Pharmacist Medication Therapy Management (MTM) Training
May 15, 2017

“Working to protect, preserve and promote the health and safety of the people of Michigan by listening, communicating and educating our providers, in order to effectively resolve issues and enable providers to find solutions within our industry. We are committed to establishing customer trust and value by providing a quality experience the first time, every time.”

-Provider Relations
Agenda

- MTM Overview
- MILogin (slides 4-15)
- CHAMPS Enrollment (slides 16-47)
- Billing (slides 48-64)
MTM Overview

- **MSA 17-09**
- MTM services are face-to-face consultations provided by pharmacists to optimize drug therapy and improve therapeutic outcomes for beneficiaries.
- Coverage of MTM will be effective for dates of service on and after April 1, 2017.
- These services will be paid through the Fee-for-Service program for beneficiaries enrolled either in FFS or in a Medicaid Health Plan.
  - There is no cost-sharing responsibility to the beneficiary for the MTM service.
MILogin

Steps for creating a MILogin Account
Open your web browser (e.g. Internet Explorer, Google Chrome, Mozilla Firefox, etc.)
Enter https://milogintp.Michigan.gov into the search bar
Click Sign Up
If MILogin is already used for another application skip to slide 9
• Complete all required fields indicated with an asterisk
• Check the ‘I agree’ box
• Click Next
- Create the user ID and password following the listed guidelines
- Select the preferred password recovery method(s)
- Click Create Account
Your MILogin account has now been created successfully.
Click the Login button to return to the login screen.
• Enter your User ID and Password you just created
• Click Login
Your Home Page will not show any applications.
Click Request Access

*MILogin resource links are listed at the bottom of the page*
• Type CHAMPS in the search box
• Click the search/magnifying button
Click on CHAMPS
Select the ‘I agree to the terms & conditions’ radio button
Click Request Access
Verify all information is correct
Click Submit
You will be given confirmation that your request has been submitted successfully.

Click the Home button to return to the MILogin Home Page.
CHAMPS Enrollment

How to enroll as an MTM Provider within CHAMPS
Eligible Providers

- A pharmacist must be licensed and have successfully completed either the American Pharmacists Association’s “Delivering Medication Therapy Management Services” certificate training program or other MTM program(s) approved by the Accreditation Council of Pharmacy Education.
- Pharmacists who meet these requirements must enroll in the Community Health Automated Medicaid Processing System (CHAMPS) with an Individual (Type 1) National Provider Identifier (NPI) Number as a Rendering/Servicing-Only provider.
- Pharmacists are then required to associate themselves to the billing NPI of a pharmacy, Federally Qualified Health Center (FQHC), Tribal Health Center (THC), or Rural Health Clinic (RHC).
Log into MiLogin
Click on CHAMPS within your applications list
Click Acknowledge/Agree button to accept the Terms & Conditions to get into CHAMPS
- Click New Enrollment
- MTM providers can only enroll on or after April 1, 2017
Select Regular Individual/Sole Proprietor

Click Submit
- Fill out all required information as indicated with an asterisk
- In the Applicant Type dropdown select - Rendering/Servicing Only
- Enter Address Line 1 and Zip Code
- Click Validate Address
- Click Finish Address
Copy down the Application ID, for further tracking purposes
Click Ok
• Click Step 2: Add Specialties
Click Add to enter Specialty Information
• Provider Type: Select Non-Physicians
• Specialty: Select Pharmacist
• Available Subspecialties will auto populate to: Medication Therapy Management
  • Click the >> to move to Associated Specialties
• Click Ok
- Click Primary Specialty
- Primary Specialty/Subspecialty: Select Non-Physician/Pharmacist/MTM
- Click Save
  - Note: If you are Board Certified or Board Eligible Pharmacist select “Yes”
Click Step 3: Associate Billing Provider

*Note: This will be the Pharmacy Information*
- Type: Select NPI from the dropdown
- ID: Input NPI
- Start Date: Input the system date or the date the application is being filled out
- Click Confirm Provider
  - The billing provider information will populate
- Click Ok
Click Close
Click Step 4: Add License/Certification/Other
Click Add
License/Certification/Other Type: Choose the appropriate type
- Depending on the selected type will determine the necessary fields to be completed
- Click Confirm License/Certification/Other to validate information
- Click Ok
For additional Licenses/Certifications/Other click Add again
Click Close when complete
- Step 5: Provider Controlling Interest/Ownership Details is optional and can be skipped
- Click Step 6: Taxonomy Details
Click Add
- Enter the Taxonomy code
- If the Taxonomy code is unknown click the arrow for a list of taxonomy codes
Maximize the NUCC webpage and select the Taxonomy associated to Pharmacist
- The Taxonomy Code will now automatically populate
- Start Date: must reflect the date you are completing the application
- Click Confirm Taxonomy
- Click Ok
If an additional Taxonomy Code is needed click Add; otherwise click Close
- Step 7: Associate MCO Plan is optional and shouldn’t be completed until/if the pharmacist is associated to a Managed Care Plan
- Click Step 8: Complete Enrollment Checklist
Complete all questions with Yes or No
If Yes is selected and requires a comment, do so in the comment section
Click Save
Once all Required Steps have been completed
Click Step 9: Submit Enrollment Application for Approval
Click Next to complete the application
Agree and accept the enrollment conditions

Click Submit Application

By checking this, I certify that I have read and that I agree and accept the enrollment conditions in the Medical Assistance Provider Enrollment & Trading Partner Agreement.
**Click Ok within the dialog box**
Billing

How to bill for MTM Providers
Billing

- Pharmacy-based MTM claims must be submitted on the professional claim format (HIPAA 837P)
- Diagnosis codes reported on the claim must be from the **Chronic Conditions list**
- MTM CPT codes:
  - 99605 - Initial assessment performed face-to-face with a beneficiary in a time increment of up to 15 minutes
  - 99606 - Follow-up assessment of the same beneficiary in a time increment of up to 15 minutes
  - 99607 - Additional increments of 15 minutes of time for 99605 or 99606
Billing cont.

- Appropriate places of service:
  - Ambulatory care outpatient setting
  - Clinic
  - Pharmacy
  - Beneficiary’s home if the beneficiary does not reside in a non-covered services setting

- Limits for CPT codes
  - 99605 - one per provider, per beneficiary in a 365 day period
  - 99606 - up to seven per provider, per beneficiary in a 365 day period
  - 99607 - up to four per provider, per beneficiary per date of service

- Providers can submit electronic claims to CHAMPS through the use of a billing agent, via batch upload or Direct Data Entry (DDE) in CHAMPS
Submitting a CHAMPS DDE claim

- Log into CHAMPS and select the billing NPI domain (the pharmacy or clinic NPI)
  - Select either Full Access Profile, Limited Access Profile or Claims Profile
- Within the DDE screens required information is marked with a red asterisk (*). This information is required for every claim submitted on that claim type
  - Keep in mind that there might be information needed for your specific services being billed but it might not be asterisked as it’s not required for all providers/services
Open your web browser (e.g. Internet Explorer, Google Chrome, Mozilla Firefox, etc.)
Enter https://milogintp.Michigan.gov into the search bar
Enter your User ID and Password
Click Login
You will be directed to your MILogin home page

Click the CHAMPS hyperlink

*MILogin resource links are listed at the bottom of the page*
Click Acknowledge/Agree to accept the Terms & Conditions to get into CHAMPS
- Select the Billing NPI from the Domain dropdown
- Select the appropriate profile (for example full access, limited access, etc.)
Once logged in you will be directed to the Provider Portal page.
- Click the Claims tab
• Click the Submit Professional option
Once in the claim screen the Billing NPI that you are logged into CHAMPS with will be pre-populated.

The rendering NPI will be the MTM Pharmacist NPI.
Enter the Medicaid beneficiary information
Enter the place of service as outlined in the policy bulletin
Enter the diagnosis code information, one diagnosis code has to be from the chronic condition list
- Enter the date of service
- Enter the procedure code
- Select the diagnosis pointer based on the diagnosis information reported at the header level
- Once all information has been entered click ‘Add Service Line Item’ to add the service line to the claim
• Once the service line is added to the claim it will be displayed at the bottom of the screen
Once the claim is complete, click Submit Claim. The TCN box will pop-up which displays the TCN number, take note further tracking. To attach documentation to the claim click the Upload Documents button.
Provider Resources

- MDHHS website:  www.michigan.gov/medicaidproviders
- Pharmacy/MTM website:  http://www.michigan.gov/mdhhs/0,5885,7-339-71551_2945_42542_42543_42546_42551-151019--,00.html

- We continue to update our Provider Resources, just click on the links below:
  - Listserv Instructions
  - Medicaid Alerts and Biller “B” Aware
  - Quick Reference Guides
  - Update Other Insurance NOW!
  - Medicaid Provider Training Sessions

- Provider Support:
  - ProviderEnrollment@michigan.gov
  - ProviderSupport@michigan.gov or 1-800-292-2550

Thank you for participating in the Michigan Medicaid Program