

**Michigan Department of Health and Human Services  
Behavioral Health and Developmental Disabilities Administration (BHDDA)  
OFFICE OF RECOVERY ORIENTED SYSTEMS OF CARE (OROSC)  
Michigan Youth Treatment Infrastructure Enhancement (MYTIE)  
Interagency Council Meeting (IAC)**

**MINUTES**

**DATE/TIME:** March 20, 2020  
9:00 am – 11:00 am

**LOCATION:** Teleconference  
Call in: 216-706-7075  
Access: 9019452#

**FACILITATOR:** Kelli Dodson

**ATTENDEES:** **Teleconference:** Kelli Dodson, Angie Smith-Butterwick, Heather Rosales, Brooke Rodriguez, Brian Spitsbergen, Darlene Owens, Judy Davis, Anna Dillaway, Sherrie Donnelly, Sara Hegg, Jamie Balavitch, Derrick DePetro, Stephanie VanDerKooi, Leslie Pitts, Shaun Cooper

**NOTE TAKER:** Kelli Dodson

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**1. Welcome & Introductions**

Kelli welcomed everyone. Everyone introduced themselves on the phone.

**2. Update on Coronavirus (COVID-19) – Angie Smith-Butterwick**

Government Performance and Results Act (GPRA) can be done during the phone during this pandemic. Currently working on getting codes from Amazon.com since we cannot do the gift card. No requirements by Substance Abuse and Mental Health Services Administration (SAMSHA) right now. Do what you need to get people served. There is a contact line on website for crisis. Working on trying to get methadone home. Receive a two o'clock pm (2:00 pm) update every day from State of Michigan.

**3. Provider Update**

**Assured Family Services** – They are still trying to work with some of the schools to get into the program.

**Great Lakes Recovery** – Not a lot of updates. Getting more kids in and trying to get a direct contact number instead of their parent's phone number. This is easier for follow-up.

**Region 3** – Wedgewood has a new person on staff. Pat Hawkins is the new staff from Wedgewood who started March 9<sup>th</sup> and is currently working from home.

**4. Modifiers/Staffing Grants – Updates from Providers**

**Darlene** – they have modifiers but have not used them.

**Pat** – All of them have modifiers and have been sent out.

**Derrick** – Asks what PIHP pays for what? They may be doing staffing grants in the future. Heather answers with doing staffing grants with other grantees but will still need to do modifiers in order to count kids. This was put in place awhile ago before Kelli came on. There was a conversation with Judy. Derrick is going to set up a meeting with Judy.

**5. Peer Recovery/Families Against Narcotics (FAN) Meeting Updates – Angie**

Currently revamping the position description through Michigan Public Health Institute (MPHI). Anyone that has any training and lived experience. It will be 30 hours we will include health benefits. That person will pick up with FAN meeting and youth network. Will be hiring trainers and pay through Community Mental Health Association (CMHA) – do a train the trainer group. Will recruit young people to train peers.

**6. Curriculum** – Heather updated the curriculum and noticed enabling and co-dependency section was missing.

**7. Work Plan** – Kelli needs to update work plan to fit for the changes during the COVID-19 Pandemic.

**8. Monthly Reporting – Brooke**

There are 4 currently completed and needs 3 more. She is going to put in examples and changes from last meeting. Missing Macomb and Wedgewood. You can download the survey and save to PDF if you need documentation.

**9. EGRAMS** – No issues at this time.

**10. Global Appraisal of Individual Needs (GAIN) Progress – Angie**

PIHP will decide on a tool. Not formal approval but did get a request for a revision. Revision is not part of the assessment piece. Prepaid Inpatient Health Plans (PIHP) will identify and assessment that will meet the requirements. There are not a lot of tools that meet all requirements. Hoping all PIHPs will agree on the same tool, but not sure. April 21<sup>st</sup> is date.

**11. Government Performance and Results Act (GPRA) – Brooke**

**Updates** – Encourage to get done as many on the phone as possible right now.

We are out of gift cards for now. Keep track if you run out and will get those out to clients as soon as back in the office

**Reporting Numbers** – Angie shared the follow ups are currently in the yellow zone for caution and intake is in the red zone. A Corrective Action plan has been submitted. Put in a special effort while we can do these on the telephone.

**12. Site Review Updates**

**Wedgwood: possible change**

**5/18** – 10:30 am-12:00 noon

**Arbor Circle: possible change**

**5/18** – 1:00 pm-2:30 pm

**Catholic Human Services:**

**5/29** – 1:00 pm-2:30 pm

**Macomb Family Services: will be changed**

**5/7** - 1:00 pm-2:30 pm

**Great Lakes Recovery: Will be changed**

**7/13** -- 1:00 pm-2:30 pm

**Assured Family Services:**

**6/15** – 9:00 am-10:30 am

**Holy Cross Services:**

**6/4** – 10:30 am-12:00 noon

**13. Future Updates –**

Brian S shared that everything is going as planned with their Recovery High School.

**14. Trainings –** Electronic Benefits Transfer (EBT) trainings needed. Everyone needs to email Kelli to get trainings they need this summer.

**NEXT MEETING: April 17, 2020 at 9:00 a.m. – 11:00 a.m.**

**All meetings will be held with call in number or webinar number until further notice.**