



STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

RICK SNYDER  
GOVERNOR

NICK LYON  
DIRECTOR

RECIPIENT RIGHTS ADVISORY COMMITTEE

**September 14, 2017**

1:00 – 3:30 p.m.

Lewis Cass Building  
3<sup>rd</sup> Floor Conference Room  
Lansing, MI

**Members**

**PRESENT:** Shaun Thompson, Basil Scott, Michael McCue, Liz O'Dell, Vendella Collins, Jennifer Gorman, Michelle Milligan  
**PHONE:** Norm DeLisle, Margaret Stooksberry  
**ABSENT:** Darlene Logan, Wayne Hogan  
**PRESENT:** Kristen Jordan, Debra Schmitz, John Sanford, Janice Terry, Cynthia Shadeck

**Call to Order:** 1:07pm

**Approval of Agenda:** Basil Motion - Jennifer Seconds

**Approval of Minutes:** Basil Motion – Michael Second

**New Business: None**

**Budget Update:** Proposal for Changes submission were reviewed. A meeting with Nancy V will be set up to discuss the Proposals. Nick Lyons makes decisions at the end of the month. Noting that the Department has reduced the amount of Proposals it will approve.

Basil inquired about the dollar amount spent on training and asked for a more detailed budget with line items expenditures more detailed. Kristen responds that a spending account is provided to John. Vendella asks if a lapse in fiscal year funding will carryforward or lapse back into a general spending account. Kristen states that funding will carryforward. Currently, ORR has approximately 138K to potentially fund one of the Proposals and potentially both.

**Director's Report: John**

Updates Committee of Annual conference agenda

A Roundtable was held in August for CMH Rights staff with approximately 35 attendees. The Roundtable was followed up with a survey and responses have been helpful in ways to move forward for future meetings. John states that ORR is seeking to host two a year.

298 pilot memo was sent to key people in our administration. The initial memo received no traction – the second submission has been received much better. Nancy has taken the lead; and Lynda Zeller is seeking John as lead for the pilot project. At this point, this is no formalized group meeting. John likes the idea of getting involved on the ground floor.

**Cookie Gant Award Winner:** Michael Squirewell

**Staff report:**

Andy Silver: Training information provided via handout.

Online training process explained

Improving MI Practices website has online training content

Andy also stated that the Lt. Governor will provide a video conference for the Cookie Gant Award recipient.

Raymie and Susan are working to develop a module on seclusion and restraints

**Membership:** Shaun

- What can be done to educate Legislators about Recipient Rights?
- Mike questions the enforcement of compliance with LPH's
- Basil states it will be a long process through legislation

**Update Bylaws:** Add last date reviewed.

Discussion ensues regarding member(s) absentee of meetings as stated in Bylaws. Committee votes on motion to unexcuse members' not in attendance: All in favor – 8 votes.

Motion to establish a subcommittee to review and update Bylaws: Basil Motion, Jennifer Second

Bylaws subcommittee members: Jennifer, Michael, Norm, Liz with Jennifer being the point person.

Motion to Adjourn: Margaret

Second Basil

Meeting adjourned at 3:20pm