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## 1.0 General Report Overview

The Restricted Fund Balance Activity reports the fiscal year activity of the PIHP restricted fund balance.

Public Act 206 of 1893, Section 24e, Paragraph 11, as amended, directs, under specified circumstances, that a portion of each county's state convention facility development fund revenue be distributed for substance abuse prevention and treatment programs within the county. Proceeds are known as PA2 Funds.

PA2 Funding is provided to the PIHP through the Counties by the Michigan Department of Treasury. Funds are to be used for SUD prevention and treatment services in the county that received the funds from Treasury and are managed by the PIHP.

Public Act 107 of 2013, Section 105d, Paragraph 18, directs the department to withhold, at a minimum, 0.75% of payments to specialty prepaid health plans for the purpose of establishing a Performance Bonus Incentive Pool (PBIP). Distribution of funds from the Performance Bonus Incentive Pool (PBIP) is contingent on the specialty prepaid health plan's completion of the required performance of compliance metrics as described in the Medicaid Managed Specialty Supports and Services Concurrent 1115 and 1915(c)/(i) Waiver Program(s) Contract. Please refer to Part II (A) – Section 8.4.2 - Contract Withholds and 8.4.2.1 - 2017 Performance Bonus Integration of Behavioral Health and Physical Health Services of the Contract.

PBIP funding awarded to the Prepaid Inpatient Health Plan (PIHP) shall be treated as restricted local funding. Restricted local funding must be utilized for the benefit of the public behavioral health system.

The Restricted Fund Balance Activity reports the fiscal year beginning balance, the current period deposits, the current period financing, and the ending balance. The report will be utilized by the PIHPs and those CMHSPs that are also PIHPs.

## 2.0 Report - Due Dates


Refer to the reporting grid incorporated in Attachment P.7.7.1.1 of the Contract for identification of report due dates. The reporting grid can be found on the MDHHS website: [https://www.michigan.gov/mdhhs/0,5885,7-339-71550\\_2941\\_38765---,00.html](https://www.michigan.gov/mdhhs/0,5885,7-339-71550_2941_38765---,00.html)

## 3.0 Report Submission

### 3.1 Report Submitted via US Mail

This is no longer applicable. Electronic report submission required.

### 3.2 Report Submission – Electronic

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The report should be submitted electronically to the department by the due date identified in 2.0 above at [MDHHS-BHDDA-Contracts-MGMT@michigan.gov](mailto:MDHHS-BHDDA-Contracts-MGMT@michigan.gov).

The report's file name must identify the reporting fiscal year, period covered (submission type), agency name, report title and date of submission. Example: For the FY XX Year End Interim submitted from network180 for the Medicaid ISF, the file name should read **FYXX Year End Interim network180 FSR Bundle MM-DD-YYYY**.

Note: The Restricted Fund Balance Activity is included in the FSR Bundle. It is not a stand-alone report.

Refer to the Electronic Report Submission Guidelines for report submission specifications.

#### 4.0 Report Specific Navigation or Terminology

The Restricted Fund Balance Activity includes cell shading to assist the end user with completion of the form.

Report headers are shaded in light green.

Cells requiring data entry are shaded in yellow.

Cells that are formula driven and should not have data entered are not shaded.

Select cells have conditional formatting applied so that if an erroneous entry is made the cell will turn orange.

Worksheet protection has been enabled.


Precision as displayed functionality has been enabled. As such, Excel will utilize the displayed value instead of the stored value when it recalculates formulas.

The term "Submission Type" on the worksheet refers to the reporting period, i.e., Interim, Final, and Projection.

The column headings are shaded to assist in identification.

#### 5.0 Instructions for Completion of the Report

The PIHP name, Fiscal Year, Submission Type and Submission Date have been brought forward from the FSR – Medicaid.

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## 5.1 Section 1 – Restricted Fund Balance Activity

The purpose of this section is to identify, by funding source (PA 2 and Performance Bonus Incentive Pool (PBIP)), the Restricted Fund usage and balance held by the PIHP and must report the following:

### COLUMN DESCRIPTIONS

#### **PA 2**

This column represents the portion of the Restricted Fund Balance that is PA 2.

#### **PA 2 – (Risk Financing)**

This column represents the portion of the Restricted Fund Balance that is PA 2 – Risk Financing.

#### **Performance Bonus Incentive Pool (PBIP)**

This column represents the portion of the Restricted Fund Balance that is Performance Bonus Incentive Pool (PBIP).

#### **Performance Bonus Incentive Pool (PBIP) – (Risk Financing)**

This column represents the portion of the Restricted Fund Balance that is Performance Bonus Incentive Pool (PBIP) – Risk Financing.

#### **Restricted Fund Balances / Current Activity**

This column represents the total current year activity and the Restricted Fund balance. This column is formula driven. The formula is the *sum of PA2, PA2 – (Risk Financing), Performance Bonus Incentive Pool (PBIP) and Performance Bonus Incentive Pool (PBIP) – Risk Financing.*

### ROW INSTRUCTIONS

- a. **Restricted Fund Balance @ Beginning of Fiscal Year** – This row represents the beginning balance of the Restricted Fund. The PIHP will enter, by funding source, the beginning balance of the Restricted Funds.
- b. **Current Period Deposits** – This row represents the current period deposits into the Restricted Fund Balance. The PIHP will enter, by funding source, the current period deposits to the Restricted Funds.

*Note: Beginning FY 2018, the Performance Bonus Incentive Pool (PBIP) earnings will be reported on a cash basis. The PBIP earnings for FY19 will be earned and reported in the FY 2020 reporting period.*




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- c. **Current Period Financing Medicaid (A 315 & A 335)** – This row represents the current period usage of the Restricted Fund Balance to fund Medicaid service costs and all or a portion of the net Medicaid services deficit. The PIHP will enter, by funding source, the total Restricted Fund usage to finance the PIHP Medicaid service costs or deficit. This amount must be entered as a **negative** amount.
- d. **Current Period Financing SUD Non-Medicaid (RES 290)** – This row represents the current period usage of the Restricted Fund Balance to fund SUD Non-Medicaid service costs and all or a portion of a net SUD non-Medicaid services deficit associated with MDHHS earned contracts. The PIHP will enter, by funding source, the total Restricted Fund usage to finance SUD Non-Medicaid service costs or deficit associated with MDHHS earned contracts. This amount must be entered as a **negative** amount.
- e. **Current Period Financing Opioid Health Homes Behavioral Health (AE 315 & AE 335)** – This row represents the current period usage of the Restricted Fund Balance to fund Opioid Health Homes Behavioral Health Plan service costs and all or a portion of the net Opioid Health Homes Behavioral Health Plan services deficit. The PIHP will enter, by funding source, the Restricted Fund usage to finance Opioid Health Homes Behavioral Health Plan service costs or deficit. This amount must be entered as a **negative** amount.
- f. **Current Period Financing Health Homes Behavioral Health (AG 315 & AG 335)** – This row represents the current period usage of the Restricted Fund Balance to fund Health Homes Behavioral Health Plan service costs and all or a portion of the net Health Homes Behavioral Health Plan services deficit. The PIHP will enter, by funding source, the Restricted Fund usage to finance Health Homes Behavioral Health Plan service costs or deficit. This amount must be entered as a **negative** amount.
- g. **Current Period Financing Healthy MI Plan (AI 315 & AI 335)** – This row represents the current period usage of the Restricted Fund Balance to fund Healthy MI Plan service costs and all or a portion of the net Healthy MI Plan services deficit. The PIHP will enter, by funding source, the Restricted Fund usage to finance Healthy MI Plan service costs or deficit. This amount must be entered as a **negative** amount.
- h. **Current Period Financing MI Health Link (AK 315 & AK 335)** – This row represents the current period usage of the Restricted Fund Balance to fund MI Health Link service costs and all or a portion of the MI Health Link services deficit. The PIHP will enter, by funding source, the total Restricted Fund usage to finance MI Health Link service costs or deficit. This amount must be entered as a **negative** amount.

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- i. **Current Period Financing Behavioral Health System (RES 290)** – This row represents the current period usage of the Restricted Fund Balance to fund the Behavioral Health System Non-Medicaid service costs or all or a portion of a net Behavioral Health System Non-Medicaid services deficit. The PIHP will enter, by funding source, the total Restricted Fund usage to finance the Behavioral Health System Non-Medicaid service costs or deficit. This amount must be entered as a **negative** amount.
  
- j. **Restricted Fund Ending Balance** – This row represents the ending balance of the Restricted Fund after current period activity has been taken into consideration. The column is formula driven. The formula is the *sum of the beginning balance and the current period activity (deposits and financing)*.