	STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES CONCURRENT WAIVER PROGRAMS CONTRACT	ATTACHMENT
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1.0 General Report Overview

Public Act 206 of 1893, Section 24e, Paragraph 11, as amended, directs, under specified circumstances, that a portion of each county's state convention facility development fund revenue be distributed for substance abuse prevention and treatment programs within the county. Proceeds are known as PA2 Funds.

PA2 Funding is provided to the PIHP through the Counties by the Michigan Department of Treasury. Funds are to be used for SUD prevention and treatment services in the county that received the funds from Treasury and are managed by the PIHP.

The PA2 Fund Balance Activity reports the fiscal year beginning balance, the current period deposits, the current period financing, the ending balance, the transfers from the old coordinating agencies and the final balance after transfers. The report will be utilized by the PIHPs and those CMHSPs that are also PIHPs.

2.0 Report - Due Dates

Refer to the reporting grid incorporated in Attachment P.7.7.1.1 of the Contract for identification of report due dates. The reporting grid can be found on the MDHHS website: http://www.michigan.gov/MDHHS/0,4612,7-132-2941_38765---,00.htm

3.0 Report Submission


3.1 Report Submitted via US Mail

This is no longer applicable. Electronic report submission required.

3.2 Report Submission – Electronic

The report should be submitted electronically to the department by the due date identified in 2.0 above at MDHHS-BHDDA-Contracts-MGMT@michigan.gov.

The report's file name must identify the reporting fiscal year, period covered (submission type), agency name, report title and date of submission. Example: For the FY XX Year End Interim submitted from network180 for the Medicaid ISF, the file name should read **FYXX Year End Interim network180 FSR Bundle MM-DD-YYYY**.

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Note: The PA2 Fund Balance Activity is included in the FSR Bundle. It is not a stand-alone report.

Refer to the Electronic Report Submission Guidelines for report submission specifications.

4.0 Report Specific Navigation or Terminology

The PA2 Fund Balance Activity includes cell shading to assist the end user with completion of the form.

Report headers are shaded in light green.

Cells requiring data entry are shaded in yellow.

Cells that are formula driven and should not have data entered are not shaded.

Select cells have conditional formatting applied so that if an erroneous entry is made the cell will turn orange.

Worksheet protection has been enabled.

Precision as displayed functionality has been enabled. As such, Excel will utilize the displayed value instead of the stored value when it recalculates formulas.

The term “Submission Type” on the worksheet refers to the reporting period, i.e., Interim, Final, Projection.

5.0 Instructions for Completion of the Report


The PIHP name, Fiscal Year, Submission Type and Submission Date have been brought forward from the FSR – Medicaid.

5.1 Section 1 –PA2 Fund Balance Activity

The purpose of this section is to identify, by source the PA2 Fund usage and balance held by the PIHP and must report the following:

COLUMN DESCRIPTIONS

PA2 Fund Balance @ Beginning of Fiscal Year – This column represents the beginning balance of the PA2 Fund. The PIHP will enter the beginning balance of the PA2 Fund.

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Current Period PA2 Deposits – This column represents the current period deposits into the PA2 Fund.

Current Period PA2 Financing – This column represents the current period usage of the PA2 funding to fund redirections to other funding programs and the total PA2 usage redirected to the other funding programs.

Note: Conditional formatting has been added to the SUD – Supplemental Financial Status Report (FSR) - Total Column for PA2 (D.1 – column J). The conditional formatting will turn the SUD Supplemental FSR cell orange when the amount calculated in the Total Column (D.1 – column J) does not equal the amount calculated on row 1.a PA2 Balance / Current Activity in this column.

PA2 Ending Balance – This column represents the ending balance of the PA2 Fund after current period activity has been taken into consideration. The column is formula driven. The formula is the *sum of the beginning balance and the current period activity (deposits and financing)*.

ROW INSTRUCTIONS

Row 1.a – PA2 Balances / Current Activity


This row represents the total current year activity and the PA2 Fund balance. The PA2 Balance @ Beginning of Fiscal Year and Current Period PA2 Deposits cells require data entry. The Current Period PA2 Financing cell is formula driven. The formula is *the sum of (TO) SUD Non-Medicaid (1.b), (TO) Medicaid (1.c), (TO) Healthy Michigan (1.d), and (TO) MI Health Link (1.e).* The PA2 Ending Balance cell is also formula driven. The formula is *the sum of PA2 Balance @ Beginning of Fiscal Year (column 1.a), Current Period PA2 Deposits (column 1.a) and Current Period PA2 Financing (column 1.a).*

Row 1.b – (TO) SUD Non-Medicaid

This row represents the portion of the PA2 Fund that is used to fund SUD Non-Medicaid services. This cell will auto populate. *The amount is brought forward from the FSR – SUD (AC335).*

Row 1.c – (TO) Medicaid

This row represents the portion of the PA2 Fund that is used to fund Medicaid services. The cell will auto populate. *The amount is brought forward from the FSR – Medicaid (A335).*

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Row 1.d – (TO) Healthy Michigan

This row represents the portion of the PA2 Fund that is used to fund Healthy Michigan services. The cell will auto populate. *The amount is brought forward from the FSR – Healthy Michigan (A1335).*

Row 1.e – (TO) MI Health Link

This row represents the portion of the PA2 Fund that is used to fund MI Health Link services. It is formula driven. The cell will auto populate. *The amount is brought forward from the FSR – MI Health Link (AK335).*

5.2 Section 1.1- PA2 Transferred From Coordinating Agency PA2 Fund Balances

Due to the integration of the CAs into the PIHPs, MDHHS has authorized the transfer of the PA2 funds from the old CAs to the PIHPs. The purpose of this section is to document the transfers of the PA2 funding from the old CAs to the PIHPs.

Row 1.1.a, b, c, d, & e – PA2 Transferred From Coordinating Agency PA2 Fund Balances

Enter in the column titled “PA2 Transferred From Coordinating Agency PA2 Fund Balances the name(s) of the CAs that transferred PA2 balances to the reporting PIHP.

Enter in the column titled “Total Transferred” the amounts transferred to the reporting PIHP. Amounts transferred to the reporting PIHP should be entered as a positive amount.

Row 1.1.f – Total Transferred from CAs

This cell represents the total amount transferred from CAs to the reporting PIHP. The cell is formula driven. The formula is *the sum of rows 1.1.a, b, c, d, and e.*

Row 1.1.g – Final Balance after Transfers

This cell represents the ending balance of the PA2 Fund after the transfers to the reporting PIHP. The cell is formula driven. The formula is *plus PA2 Ending Balance (column 1.a) plus Total Transferred (column 1.1.f).*