MICHIGAN PRE-RENOVATION EDUCATION FORM

This sample form may be used by Environmental Protection Agency (EPA) certified renovation, repair and painting firms to document compliance with Michigan pre-renovation education requirements (R 325.99409(1) through R 324.99409(9)) and EPA renovation, repair, and painting regulations.

Occupant Conformation

Pamphlet Receipt

_____[initial] have received a copy of the lead hazard information pamphlet informing me of the potential risk of lead hazard exposure from renovation activity to be performed in my dwelling unit. I received this pamphlet before work began.

_____

Printed Name of Owner/Occupant

_____ _____

Signature of Owner/Occupant   Signature Date

_____

Address of Unit

Renovator's Self Certification Option (for occupied rental dwellings only)

Instructions to Renovator: If the lead hazard information pamphlet was delivered but a tenant signature was not obtainable, you may check the appropriate statement below.

___ Declined - I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below at the date and time indicated and that the occupant declined to sign the conformation of receipt. I further certify that I have left a copy of the pamphlet at the unit with the occupant.

___ Unavailable for signature – I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below and that the occupant was unavailable to sign the conformation of receipt. I further certify that I have left a copy of the pamphlet at the unit by sliding it under the door or by (fill in how the pamphlet was left).

_____ _____

Printed Name of Person Certifying Delivery   Attempted Delivery Date

_____

Signature of Person Certifying Lead Pamphlet Delivery

_____
_____
_____

Unit Address

Note Regarding Mailing Option (for occupied rental dwellings (R 325.99409(2)(b) and owners of common areas in multi-family housing (r 325.99409(4)(a)(ii) only) – As an alternative to delivery in person, you may mail the lead hazard information pamphlet to the occupant. Pamphlet must be mailed at least seven days before renovation. Mailing must be documented by a certificate of mailing from the post office.

Questions regarding the use of this form can be directed to the Michigan Department of Health and Human Services, Healthy Homes Section at 517-335-9390 or 1-866-691-5323 or visiting our website Michigan.gov/leadsafe