

Release 7.8 Webcast

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Michigan WIC Program
Michigan Department of Health & Human Services



Overview

- Updates to the Daily Schedule
- Printing Growth Charts to PDF
- Income Changes
- Update Risk Codes
- Benefit Screen Changes
- Equipment Inventory
- Race and Ethnicity Updates
- Updates to Role Review and User Access Requests
- Dates and Times to Remember



Daily Schedule Changes

- Current Daily Schedule features in MI-WIC do not easily accommodate clinics with a large number of Scheduled Staff columns
- Enhancements to facilitate easier navigation of Daily Schedule include:
 - Time column added to the far right-hand side of screen
 - Smaller default column sizes
 - Auto-Scroll based on current time of day
 - Day of Week listed next to date



Clinic: 333301 Ingham County HD Go

Tuesday, January 2, 2018 ←

Time	RECERT	RECERT CONFERENCE ROOM	NEW ADDS	NEW BABIES	OVERBOOK	WALK IN	www.wichealth.org	wcc appointment
11:00 AM								
11:15 AM								
11:30 AM								
11:45 AM								
12:00 PM								
12:15 PM								
12:30 PM								
12:45 PM								
01:00 PM	IEVAL RE...	IEVAL RECERT W...	CERT...	PCERT R...	CERT EDU IEV...	CERT...		
01:15 PM								
01:30 PM								
01:45 PM								
02:00 PM								WCC
02:15 PM								
02:30 PM								
02:45 PM								

Make Active Monitoring Move Appt. Cancel Appt. Summary Print Schedule Print Screen Cancel

Clinic: 333301 Ingham County HD Go

Tuesday, January 2, 2018

RECERT	RECERT CONFERENCE ROOM	NEW ADDS	NEW BABIES	OVERBOOK	WALK IN	www.wichealth.org	wcc appointments	Time
								11:00 AM
								11:15 AM
								11:30 AM
								11:45 AM
								12:00 PM
								12:15 PM
								12:30 PM
								12:45 PM
VAL RE...	IEVAL RECERT W...	CERT...	PCERT R...	CERT EDU IEV...	CERT...			01:00 PM
								01:15 PM
								01:30 PM
								01:45 PM
							WCC	02:00 PM
								02:15 PM
								02:30 PM
								02:45 PM

Make Active Monitoring Move Appt. Cancel Appt. Summary Print Schedule Print Screen Cancel

Appointment Scheduler- Walk In Appointments

- Currently, when a client comes to the clinic for a walk-in appointment, the appointment must first be scheduled and then subsequently marked as attended on the Daily Schedule Appointment Summary Screen
- This enhancement will create an additional column in the appointment grid- "Attended". This column can be checked while scheduling a walk in appointment to improve efficiency
 - Please note this column will appear when scheduling all appointments, but will only be active if the appointment is on the current day

Create appointment for the following clients

Client ID	Client Name	Attended
300873024	Tina Test	<input type="checkbox"/>

Total Duration:

Date	Day	Start Time	End Time	Staff	Topic
01/02/2018	Tue	10:15 AM	11:00 AM	NEW ADDS	
01/02/2018	Tue	1:00 PM	3:30 PM	NEW ADDS	

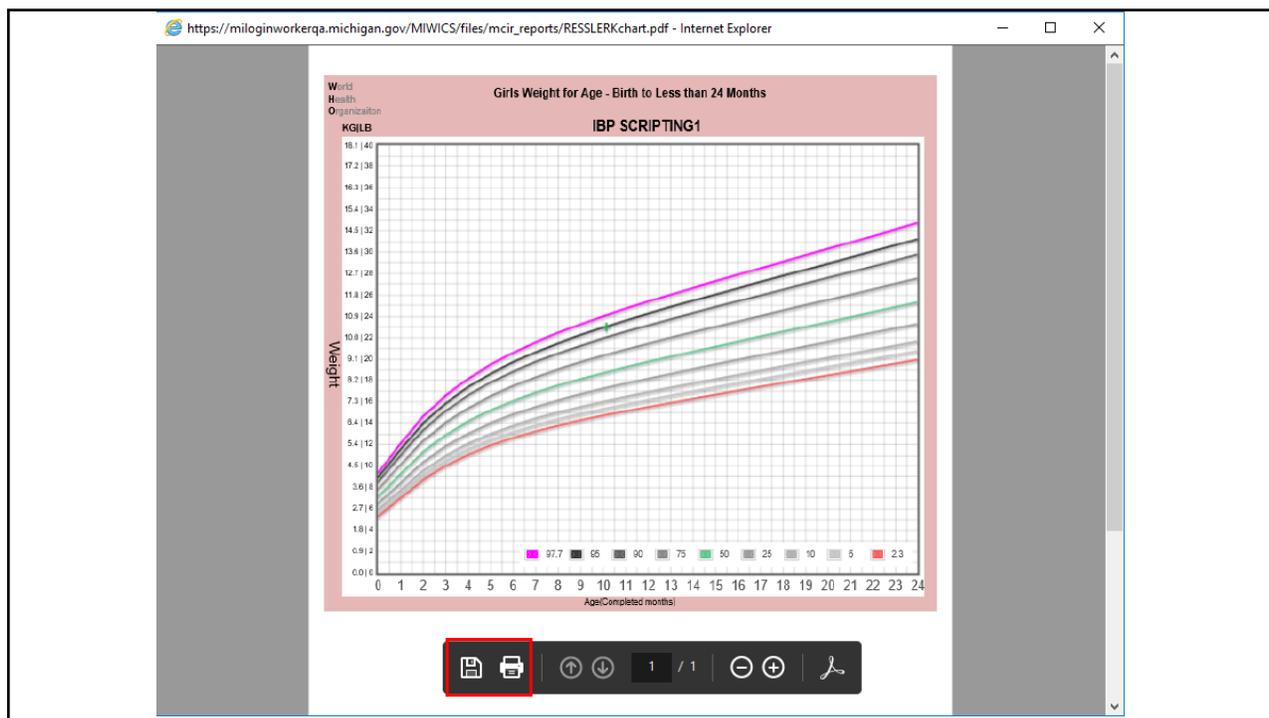
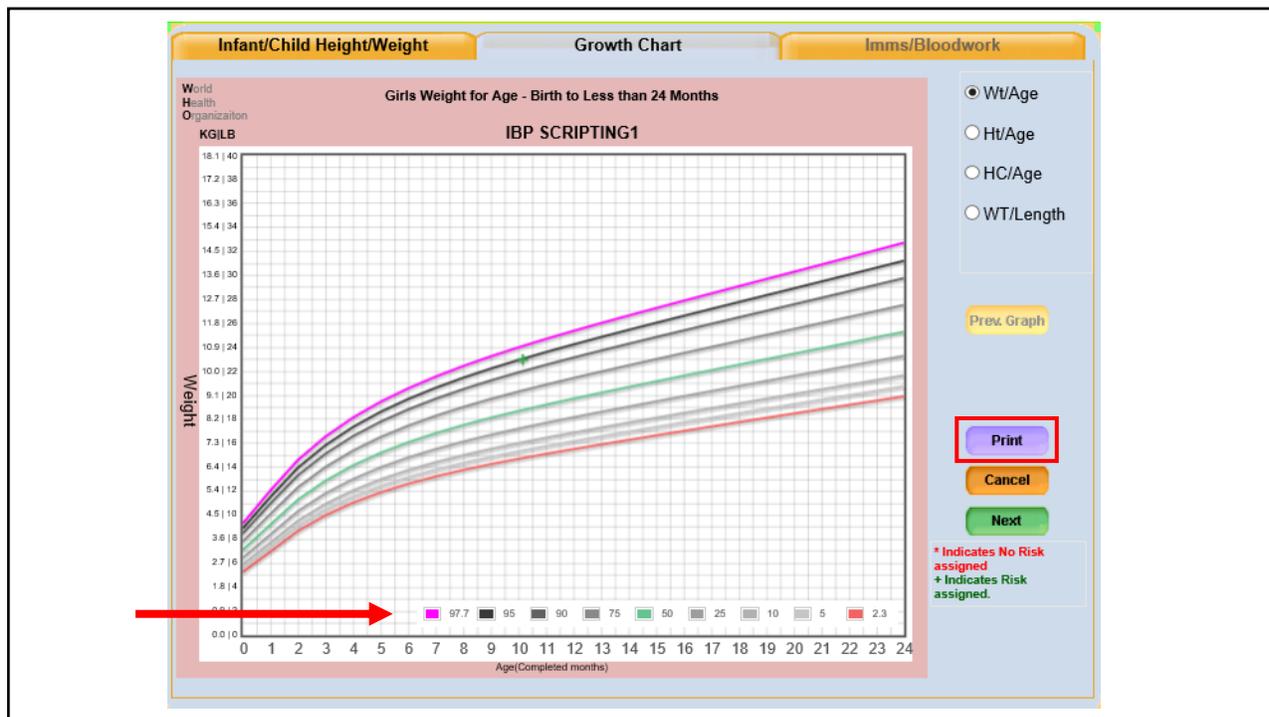
Appointment Note

Early Appointment Desired:

Time:

Printing Growth Charts

- As the result of a recent change in Microsoft security, when attempting to print the growth chart in Internet Explorer, users may receive a blank page or 404 error message
- This enhancement will now print the growth chart to PDF and allow you to save or print as needed



Income Changes

- Dynamic Income Calculations
 - If a client has multiple incomes, all at the same interval, calculations will dynamically change to show **'Total <interval> Income'** and **'Maximum <interval> Income'** after selecting "Show Income Eligibility"
 - If a client has more than one income, at different intervals, Annual and Maximum Annual income will continue to calculate as before



Family Information		Income Information				Additional Information	
This is the Income for:		<input checked="" type="radio"/> Family 9343641 <input type="radio"/> Foster Child		<input type="button" value="Add"/>		Family Size: <input type="text" value="2"/> Number of Expected Infants: <input type="text" value="1"/> Total: <input type="text" value="3"/>	
Source*	Interval*	Amount*	Verification*	Annual*	Date*	User ID*	
Child support	Monthly	\$1,000.00	W-2 form	\$12,000.00	1/2/2018	RESSLERK	
Gross Wages	Monthly	\$2,000.00	W-2 form	\$24,000.00	12/20/2017	RESSLERK	
<input type="button" value="Add"/> <input type="button" value="Remove"/>		<input type="button" value="Show Income Eligibility"/>		<input type="text" value="This Applicant appears to be income eligible"/>			
Year-to-Date Calculations				<input type="text" value="Total Monthly Income: \$ 3,000.00"/> <input type="text" value="Max Monthly Income Allowed: \$ 3,149.00"/> <input type="text" value="No of Working Hours per Week:"/>			
Last Pay Date:		<input type="text" value="1/2/2018"/>		<input type="button" value="Calculate"/>			
Year-to-Date Income:		<input type="text"/>					
Estimated Annual Income:		<input type="text"/>					
Number of Pay Weeks to Date:		<input type="text" value="1"/>					
<input type="button" value="Guidelines"/> <input type="button" value="History"/>		<input type="button" value="Adjunct Eligibility"/>		<input type="button" value="Save"/> <input type="button" value="Cancel"/> <input type="button" value="→"/>			

Family Information

This is the Income for: Family Foster Child

9343641

Income Information

Source*	Interval*	Amount*	Verification*	Annual*	Date*	User ID*
Child support	Weekly	\$100.00	W-2 form	\$5,200.00	1/2/2018	RESSLERK
Gross Wages	Monthly	\$2,000.00	W-2 form	\$24,000.00	12/20/2017	RESSLERK

Additional Information

Family Size: 2

Number of Expected Infants: 1

Total: 3

Year-to-Date Calculations

Last Pay Date: 1/2/2018

Year-to-Date Income:

Estimated Annual Income:

Number of Pay Weeks to Date: 1

Calculate

Total Annually Income: \$ 29,200.00

Max Annually Income Allowed: \$ 37,777.00

No of Working Hours per Week:

Adjunct Eligibility

Income Changes

- 'Twice Monthly' Income is being changed to 'Semi-Monthly'
- 'Semi-Monthly' income will be calculated based on pre-populated values from the 'Income Level' grid in the 'Admin' module, based on the current 2017 185% federal poverty levels

Income Guidelines
Effective From: 06/01/2017

Family Size	Annual Income	Monthly	Semi-Monthly	Bi-Weekly	Weekly	Hourly
1	\$22,311	\$1,860	\$930	\$859	\$431	\$10.72
2	\$30,044	\$2,504	\$1,252	\$1,156	\$578	\$14.44
3	\$37,777	\$3,149	\$1,575	\$1,453	\$727	\$18.16
4	\$45,510	\$3,793	\$1,897	\$1,751	\$876	\$21.87
5	\$53,243	\$4,437	\$2,219	\$2,048	\$1,024	\$25.59
6	\$60,976	\$5,082	\$2,541	\$2,346	\$1,173	\$29.31
7	\$68,709	\$5,726	\$2,863	\$2,643	\$1,322	\$33.03
8	\$76,442	\$6,371	\$3,186	\$2,941	\$1,471	\$36.75
9	\$84,175	\$7,015	\$3,508	\$3,238	\$1,619	\$40.46
10	\$91,908	\$7,659	\$3,830	\$3,535	\$1,768	\$44.18
11	\$99,641	\$8,304	\$4,152	\$3,833	\$1,917	\$47.90
12	\$107,374	\$8,948	\$4,474	\$4,130	\$2,065	\$51.62
13	\$115,107	\$9,593	\$4,797	\$4,428	\$2,214	\$55.33
14	\$122,840	\$10,237	\$5,119	\$4,725	\$2,363	\$59.05
15	\$130,573	\$10,882	\$5,441	\$5,023	\$2,512	\$62.77
16	\$138,306	\$11,526	\$5,763	\$5,320	\$2,660	\$66.49
17	\$146,039	\$12,171	\$6,086	\$5,618	\$2,809	\$70.21
18	\$153,772	\$12,816	\$6,409	\$5,916	\$2,958	\$73.92
19	\$161,505	\$13,461	\$6,732	\$6,214	\$3,107	\$77.64
20	\$169,238	\$14,106	\$7,055	\$6,512	\$3,256	\$81.36

Print Cancel

Nutritional Risk Code Revisions and Additions

Kevin Sarb



Nutritional Risk

USDA classifies medical and food consumption risks that may have nutritional implications into the following categories:

- Anthropometric – 100 Series
- Biochemical – 200 Series
- Clinical – 300 Series
- Nutrition – 400 Series
- Other – 500-900 Series

142 Preterm or Early Term Delivery

Preterm and early term delivery are defined as follows (1, 2):

- 142.01⁺ Preterm: Delivery of an infant born < 37 weeks gestation
- 142.02 Early Term: Delivery of an infant born \geq 37 and < 39 weeks gestation

Category	Priority
Infants	I
Children < 24 months	III

⁺High Risk

142 Preterm or Early Term Delivery

Preterm Delivery

- Prematurity affects about 12% of all live births in the U.S.
- Babies that are born too early may have a number of health conditions*

Early Term Delivery

- Up to 10% of babies in the United States are scheduled for early term deliveries
- Significant amount of development and growth occurs between 37 and 39 weeks of gestation*

*See Risk Help - 142 Preterm or Early Term Delivery

310 History of Preterm or Early Term Delivery (Pregnant)

History of preterm and/or early term delivery is defined as follows:

- 310.01+ Preterm: Delivery of an infant born < 37 weeks.
- 310.02 Early Term: Delivery of an infant born \geq 37 and < 39 weeks.

Category	Pregnancy
Pregnant Women	Any history of preterm or early term delivery

*High Risk

310 History of Preterm or Early Term Delivery

Assigned when box is checked on the Pregnancy Information tab

6. Previous deliveries/pregnancies (check all that apply)*:

<input type="checkbox"/> History of GDM	<input type="checkbox"/> Infant death before 1 month
<input checked="" type="checkbox"/> Preterm delivery (< 37 weeks)	<input type="checkbox"/> Miscarriage
<input checked="" type="checkbox"/> Early term delivery (37 to < 39 weeks)	<input type="checkbox"/> Congenital/birth defect
<input type="checkbox"/> Infant 5 lbs, 8 oz or less	<input type="checkbox"/> Infant 9 lbs or more
<input type="checkbox"/> Infant death after 5 months of PG	<input checked="" type="checkbox"/> None Apply
<input type="checkbox"/> History of Preeclampsia	

1 2 3 4

311 History of Preterm or Early Term Delivery (Postpartum)

History of preterm and/or early term delivery (postpartum) is defined as follows:

- 311.01⁺ Preterm: Delivery of an infant born < 37 weeks.
- 311.02 Early Term: Delivery of an infant born ≥ 37 and < 39 weeks.

Category	Pregnancy
Breastfeeding/Non-Breastfeeding	Any history of preterm or early term delivery

⁺High Risk

311 History of Preterm or Early Term Delivery (Postpartum)

History of preterm and/or early term delivery is defined as follows:

- 311.01⁺ Preterm: Delivery of an infant born < 37 weeks gestation
- 311.02 Early Term: Delivery of an infant born 37 to < 39 weeks gestation

Assigned when box is checked on the Pregnancy Information tab

----- Post-partum Only -----:

7. Recent pregnancy/delivery (check all that apply)*:

Preterm delivery (< 37 weeks) Spina bifida
 Early term delivery (37 to < 39 weeks) Infant 9 lbs or more
 LBW C-section
 Birth Defect None Apply
 Preeclampsia

383+ Neonatal Abstinence Syndrome

- Neonatal abstinence syndrome (NAS) is a drug withdrawal syndrome
- Must be present within the first 6 months of birth

Category	Priority
Infants	I

+High Risk

<input type="checkbox"/>	Muscular Dystrophy
<input checked="" type="checkbox"/>	Neonatal Abstinence Syndrome
<input type="checkbox"/>	Neural Tube Defect (Spina Bifida)

411 Inappropriate Nutrition Practices for Infants

411.05 Feeding foods to an infant that could be contaminated with harmful microorganisms or toxins

Added:

- Donor human milk acquired directly from individuals or the Internet

Deleted:

- Raw tofu

411 Inappropriate Nutrition Practices for Infants

411.09 Routinely using inappropriate sanitation in the feeding, preparation, handling, and/or storage of expressed human milk or formula

Added:

- Donor human milk acquired directly from individuals or the Internet

411 Inappropriate Nutrition Practices for Infants

Both 411.05 and 411.09 will be system assigned when “Donor human milk acquired directly from individuals or the Internet” is checked under Q 16 of the Nutrition History screens.

16. Check all that apply*:

<input type="checkbox"/> Unpasteurized juice/milk	<input type="checkbox"/> Raw/undercooked meat/fish/poultry/eggs
<input type="checkbox"/> Soft cheeses	<input type="checkbox"/> Raw sprouts
<input type="checkbox"/> Honey	<input type="checkbox"/> Hot dog/lunch meat not steaming
<input checked="" type="checkbox"/> Donor human milk (acquired directly from individuals or the Internet)	<input type="checkbox"/> None apply

1 2 3 4 Save Cancel

425 Inappropriate Nutrition Practices for Children

425.05 Feeding foods to a child that could be contaminated with harmful microorganisms.

Deleted:

- Raw tofu

427 Inappropriate Nutrition Practices for Women

427.05 Pregnant woman ingesting foods that could be contaminated with pathogenic microorganisms

- Pregnant women are especially at risk for food-borne illness

Deleted:

- Raw tofu

Benefit Screen Changes

Kevin Sarb

Benefits Inquiry Screen

The Expired column will be removed from the grid

Family: 9739150 - apple test Clinic: 979701 Test Clinic 1

Start Date		End Date					
10/2/2017		11/1/2017					
Package Size	Food Item	Issu...	Redeemed	Expired	Void...	Remain	
GAL	Skim, 1/2% or 1% Milk	4	0	0	0	4	
HGL	Skim, 1/2%, 1% or Buttermilk	1	0	0	0	1	
LB	CHEESE (\$8.00 MAX PER LB.)	1	0	0	0	1	
DOZ	EGGS	1	0	0	0	1	
CAN	JUICE 48 OZ OR 11.5-12 OZ CONC	3	0	0	0	3	
OZ	CEREAL	36	0	0	0	36	
JAR	16-18ozPnutBtr,lb Dry,15-16ozCnBean	2	0	0	0	2	
LB	WHOLE GRAINS	1	0	0	0	1	
\$\$\$	FRUITS AND VEGETABLES	11	0	0	0	11	
OZ	Low Fat or Non Fat Yogurt	32	0	0	0	32	

Benefits History Screen

On the Benefits History screen, client information will be added so one can tell to which client the food package belongs

Family:	9739150 - apple test	Clinic:	979701 Test Clinic 1		
Start Date		End Date			
12/2/2017		1/1/2018			
Client	Benefit Issue Number	Re-Issue Reason			
301152140 - Jane Doe	97011029504009				
Pkg...	Food Item	Q...	Tran...	Transaction By	Transaction Date
GAL	Skim, 1/2% or 1% Milk	4	Issue	MADANUM1234	10/2/2017 3:54:00 PM
HGL	Skim, 1/2%, 1% or Buttermilk	1	Issue	MADANUM1234	10/2/2017 3:54:00 PM
LB	CHEESE (\$8.00 MAX PER LB.)	1	Issue	MADANUM1234	10/2/2017 3:54:00 PM
DOZ	EGGS	1	Issue	MADANUM1234	10/2/2017 3:54:00 PM
CAN	JUICE 48 OZ OR 11.5-12 OZ CONC	3	Issue	MADANUM1234	10/2/2017 3:54:00 PM
OZ	CEREAL	36	Issue	MADANUM1234	10/2/2017 3:54:00 PM
JAR	16-18ozPnutBtr,lb Dry,15-16ozCnBean	2	Issue	MADANUM1234	10/2/2017 3:54:00 PM
LB	WHOLE GRAINS	1	Issue	MADANUM1234	10/2/2017 3:54:00 PM
\$\$\$	FRUITS AND VEGETABLES	11	Issue	MADANUM1234	10/2/2017 3:54:00 PM
OZ	Low Fat or Non Fat Yogurt	32	Issue	MADANUM1234	10/2/2017 3:54:00 PM

Benefits Void Screen

- Benefits Void screen will now show to which client the food package belongs
- Redeemed and Voided Columns will be added to the grid
- A collapsible history by benefit issuance number- showing voided history for each benefit issuance number will also be added.

Benefits Void Screen Example

9/28/2017		10/27/2017					
Client		Benefit Issue Number					
301152140	Jane Doe	40021028956086					
Pkg Size	Food Item	Issued	Redeemed	Voided	Remain	Void All	Void Part..
LB	CHEESE (\$8.00 MAX PER LB.)	2	0	0	2	<input type="checkbox"/>	
DOZ	EGGS	2	0	0	2	<input type="checkbox"/>	
OZ	CEREAL	72	0	0	72	<input type="checkbox"/>	
JAR	16-18ozPnutBtr,lb Dry,15-16ozCnBean	2	0	0	2	<input type="checkbox"/>	
QT	or EQV Lact Free Skim,1/2%, 1% Milk	24	4	0	20	<input type="checkbox"/>	
LB	WHOLE GRAINS	4	0	0	4	<input type="checkbox"/>	
\$\$\$	FRUITS AND VEGETABLES	16	4.08	0	11.92	<input type="checkbox"/>	
OZ	Low Fat or Non Fat Yogurt	64	0	0	64	<input type="checkbox"/>	
BTL	64 OZ JUICE	4	0	0	4	<input type="checkbox"/>	
301152141	Apple Doe	40021028956083					
Pkg Size	Food Item	Issued	Redeemed	Voided	Remain	Void All	Void Part..
LB	CHEESE (\$8.00 MAX PER LB.)	2	0	0	2	<input type="checkbox"/>	
DOZ	EGGS	2	0	0	2	<input type="checkbox"/>	
OZ	CEREAL	72	0	0	72	<input type="checkbox"/>	
JAR	16-18ozPnutBtr,lb Dry,15-16ozCnBean	2	0	0	2	<input type="checkbox"/>	
QT	or EQV Lact Free Skim,1/2%, 1% Milk	24	4	0	20	<input type="checkbox"/>	

Issue Benefits Screen

- The Issue Benefits screen will show the **active food package as of the Benefits start date in the selected month and year**
- Benefits will be issued based on the food package in the grid

Active Record
jones, test
Cat: C1 (female)
ID: 300 873 140
DOB: 1/10/2017
Age: 1 yrs, 0 mos
Cert: 01/05/18 - 01/04/19
Status: Certified

Family: 9343601 - 1109_LifeCycle 1109_LifeCycle
Clinic: 979701 Test Clinic 1
Issue Month: January
Issue Year: 2018

Client ID	Client Name	Cat.	Food Package	BLT Date	BVT Date	Months	Issue
300873113	iff early, term	IFF	IFF ENFAMIL INFANT POWD (0-3...			3	<input type="checkbox"/>
300872913	1109_IFF, Infantf...	IFF	IFF ENFAMIL INFANT POWD (0-3...	12/8/2017	12/8/2017	3	<input type="checkbox"/>
300873136	world, kevin	IFF	IFF ENFAMIL INFANT POWD (6-11...			3	<input type="checkbox"/>
300873140	jones, test	C1	IBE MAX (6-11 MOS)	2/8/2018	2/8/2018	1	<input checked="" type="checkbox"/>
300872795	Test5, AdultPG	PG	PG/BP MAX (LOWFAT MILK/INF C...			3	<input type="checkbox"/>
300872914	1109_NPP, NonL...	NPP	NPP MAX (LOWFAT MILK)	12/8/2017	2/8/2018	3	<input type="checkbox"/>
300872915	1109_PG, Pregna...	PG	PG/BP MAX (LOWFAT MILK)	12/8/2017	2/8/2018	3	<input type="checkbox"/>

Active Record
jones, test
Cat: C1 (female)
ID: 300 873 140
DOB: 1/10/2017
Age: 1 yrs, 0 mos
Cert: 01/05/18 - 01/04/19
Status: Certified

Family: 9343601 - 1109_LifeCycle 1109_LifeCycle
Clinic: 979701 Test Clinic 1
Issue Month: February
Issue Year: 2018

Client ID	Client Name	Cat.	Food Package	BLT Date	BVT Date	Months	Issue
300873113	iff early, term	IFF	IFF ENFAMIL INFANT POWD (0-3...			3	<input type="checkbox"/>
300872913	1109_IFF, Infantf...	IFF	IFF ENFAMIL INFANT POWD (0-3...	12/8/2017	12/8/2017	3	<input type="checkbox"/>
300873136	world, kevin	IFF	C1 MAX (WHOLE MILK)			3	<input type="checkbox"/>
300873140	jones, test	C1	C1 MAX (WHOLE MILK)	2/8/2018	2/8/2018	1	<input checked="" type="checkbox"/>
300872795	Test5, AdultPG	PG	PG/BP MAX (LOWFAT MILK/INF C...			3	<input type="checkbox"/>
300872914	1109_NPP, NonL...	NPP	NPP MAX (LOWFAT MILK)	12/8/2017	2/8/2018	3	<input type="checkbox"/>
300872915	1109_PG, Pregna...	PG	PG/BP MAX (LOWFAT MILK)	12/8/2017	2/8/2018	3	<input type="checkbox"/>

Equipment Inventory, Race and Ethnicity, Security Enhancements

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Kodurb@Michigan.gov



Equipment Inventory

- The annual equipment inventory is conducted as part of USDA requirement
- In the past, Local Agencies have been requested to complete inventory information in an excel sheet
- In an effort to improve efficiency, equipment inventory is being moved into MI-WIC



Equipment Inventory

- Allows Local Agencies / clinics to update their WIC program related equipment inventory as needed
- Local Agencies / Clinics can update information as and when they update their equipment
- At the time of annual review, the coordinator will be able to review the data for each clinic to mark the survey as complete



MI-WIC Management Information Michigan WIC

File Scheduler User Setup Agency / Clinic Setup Breast Pumps FRESH Data Maint. Reports Help Mon 1/15/2018

Clinic #: 010101 Alcona County Office Show All

Primary Usage*	Equipment Type*	Equipment Brand/Model*	Equipment Serial Number*	Inventory Tag	Purchased with WIC Funds*	Date
WIC Exclusive	Printer	66	567890765655		Yes	12
WIC and Shared Pr...	Computer - Desktop	111	444444444		Yes	12
WIC and Shared Pr...	Computer - Desktop	333	nnnnmm		Yes	12
WIC Exclusive	Computer - Desktop	1111	1111	11	Yes	12
WIC Exclusive	Computer - Desktop	4444	4444		No	12
WIC and Shared Pr...	EBT Balance Enquiry	5555	333333		Yes	12
WIC and Shared Pr...	Computer - Desktop	rrrrrrr	2222222		Yes	12
WIC Exclusive	Computer - Laptop	A123455	10x23ER123456	INVEN0191	Yes	8
WIC Exclusive	Computer - Desktop	tttt	33333333333333		No	12
WIC Exclusive	Computer - Desktop	aaaa	1111111111		No	12

System Equipment Information

Version: 7.8.0.31 KODURB 000000 State Agency miwics

Equipment Inventory

- Required fields:
 - Primary Usage: WIC exclusive/shared
 - Equipment: computer, tablet, signature pad, POS, EBT card scanner, printer
 - Equipment Model
 - Serial #
 - Purchased with WIC funds: Yes/No
 - Date Purchased
 - Equipment Status: Active/Not in use/ Disposed/Damaged/Other



Equipment Inventory

- Optional fields:
 - Date of disposal
 - Equipment cost
 - Processor speed
 - Screen resolution
 - Computer memory



Equipment Inventory

- Screen Controls:
 - Add button: Allows user to add a new row to the grid
 - Remove button: Allows removing a row only on the day it was added
 - Review: Captures the Coordinator who reviewed the data
 - 'Last Reviewed Date' and 'Last Reviewed By': Labels that display the last reviewed by/on information



Equipment Inventory

- Active equipment displayed by default
- Checking 'Show All' displays all the equipment in the inventory



Reports

- WIC Equipment Inventory Review
 - Parameters:
 - Review Complete for the current year (Yes /No/All)
 - Select Agency/Clinic

WIC Equipment Inventory Review

Local Agency

Clinic

010000 District Health Department No. 2

Review Complete All

Michigan WIC Program Page 1 of 1

Generated Date: 01/18/2018 WIC Equipment Inventory Review

LOCAL AGENCY	CLINIC	REVIEW COMPLETED
010000 District Health Department No. 2	010101 Alcona County Office	Yes
010000 District Health Department No. 2	010110 ACS Test Build 1	No
010000 District Health Department No. 2	010111 ACS Test Build 2	No
010000 District Health Department No. 2	010212 ACS Test Build 3	No
010000 District Health Department No. 2	010213 ACS October test	No



Reports

- WIC Equipment Inventory Details
 - Ability to choose Year, Local Agency / Clinic to view details of past years inventory

WIC Equipment Inventory Details

State

Local Agency

Clinic

010101 Alcona County Office

Year 2017

Michigan WIC Program Page 1 of 1

Generated Date: 01/18/2018 WIC Equipment Inventory Details

Clinic: 010101 Alcona County Office

010101 Alcona County Office

Primary Usage	Equipment Type	Equipment Brand/Model	Equipment Serial Number	Purchased with WIC Funds	Date Purchased	Equipment Status
WIC Exclusive	Computer - Desktop	1111	1111	Yes	12/20/2017	Disposed
WIC Exclusive	Computer - Desktop	4444	44444	No	12/20/2017	Active
WIC Exclusive	EBT Balance Enquiry	66	567890765655	Yes	12/20/2017	Disposed
WIC Exclusive	EBT Balance Enquiry	5555	5555	No	12/20/2017	Not In Use
WIC and Shared Programs	Computer - Desktop	111	444444444	Yes	12/20/2017	Disposed
WIC and Shared Programs	Computer - Desktop	333	nnnnnnnn	Yes	12/20/2017	Disposed
WIC and Shared Programs	EBT Balance Enquiry	5555	333333	Yes	12/20/2017	Active
WIC Exclusive	Computer - Desktop	TTTTTT	22222222	Yes	12/20/2017	Active



Race Ethnicity Changes

- 'Arabic' will be removed from the Race/Ethnicity screen in MI-WIC, as it is not a recognized ethnicity for data collection by OMB/USDA
- In Race → White , subcategories will be added to include European, North African and Middle Eastern



MI-WIC Management Information Michigan WIC

Active Record
test_arora
Cat: PG (female)
ID: 300 872 859
DOB: 5/15/1985
Age: 32 yrs, 8 mos
Cert: 09/21/17 - 04/26/18
Status: Certified

Scheduling Tasks
Guided Script
Client Care
Logoff

Client Information

Additional Information

Is the Client Hispanic or Latino?*: Yes No

American Indian or Alaska Native ⓘ ←
 Asian ⓘ
 Black or African American ⓘ
 Native Hawaiian or Other Pacific Islander ⓘ
 White ⓘ
 European
 North African
 Middle Eastern

Race: Select One or More*:
If multiracial, please select all that apply from the list.

Inform clients this is optional. They shall be advised, however, that if they do not self identify an agency employee will assign a category based on perception.
 Race/Ethnicity assigned based on staff perception ←

For additional clarification on race definition and classification, please refer to the help or information icons

Save Cancel Next

Version: 7.8.0.25 KODURB 000000 State Agency miwics

Race Ethnicity Changes

-  Information icon next to the each race will provide more details on that specific race
- If a staff makes a selection based on perception, it will now be captured
- Help document will be updated to reflect the new changes



Racial Categories:

American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam

Black or African American: A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American"

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

Race Ethnicity Changes

- References to 'Arabic' will be removed from the Predefined report screens
- Any references to 'Arabic' will be removed from the MI-WIC Production reports
- The 'Arabic' population will still be captured under Race → White → Middle Eastern



Please select the output characteristics for the report.

Major Characteristics:

- Breastfeeding Initiation
- Breastfeeding Duration
- Breastfeeding Exclusivity
- Risk Code
- Assigned Formula
- Food Package

Minor Characteristics:

- WIC Client Category
- Race
- Ethnicity (Hispanic) 
- Zip Code of Residence
- Age of Client in Months
- Age of Client in Years
- County of Residence
- Client's Attained Education
- Trimester at WIC Enrollment
- Annual Family Income
- High Risk Flag

Race

American Indian or Alaska Native
 Asian
 Black or African American
 Native Hawaiian or Other Pacific Islander

White
 European
 North African
 Middle Eastern

Ethnicity (Hispanic or Latino) Yes No

Michigan WIC Program
Racial/Ethnic Enrollment by Major Category
For the Month of 01/2018

Page 1 of 2

Generated Date: 01/30/2018

TEST AGENCY 1

Racial Category	P	B	N	Women Total	I	C	WIC Total	Hispanic or Latino
American Indian Or Alaskan Native	1	1	0	2	3	0	5	0
%	6.25%	12.50%	0.00%	7.41%	17.65%	0.00%	8.33%	0.00%
Asian	4	2	3	9	8	4	21	1
%	25.00%	25.00%	100.00%	33.33%	47.06%	25.00%	35.00%	20.00%
Black or African American	3	2	0	5	1	2	8	2
%	18.75%	25.00%	0.00%	18.52%	5.88%	12.50%	13.33%	40.00%
Native Hawaiian Or Other Pacific Islander	5	0	0	5	1	0	6	0
%	31.25%	0.00%	0.00%	18.52%	5.88%	0.00%	10.00%	0.00%
White	2	3	0	5	4	9	18	2
%	12.50%	37.50%	0.00%	18.52%	23.53%	56.25%	30.00%	40.00%
Other	1	0	0	1	0	1	2	0
%	6.25%	0.00%	0.00%	3.70%	0.00%	6.25%	3.33%	0.00%
Total	16	8	3	27	17	16	60	5

Michigan WIC Program
Participation by Category/Race
For the Month of 12/2017

Page 1 of 1

Generated Date: 01/30/2018

TEST AGENCY 1

Category	Amer. Indian or Alaskan Native	Asian	Black or African American	Native Hawaii or Other Pacific Isl.	White	Other	Total Clients	Hispanic or Latino
IBE Infant BF Exclusively	0	0	0	0	1	0	1	0
Total Infants	0	0	0	0	1	0	1	0
C1 Child Age 1	0	0	0	0	1	0	1	0
C2 Child Age 2	0	0	0	0	1	0	1	0
C3 Child Age 3	0	0	0	0	1	0	1	0
C4 Child Age 4	0	0	0	0	1	0	1	0
Total Children	0	0	0	0	4	0	4	0
BE Woman BF Exclusively	0	0	0	0	1	0	1	0
NPP Non-Lactating Post-Partum	0	1	0	0	0	0	1	0
PG Woman Pregnant	0	1	0	0	1	1	1	0
Total Women	0	2	0	0	2	1	3	0
LA Total:	0	2	0	0	7	1	8	0

Security Enhancements

- The following changes have been made to improve efficiency and make screens user friendly
- Changes have been made to:
 - User Access Request screen
 - Role / Monitor Review
 - User Supervisor screen
 - System generated Emails

Secu

https://miointpqa.michigan.gov/MIWICS/Admin/WebForms/Template.aspx?rFAlYrDbGluaWNJZD0xMDAmVX - Internet Explorer

File Scheduler User Setup Agency / Clinic Setup Breast Pumps FRESH Data Maint. Reports Help Tue 1/16/2018

MI-WIC
Management Information
Michigan WIC

Scheduling Tasks
User Setup
User Access Requests
Staff Information
User Agencies
State Level Roles
LA Roles
Create Training Clients
Monitor/Review Roles

Agency/Clinic Setup
Breast Pumps
Time Study
Project FRESH
Project FRESH EBT
Data Maintenance
Logout

User Access Requests

User ID*	User Name	Request Status (Approved/Denied)	Access Effective Date	Access Expiration Date	Termination Date	Phone #	Email
Mcnamara, J...	Jennifer Mcna...	APPROVED	10/22/2015	1/1/2018			
Breaugh, Je...	Jeanette Brea...	APPROVED	10/22/2015	12/30/2100	12/22/2017		
Leslie, Ann ...	Ann Leslie	APPROVED	10/22/2015	12/30/2100			
Selman, Lac...	Lacey Selman	APPROVED	10/22/2015	12/30/2100	4/27/2016		lisa.robertson@3s...
Brown, Suzy...	Suzy Brown	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Oberdick, La...	Laurel Oberdick	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Kimmerer, J...	Jaime Kimmer...	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Diehl, Ginge...	Ginger Diehl	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Schnautz, M...	Marsha Schna...	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Langley, Sh...	Sharon Langley	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Ostrander, A...	Allison Ostran...	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Allison, Reb...	Rebecca Allison	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Winn, Frede...	Frederick Winn	APPROVED	10/22/2015	12/30/2100	4/27/2016		
Wilmot, Jan...	Jane Wilmot	APPROVED	10/22/2015	12/30/2100	4/27/2016		tony.jackson@3s...
Kathy, Truss...	Trussell Kathy	APPROVED	10/22/2015	12/30/2100			

Add

History Save Cancel

Version: 7.8.0.31 TESTF1234 010000 District Health Department No. 2 miwics

MI-WIC Management Information Michigan WIC

File Scheduler User Setup Agency / Clinic Setup Breast Pumps FRESH Data Maint. Reports Help Tue 1/16/2018

Scheduling Tasks
User Setup
User Access Requests
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State Level Roles
LA Roles
Create Training Clients
Monitor/Review Roles

Agency/Clinic Setup
Breast Pumps
Time Study
Project FRESH
Project FRESH EBT
Data Maintenance
Logout

User Access Requests

me	Request Status (Approved/Denied)	Access Effective Date	Access Expiration Date	Termination Date	Phone #	Email	Agency Selected	Sup...
pending					(454) 145-3...	shyam.kamisetty@...	District Health...	Amrutha,
ak...	Approved	3/31/2017	4/26/2018		(410) 946-1...	ilakkiya.rajakumar...	District Health...	Release, I
ase	Approved	1/1/2017	1/1/2020		(334) 224-2...		District Health...	Release, I
jak...	Approved	4/6/2017	4/30/2018	4/6/2017	(410) 946-1...	ilakkiya.rajakumar...	District Health...	Rajakumz
Test	Approved	12/21/2017	12/21/2018	12/21/2018	(443) 741-8...	rama.kodamanchil...	District Health...	Amrutha,
ag...	Approved	9/26/2017	12/31/2019		(517) 241-3...	Spagnuoloa@michi...	District Health...	Rajakumz
Approved		1/16/2019	1/16/2019		(443) 741-8...	rama.kodamanchil...	District Health...	Kodaman
rgt...	APPROVED	10/22/2015	12/30/2100				District Health...	Test, Fix
J...	Approved	10/22/2015	12/30/2100				District Health...	Rajakumz
es...	Denied	10/22/2015	12/30/2100				District Health...	Rajakumz
pendi	Pending				(454) 145-3...	shyam.kamisetty@...	District Health...	Amrutha,
ila...	APPROVED	10/1/2017	10/1/2020		(443) 888-2...	ilakkiya.rajakumar...	District Health...	Rajakumz
Approved		10/7/2016	10/12/2017		(517) 241-0...	mary.madanu@3sig...	District Health...	Staff Test
uz	Approved	4/6/2017	6/15/2018		(443) 765-4...	julio.delacruz@3sig...	District Health...	Staff Test
ning	Approved	9/22/2017	9/22/2018		(521) 241-3...	miwictraining1@gm...	District Health...	Test, Nan
SS...	Approved	4/30/2018	12/19/2017	12/19/2017	(353) 656-5...	lisa.robertson@3sig...	District Health...	Kodaman

Add

History Save Cancel

Version: 7.8.0.31 TESTF1234 010000 District Health Department No. 2 miwics

User Access Request

- When a LA Coordinator/ supervisor logs into this screen, all users (all statuses) within that LA will be displayed, irrespective of supervisor
- But, only the supervisor displayed in will be able to make changes to the row
- At the State Level, Supervisors will be able to view and work with only staff members who have chosen them as Supervisors



Role Monitor Review Screen

- The following changes have been made to make this screen more user friendly
- Clinic column is prefixed with Clinic number
- Additional columns added to the grid:
 - Module
 - Role Expiration
- Supervisor will be able to see all roles assigned to the staff member



Version: 7.8.0.31

TESTF1234 010000 District Health Department No. 2 miwics

Role Monitor Review Screen

Expiration Date	Staff titles assigned to this user	Potential Issues with Role Assignment	Supervisor Review	Request Role Extension	Coordinator Notes	System
2018	LA WIC Coordinator, N...		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
2018	LA WIC Coordinator, N...		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

- 'Role Extension Select All' checkbox is to be used if the user has no role changes during review
 - This adds a check to all the rows
 - If some / all roles need to be terminated, they should not be checked off in the 'Request Role Extension' column in the grid

Role Monitor Review Screen

- Checking 'Supervisor Review All' adds a checkbox to all the rows in the 'Supervisor Review' column, indicating all roles have been reviewed for that staff member
- All the roles have to be reviewed in order to be able to save the screen



Current Roles							
	Module	Role	Clinic	Effective Date	Expiration Date	Termination Date	Max Days
<input type="checkbox"/>	ADMIN	LA-CPA	010101 Alcona County Office	1/17/2018	9/30/2018		365
<input type="checkbox"/>	ADMIN	LA-BP Inventory Mainte...	989801 Test Clinic 2	1/16/2018	9/30/2018		365
<input type="checkbox"/>	CLINIC	LA-CPA	010101 Alcona County Office	9/15/2017	9/30/2018		365
<input type="checkbox"/>	CLINIC	LA-Class III RD	010110 ACS Test Build 1	12/11/2017	9/30/2018		365
<input type="checkbox"/>	CLINIC	LA-CPA	989801 Test Clinic 2	1/18/2018	9/30/2018		365

Version: 7.8.0.32 KODURB 000000 State Agency miwics

- For roles reviewed or assigned between Oct 1st and Jul 31st , the expiration will be Sept 30th of the current year
 - Ex: For roles assigned on Feb 1st 2018 , the 'Role 'Expiration Date' will be set to Sept 30th 2018
- The roles will need to be reviewed for the current fiscal year

Role Monitor Review Screen

- For roles assigned between Aug 1st and Sept 30th of current fiscal year, the 'Expiration Date' will be set to Sept 30th of next fiscal year
 - Ex: For roles assigned on Aug 21st 2018 , the 'Role 'Expiration Date' will be set to Sept 30th 2019
- These roles need not be reviewed for the current fiscal year



Role Review Reports

- Admin Module → Reports → Role Review Summary Report

The image displays two screenshots of the 'Role Review Summary Report' form. Both screenshots show the same form with the following fields:

- State:
- Local Agency:
- Clinic:
- Staff:
- Staff Roles: (dropdown menu open)
- Review Status: (dropdown menu open)

The right screenshot shows the 'Review Status' dropdown menu expanded, listing the following options: Coordinator Reviewed, Coordinator Not Reviewed, System Admin Reviewed, System Admin Not Reviewed, and Show All.

- Allows user to filter by Staff Roles and Review status to run the report



Role Review Reports

Michigan WIC Program Page 1 of 44

Role Review Summary Report

Generated Date: 01/18/2018

010000 District Health Department No. 2

010101 Alcona County Office

Staff Name	Module	Staff Role	Role Expiration Date	Supervisor Review	Request Role Extension	Coordinator Last Reviewed Date	System Administrator Approve
3ssw, Newuser4	ADMIN	LA-Time Study Reviewer					<input checked="" type="checkbox"/>
3ssw, Newuser51	ADMIN	LA-Admin Read-only					<input checked="" type="checkbox"/>
	CLINIC	LA-Clerk					<input checked="" type="checkbox"/>
3ssw_Doe, 3ssw_John E	ADMIN	LA-Admin Read-only					
	ADMIN	LA-CPA					
	ADMIN	SOM-System Tester					
	CLINIC	LA-Clerk					
3sswtest1, Newuser3	CLINIC	LA-EBT Card Inventory Manager	9/30/2018	<input checked="" type="checkbox"/>			
	ADMIN	SOM-LA WIC Coordinator					<input checked="" type="checkbox"/>
	ADMIN	SOM-LA WIC Coordinator					<input checked="" type="checkbox"/>

- Clinic number, Role Expiration Date and Coordinator Last Reviewed Date columns were added to the report



System Generated Emails

- **User Access Request:** Emails will now include more information such as UserID, LA selected and Supervisor selected in the request
- **Role Conflicts:** UserID , ClinicID and Roles with conflict will be listed clearly
- **Role Expiration:** Reminders to users from 7 days prior role expiration until action is taken by supervisor



MIWIC Staging - New user access request is waiting for approval - ABBOTTS2004



miwic@michigan.gov

Today, 1:35 AM

Kodur, Bagyalakshmi (DHHS) ↘



Reply

MiWIC Role Emails

New user is Waiting to be Approved or Denied.

User: Susan A Abbott (ABBOTTS2004)

Email:

Phone: 5555154273

Agency: 970000 TEST AGENCY 1

Supervisor: RAJAKUMARI3333

MIWIC - Staging User Role/Title mismatch for staff member test, name - TESTN1234



MiWIC <MiWIC@michigan.gov>

Wed 1/17, 4:53 PM

rama.kodamanchili@3sigmasoftware.com; +10 more ↘



Reply all | v

MiWIC Role Emails

Staff Member test, name - TESTN1234 has been assigned one or more roles which conflict with his/her title:

ADMIN LA-CPA for 010101 Alcona County Office

For details and to review these conflicts go to the Monitor/Review Roles page in the Admin module.

Dates and Times to Remember

- Wednesday, February 14, 2018
 - Stop using MI-WIC by 5:00pm
Or as soon as possible
- Thursday, February 15, 2018
 - Release 7.8 will be available in Local Agencies



2018 Release Schedule

- Release 7.9- Wednesday June 20th
- Release 8.0- Wednesday October 17th

Please adjust your clinic schedules for Releases 7.9 and 8.0, noting that on the Wednesday of each of the releases the staff must stop using MI-WIC by **5:00 p.m.**, and that you are still encouraged to schedule light on the Thursday after the release in case any unforeseen issues arise.



Questions?



Thank you for all you do for WIC!

If there are further questions, please contact

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