

## NCI Advisory Council Meeting Minutes, January 25, 2016

### **Meeting Minutes and Action Items:**

- Reviewed details and status of the Adult Consumer-Individual and the Family Guardian surveys for 2015-16.
- Barbara LeRoy reviewed the Family Surveys: Comparisons across Years Table 2011-2015. Discussed variables of the table: Choice and control, money awareness, reporting abuse and neglect. Group discussed needing to know the wording of the questions to better understand the results.
- Members requested a copy of the 2014-2015 survey for review.
- Discussed a lack of interest in the survey this year. Group discussed survey fatigue due to MI Health Link, SIS, and HCBS. Difficulty with guardians saying no.
- Reviewed the use of technology options in the future such as Skype and Face Time. These options have not yet been an approved tool for assistance with the NCI surveys.
- Group discussed looking at incentives regarding participation in the Adult Consumer Survey. The Family Guardian survey has an incentive of winning a gift card in a random drawing.
- Discussed creating a one-pager to show family members the results of NCI surveys. DDI will complete a one-pager for review by the NCI Advisory Council.
- Reviewed areas to focus regarding NCI results: HCBS Rule, DDPIT, Council, Central Rights office. Discussed the crosswalk between HCBS rule and NCI – observing how they match and reviewing useful information, 20 variables, using NCI and another tool for the crosswalk.

### **Next Steps:**

- **NCI Advisory Council Meeting March 28, 10 am.**
- Review the results of the Adult Consumer-Individual Survey – waiting on a complete data set, sort data based on regions, areas, etc.
- Provide updates on the status of the Adult Consumer and Family Guardian Survey for 2015-16.