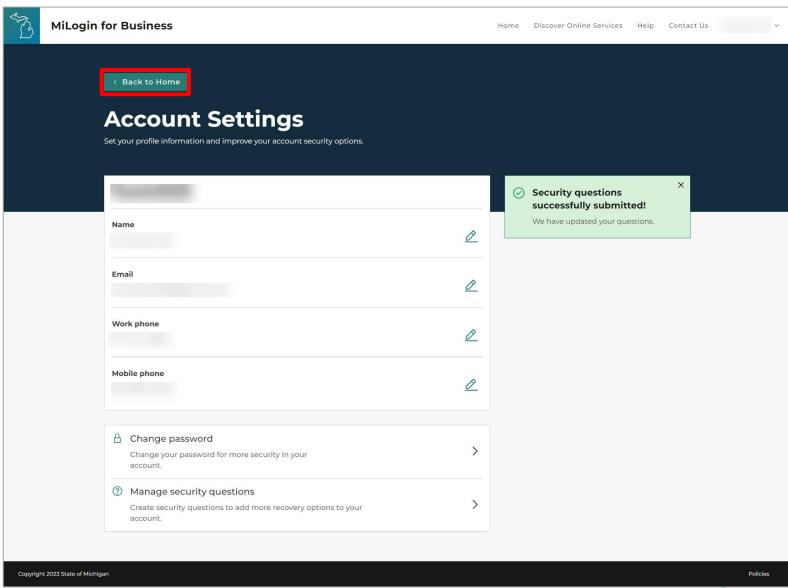
- Click the security question drop-down for each Question.
- Enter the answer to the question.
- Once all questions and answers have been selected click save.





Manage Security Questions

- User's will be returned to the account settings screen.
- Click Back to Home to return to the MiLogin Welcome Page.





MiLogin Tips

- If the account has been temporarily locked, it will automatically be unlocked after 30 minutes.
 - To unlock the account before this time, use the information in the <u>Contact Us section</u>.
- MiLogin allows users to reactivate their accounts as long as users have a unique email or phone number in their profile.
 - If the account has been disabled and the user was not prompted with a link to activate the account, then use the information in the <u>Contact Us section</u>.



Provider Resources



Home Help website: www.Michigan.gov/HomeHelp



We continue to update our Provider Resources:

<u>CHAMPS Resources</u>
<u>Listserv Instructions</u>
<u>Agency Providers</u>
<u>Individual Providers</u>



Home Help Provider Support Hotline:

ProviderSupport@Michigan.gov

1-800-979-4662



Thank you for participating in the Michigan Medicaid Program

