



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

MINUTES
RECIPIENT RIGHTS ADVISORY COMMITTEE

September 9, 2016
Lewis Cass Building
3rd Floor Conference Room
Lansing, MI

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

PRESENT: Michelle Milligan, Margaret Stooksberry, Darlene Logan, Shaun Thompson, Norm DeLisle, Michael McCue, John Sanford, Raymie Postema, Andy Silver, Cynthia Ward, Jim Klingenberg
PHONE: Jennifer Gorman, Liz O'Dell

ABSENT: Basil Scott

Call to Order: 1:07pm

Introductions: New Committee Members: Shaun, Norm, Michael; New Staff: Jim K.

Approval of Agenda – Norm Motion, Michael Second

Approval of Minutes - Liz Motion, Margaret Second

New Business

- Policies review, tabled for next meeting
- Cookie Gant Award determination; Committee proceeds with review of submissions and voting
 - Steilos wins majority vote

Old Business

- By Laws (added Review July 14, 2016 to bottom), request to update letterhead

Director's Report

John met with Nick L. and will begin to have meetings with Nancy, (Chief Deputy Director) also. In recent meeting with Nick a review of the Pine Rest Report with Kalamazoo has many issues within and could be used statewide. The next meeting with Nick and John will look into this with greater detail.

Travel policy has changed and a request for an exception was not agreed too; but with further review, John found documentation stating that the exception was granted therefore he shared this information with Nick. Nick seeks to review denials and John is awaiting their next meeting for clarity on how to proceed with future travel requests for ORR staff.

Discussion with Nick on the MDHHS Policy: Harassment and Retaliation. Nick will review more closely and discussions will continue and review more closely the policy.

Nick is open to meeting with RRAC Committee and John suggests twice a year.

Budget meetings indicates that we are in good shape with our annual budget spending. We will continue meetings early 2017. Two positions were submitted for training unit. Michelle asks are Medicaid or Block Grant funds available for Training, with much of training being community trainings. John states that Cynthia is monitoring grants but continual work in grants requires more time than what we have.

Review of Internal Audit, discussion of catching deaths in hospitals. Preliminary review to make sure ORR is closing any gaps. Exit interview will provide closing information of Audit Review.

Training Report

Handout provided in meeting materials
Conference Registration is at 200 + attendees

New requirement provides guidelines of Rights under Chapter 7 in an effort to make Training same across the board.

In discussion with LARA we are seeking Rights staff to go through training within six months; and same for LPH Directors. Join training will start in November.

Guidelines for training; what should be covered. Labeled Competencies in New Contract makes sure each county is providing same training sessions.

Facility Updates

Raymie provides facility updates and seeks to have Facility reports placed on agenda as a standing item.

Code 298 discussion ensues. (Further discussion at next meeting/place as agenda item.)
John reads MH Code Section 754 6.D. to Committee (ORR shall do all of following.....)

November meeting (agenda item) discuss meeting questions for Budget and Nick. A request will be sent for a meeting date during March 2017 Committee meeting. Michelle will draft letter of invite.

Small workgroup was going to meet and serve on subcommittee to set up forums. Those interested in serving on this committee: Norm, Michael, Jennifer and Michelle.

Darlene suggests doing a survey to seek interest in forums.

Committee discusses the goal of Forums? A. Feedback from Community; B. Hot Topics; C. Where should we look to change or empower the community?

Set up a conference call with Norman, Michael, Jennifer, Michelle (subcommittee)

Darlene asks about MDHHS policies, unclear as to why we are looking at Department policies. John states policies you are looking at are policies that all RR departments have to have, they are operational policies.

Items for next meeting:

Policies for review
298 update
Discussion points w/Budget and Nick

Public Comment

Sean Bennet document was provided to Committee
Dianne Baker seeks status of her application submission

Meeting Adjourned: 3:23pm