

**Michigan Department of Health and Human Services  
Behavioral Health and Developmental Disabilities Administration (BHDDA)  
OFFICE OF RECOVERY ORIENTED SYSTEMS OF CARE (OROSC)  
Michigan Youth Treatment Infrastructure Enhancement (MYTIE)  
Interagency Council Meeting (IAC)**

**MINUTES**

**DATE/TIME:** January 17, 2020; 9:00 am to 11:00 am  
**LOCATION:** Horatio Earle Center  
7575 Crowner Drive  
Dimondale, Michigan  
**Call in:** 602-333-2014; **Access:** 9527208#

**FACILITATOR(S):** Heather Rosales

**ATTENDEES:** **Present:** Shaun Cooper, Nicole Gabriel, Matthew Haston, Leslie Pitts, Brooke Rodriguez, Heather Rosales, Angie Smith-Butterwick, Brian Spitsbergen.

**On the phone:** Jamie Balavitch, Stephanie Boudreau, Judy Brugman, Judy Davis, Derrick DePetro, Anna Dillaway, Sara Hegg, Jessica Kincaid, Anthony Mueller, Mindy Nahikian, Heather Rosales, Holly Wixon.

**NOTE TAKER:** Recorded

**TOPIC SUMMARIES**

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**1. Welcome, & Introductions**

Kelli welcomed everyone and each participant introduced themselves. November 2019 Minutes were reviewed and there is one correction.

**2. Provider Update**

**a) Assured Family Services – Shaun Cooper –**

We are now on MDHHS supervisory calendars for workers and foster care workers. Will present at five meetings: 2/13 through 5/4/20. Another prospect for enrollment, we have been invited to present our clinical services in two public schools: Davis Aerospace and Western Wayne for school-based services. Two additional cohorts of Trauma Focused Cognitive Behavioral Therapy (TFCBT) enrolling therapist and are moving forward.

**b) Great Lakes Recovery – Derrick DePetro**

Still working on reimbursements. Advised to work with the specific region's billing department. Master level's interns. Contact Kelli to set up a meeting.

**c) Wedgwood – Holly Wixon**

Thirty-nine individual GPRA clients in. Few follow-ups with a process in place. Implementing more phone follow-ups. Interested staff. Holly explained to the group their follow-ups process.

**d) Holy Cross – Anna Dillaway**

Information on follow-ups, GAIN, and training were shared with the group.

**3. Modifiers/Staffing Grants – Update from providers – Stated in number two (2) above**

**4. Peer Recovery and Families Against Narcotics (FAN) Updates – Matt Haston**

Updates include. Website creation and design, FAN meetings (Okemos, Macomb, Ionia) occurrences about understanding addictions, stigma, meetings parents and child should attend, among others. He stated the similarities and differences between FAN locations. Also explained were the next steps. Questions and answers were shared.

**5. FAN Meeting Updates – Matt Haston**

An update on FAN meetings was shared with the group in number four (4) above.

**6. Curriculum**

In the approval process with MDHHS/BHDDA, after which it will be sent to the field, including this group for a 30-day comment and review period. Comments are due by the end of January.

**7. Work Plans and EGrAMS**

Anyone have any difficulties following these work plans in EGrAMS? All amendments are wrapping up and FSRs are wrapping up. Questions should be directed to Kelli at [dodsonk@michigan.gov](mailto:dodsonk@michigan.gov).

**8. GAIN Progress**

*Macomb* is in training. *Assured Family Services* has two intakes trained and new individual needs training. For anyone who still needs training, please let Heather know at [rosalesh@michigan.gov](mailto:rosalesh@michigan.gov).

**9. Monthly Reporting – Brooke Rodriguez**

Surveys due today. Late surveys will not be accepted.

**Government Performance and Results Act (GPRA) and Reporting Number Updates – Brooke Rodriguez**

Need everyone’s updated gift card tracker by scanning it to Brook by the end of this month. Will be adding a start date. Everyone will be receiving two e-mails as a reminder, which will include a client contact sheet. Eight follow-ups are past due and the deadline on these are by the end of this month.

**10. Trainings – Kelli Dodson**

Discussion regarding training needs.

**11. Working on in 2020 – Kelli Dodson**

Submitted a carryforward application from the grant and are looking at an adolescent community center as a place for adolescents that is a sober safe environment. Also written up are the expectations of the providers. Will send all information to everyone. Need your thoughts.

**12. Questions, Comments, Concerns, Additions, Corrections?**

Someone asked questions regarding additional training and Kelli will add to next agenda.

<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Deadline</b>
Send gift card tracker to Brooke	Group	1/31/20
Eight Follow-ups to Brooke	Those Identified	1/31/20
Surveys due today to Brooke	Group	1/17/20
Curriculum to Brian Spitsbergen	Kelli or Heather	1/31/20
Add Additional Training to next agenda	Kelli	2/21/20

**WRAP-UP AND ADJOURNMENT**

This meeting ended as scheduled.

**NEXT MEETING:**

**Date/Time:** Friday, February 21, 2020, 9:00 A.M. – 1:00 P.M.

**Location:** Horatio Earle Center,  
7575 Crouner Drive,  
Dimondale, Michigan  
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