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***Michigan Department of Health and Human Services***

**WIC Division**

MI-WIC Release 7.8

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*The contents of this document are confidential and intended solely for the use and information of the Michigan WIC Program Local Agencies*

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## Table of Contents

MI-WIC System Updates in Release 7.8.....	3
1. CRD - Add flag to activate/ inactivate data table look up items .....	3
2. CRD - Print the Growth charts in Adobe PDF format .....	3
3. CRD - Income Guidelines Changes .....	3
4. CRD - Local Agencies Equipment inventory capture into MI-WIC .....	3
5. CRD - Help Desk Module in MI-WIC .....	3
6. CRD - Daily Schedule Screen and Appointments Schedule in MI-WIC.....	4
7. CRD - Benefits Screen Changes .....	4
8. CRD – Risk Revisions .....	4
9. CRD - Security Enhancements.....	5
10. CRD - Race and Ethnicity changes.....	6
11. Bug fixes – Total 44 Bugs .....	6

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## MI-WIC System Updates in Release 7.8

Listed below are the system updates included in Release 7.8.

### 1. CRD - Add flag to activate/ inactivate data table look up items

Add flag to activate/ inactivate data table look up items for the dropdown lists throughout the MI-WIC application. This will accommodate a way to prevent selecting the dropdown lookup values when they become obsolete.

### 2. CRD - Print the Growth charts in Adobe PDF format

Change current 'PRINT' functionality to preview the graph in Adobe Reader. Current functionality is printing through print screen function, and is no longer supported by recent updates to IE.

### 3. CRD - Income Guidelines Changes

- In the 'Income Guidelines' table in the 'CLINIC' module, change column currently labeled as 'Twice-Monthly' to 'Semi-Monthly'. For this calculation MI-WIC will discontinue the previous calculation (Monthly Income divided by 2) and instead use the pre-populated values from the Income Levels Table, determined by 185% of current federal poverty levels.
- In the 'Income Levels' table in 'ADMIN' module, add a column for 'SEMI-MONTHLY' calculation and rename the 'BI WEEKLY INCOME' to 'BI-WEEKLY INCOME' to make the columns consistent between the ADMIN and CLINIC module.
- When "Show Income Eligibility" button is clicked, system will check if all (if one or more of) the rows in the income grid have the same income <Interval> (weekly, monthly. etc.):
  - If a client has multiple incomes, all at the same interval, calculations will dynamically change to show '**Total <interval> Income**' and '**Maximum <interval> Income**' after selecting "Show Income Eligibility"
    - Ex: 'Total Weekly Income' and 'Maximum Weekly Income'
  - If a client has more than one income, at different intervals, Annual and Maximum annual income will continue to calculate as before.

### 4. CRD - Local Agencies Equipment inventory capture into MI-WIC

This CRD addresses the data capture of the Local Agencies Equipment Inventory into MI-WIC. This will allow the Local Agencies to document and update their equipment inventory more efficiently.

### 5. CRD - Help Desk Module in MI-WIC

- Support to be implemented in MI-WIC application to reduce the number of data changes directly through the database.

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- The 'HELP DESK' module is to be used by the MI-WIC Help desk only to resolve the Local Agency Staff needs on the data changes through MI-WIC – ex. EDD, Date of Birth Change, Benefits Balancing etc.

## 6. CRD - Daily Schedule Screen and Appointments Schedule in MI-WIC.

### a. Changes to Daily Schedule Screen

- Set default size on all columns narrower to allow more columns to be visible on the screen at once
- Add a time column to the far right of the schedule (like the time column to left).
- Add day of week next to the month/day/year on calendar drop down.
- Add auto-scroll to the daily schedule to adjust per time of day

### b. Changes to Appointment Scheduler Screen

- Add a column to the far right of the appointment grid to mark client(s) on-site.

## 7. CRD - Benefits Screen Changes

- Benefits Inquiry Screen** - Remove the Expired Column from the grid, as the expired benefits are not displayed in the grid anyway
- Benefits History Screen** – Add client level hierarchy to the grid on the Benefits History screen to tell which client the food package belongs
- Benefits Void Screen** – Add client level hierarchy to the grid on the Benefits Void screen to tell which client the food package belongs. Also add Redeemed and Voided Columns to the grid.
- Benefits Issue Screen** - Grid to show the active food package as of the Benefits start date in the selected month and year – and issue the benefits based on the food package in the grid

## 8. CRD – Risk Revisions

### LIST AND DESCRIPTION OF NEW AND REVISED CRITERIA

- **142 Preterm or Early Term Delivery: Previously titled *Prematurity*.** The *Definition/Cut-Off Value* section is revised to reflect the addition of early term delivery as a nutrition risk based on the American College of Obstetricians and Gynecologists' committee opinion. The *Definition, Justification, Implications for WIC Nutrition Services* and *Reference* sections have been expanded and updated.
- **311 History of Preterm or Early Term Delivery: Previously titled *History of Preterm Delivery*.** The *Definition/Cut-Off Value* section is revised to reflect the addition of early term delivery as a nutrition risk based on the American College of Obstetricians and Gynecologists committee opinion. The *Justification, Implications for WIC Nutrition Services* and *Reference* sections have been expanded and updated.
- **383 Neonatal Abstinence Syndrome (NAS): This is a new criterion.** This criterion was developed in response to a request for a RISC review. Based on the evidence of detrimental nutrition

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implications for infants born with NAS and the increasing incidence of opioid use, it was determined to be an allowable risk criterion.

• **411 Inappropriate Nutrition Practices for Infants: Sections 411.5** (Feeding foods to an infant that could be contaminated with harmful microorganisms or toxins.) **and 411.9** (Routinely using inappropriate sanitation in the feeding, preparation, handling, and storage of expressed human milk or formula.), were revised to include donor human milk acquired directly from individuals or the Internet. This criterion was added in response to a request for a RISC review. Based on the Food and Drug Administration recommendation related to donor human milk, it was determined to be an allowable nutrition risk criterion. The *Definition, Justification and Reference* sections have been revised and updated accordingly.

**CORRECTED CRITERION**

• **425 Inappropriate Nutrition Practices for Children: Section 425.5** (Feeding foods to a child that could be contaminated with harmful microorganisms or toxins) was revised to delete undercooked or raw tofu as a dietary risk. Tofu was deleted in 2009 based on the updated American Academy of Pediatrics recommendation, however, when this criterion was re-printed and distributed in 2011 with the reformatting of all nutrition risk criteria, tofu was mistakenly reinserted into the list of foods in section 425.5.

**OTHER**

Risk Help document revision

**9. CRD - Security Enhancements**

**a. User Access Requests Screen**

- When logged in under local agency coordinator, display in the grid all users (approved and pending status) from that agency, irrespective of supervisor. This is to help in situations where there can be more than one Supervisor in a LA and the user has incorrectly selected.
- The Supervisor can update the details only if the record (row)s has them listed as 'supervisor'
- When logged in at the State Agency Level, if user is not the system admin, display in the grid only users who have selected them as a supervisor (Same as current functionality)

**b. System generated Emails regarding security**


- In User Access Request email reminder and the Role Conflicts Email alerts, include additional details including Supervisor, local agency and user ID to aid in ability to address these emails.
- Regarding Role Review reminders, send email notification, starting 7 days before role expiration date, to all staff members whose roles have not been reviewed for the current fiscal year.
  - Reminder should state: "Your current MI-WIC role(s) will expire on <Expiration Date>. Please contact your supervisor to request your roles be reviewed or extended before the expiration date."

**c. Monitor/Review Roles**

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- Enhancements have been made to improve the functionality of the Monitor/Review Staff Roles Screen. Changes include:
    - Add a prefix to ‘Clinics’ column with Clinic Code (Ex: ‘101001 – Alcona County Clinic’)
    - Add columns ‘Role Expiration Date’ and ‘Module’
    - ‘Supervisor Select All’ renamed to ‘Supervisor Review All’
    - All users who have selected this supervisor should be visible in the ‘Staff Member’ drop down and all roles assigned to these users should be visible
  - If the role is being reviewed & extended or assigned any time between Oct 1st to July 31st, the Roles will be extended to the end of current fiscal year (Sept 30th of the current fiscal year). If the role is being reviewed & extended or assigned any time between August 1st to Sept 30th, the roles will be extended to the end of next fiscal year (Sept 30th of the next fiscal year)
  - Only roles with expiration dates in the current fiscal year will appear on this screen.
- d. **Data Maintenance – Change Supervisor**
- Update the ‘Change Supervisor’ Screen in MI-WIC to allow users to change between local agencies and supervisors, even if the previous supervisor is no longer active in MI-WIC

**10. CRD - Race and Ethnicity changes**

- Per FNS audit report, remove ‘Arabic’ ethnic designation from all screens and reports. Update ‘White’ racial category to include subcategories.
-  icon has been added to provide more information on each racial category.

**11. Bug fixes – Total 44 Bugs**

Bug ID	Component	Brief Description
7678	Admin - Time Study	Message Board messages for Time Study
7934	Clinic - Notes and Alerts	Midcert Notes
7965	Clinic - Growth Chart Issues	Wt. Chart plot wrong
8081	Reports	Formula Redemption Control Report in Nutrition Module/Report/Rebate
8093	Reports	Reports need to be checked out for TEST and COMPLIANCE agencies
8100	Clinic - Medical	BF Stats required pop up for BF stopped.
8105	Reports	Initial Priority Status by Category Report

8175	Admin	Admin> Reports> Benefit Over issuance report displayed Reporting services error page
8197	Clinic - Breastfeeding Support	Peer Counselor Client Contacts Report
8211	Reports	Vendor List
8217	Admin - Time Study	Show all Users dropdown
8218	Admin - All Screens	Show all Users dropdown
8229	Admin - Project FRESH	System should be looking at "active" PF booklet
8233	Reports	WIC Client store report gives error screen when ran for Genesee county
8241	Clinic - Anthropometrics	Height percentiles are not accurate
8245	Clinic - Anthropometrics	Percentile lines are off.
8246	Clinic - Anthropometrics	VLBW data not plotting from first data entered
8247	Clinic - Anthropometrics	HEAD CIRCUMFERENCE CHART IS INACCESSIBLE WHEN CHRONOLOGICAL AGE IS C2-5
8248	Admin - User Setup	New user access request - Phone number
8252	Clinic - EBT Card Inventory	EBT Card inventory - limit AUTH initials text box to 3 characters
8256	Clinic - Benefits Issue	Benefits start date issue for February month benefits
8260	Clinic - Benefits Issue	Can Re-issue Benefits without Role
8261	Reports	Formula Usage Report
8265	Admin - Roles and Permissions	ADMIN>LA ROLES>Hyphen-Name
8271	Clinic - Medical	Risk 321.01 Bug - History of SAB, Fetal or Neonatal Loss
8272	Admin - Time Study	Time Study 'Show all users' includes staff other than current staff
8285	Clinic - Appointment Scheduling	single cert role bug - midcert screen
8286	Clinic - Project Fresh	Single Client able to Receive 2 PF benefit Package
8287	Clinic - EBT Account Maintenance	EBT - UNABLE TO ASSIGN CARD TO CLIENTS
8288	Clinic - Anthropometrics	Anthro Measurement Not Generating Risk
8289	Clinic - Project Fresh	PF NE screen should only show Certified Clients

8290	Clinic - Project Fresh	Cert End Date vs Today's Date
8295	Admin - Roles and Permissions	Permanent Single Certifier Role Permissions
8299	Clinic - Nutrition & Health Summary / Risks	High Risk Report Bug
8300	Reports	Predefined reports
8301	Clinic - Nutrition & Health Summary / Risks	Risk Assignment Bug
8302	Clinic - Benefits Issue	Benefits can be re-issued without the Benefit Re-Issuance Role
8304	Clinic - Income Information screen issues	CEVAL/IEVAL BUG – MI-WIC REQUIRING to complete income screens.
8305	Clinic - Nutrition & Health Summary / Risks	PG assigned High Risk BF Risk in Error
8306	Clinic	entering a return date for pump
8307	Admin	Breast pump inventory summary
8308	Clinic	If the Client is Premature and current age is between 2 years & 2 years 1 month (First 4 weeks after 2 years) then the plotting is not coming up on the Growth charts.
8309	Admin - Roles and Permissions	Role combinations: LA-Class III RD and LA-CPA
8310	Admin - Roles and Permissions	Expiration date for Temporary Single Certifier Role