



Supports Intensity Scale (SIS®) Steering Committee Minutes – August 17, 2017

Participants:

Region 1-Sally Olson (phone); Region 3-Paul Duff; Region 4-Rhea Freitag; Region 5-Todd Lewicki; Region 7-Jim Kelly (phone); Region 8-Rachel Densmore (phone); Region 9-Lori Baumgart (phone); Region 10-Jim Johnson; Jennifer Bohne [MORC-SNAC]; Angela Martin (phone) [MI-DDI]; Amy Peckinpaugh [MDHHS]; Belinda Hawks [MDHHS]

Absent: David Taylor [Oakland County-CLS]; Region 2-Mary Dumas; Region 6-Jason Newberry

Guests: Dick Berry [MDHHS-Performance Measurement Section]; Andy Kulie [Region 1]; Ouoc Dihn [Region 3]

Meeting Minutes and Action Items:

- Reviewed minutes from June 14, 2017.

Group reviewed updated (extraction date August 15, 2017) document of IDD Individuals who had a SIS assessment between June 1, 2014 and September 30, 2017:

- Reviewed document of IDD Consumers who had a SIS, detailed Region, CMHSP, denominator (the number of individuals requiring a SIS) and numerator (number of individuals with a completed SIS), in addition to closed cases and declined or refused; extraction date August 14, 2017.
- Reviewed updates in the SIS logic.
- Discussed Dick Berry providing updated numbers to the Regions monthly; SIS Steering Members will also need to report their closed and declined/refused individuals on a monthly basis using the Excel format.

SIS issues from the field:

- Discussed the naming schemes are different on SIS-A; multiple log-ins for SIS assessors.
- Reviewed some contracted support coordinators who are not being supportive of the SIS assessment.
- Reviewed PIHPs looking at the definition for IDD (as it relates to the requirement for a SIS) as referenced in the Mental Health Code:
 - *(25) "Developmental disability" means either of the following:*
 - *(a) If applied to an individual older than 5 years of age, a severe, chronic condition that meets all of the following requirements:*
 - *(i) Is attributable to a mental or physical impairment or a combination of mental and physical impairments.*
 - *(ii) Is manifested before the individual is 22 years old.*
 - *(iii) Is likely to continue indefinitely.*
 - *(iv) Results in substantial functional limitations in 3 or more of the following areas of major life activity:*
 - *(A) Self-care.*
 - *(B) Receptive and expressive language.*

- (C) Learning.
 - (D) Mobility.
 - (E) Self-direction.
 - (F) Capacity for independent living.
 - (G) Economic self-sufficiency.
 - (v) Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned and coordinated.
 - (b) If applied to a minor from birth to 5 years of age, a substantial developmental delay or a specific congenital or acquired condition with a high probability of resulting in developmental disability as defined in subdivision (a) if services are not provided.
- Reviewed the MDHHS/BHDDA letter dated July 26, 2017 regarding the clarification on the use of SIS and LOCUS.
 - Discussed the SIS and LOCUS are not comparable, doing one does not negate the requirement to do the other, and the plan for auditing SIS assessments in the future through the PIHP site review process.
 - Consideration will be given to clarifying the confusion regarding the letter.
 - A request was made for TBD Solutions to complete an analysis of the use and process for completion of assessment tools Michigan is currently using for all individuals.
 - Members discussed using the word co-occurring instead of co-morbid.

SIS Manual and SIS Application (Shiny App):

- Reviewed plans for the Shiny App/TBD Solutions to move from a compliance view to more operational.
- Discussed the SIS White Paper. SIS Steering Members were emailed the PDF version and requested to read prior to the next SIS Steering Committee meeting.
- Discussed proposed changes to the SIS Manual. SIS Steering Members are to review the manual and bring suggestions to the next SIS Steering Committee meeting.
- Reviewed SIS assessors filling in the PCP date/IPOS date on the SIS assessment. Will discuss at the QL training and review with Jim Anderson the options.

SIS Assessors, Quality Leads and Training Update:

- Jennifer Bohne shared SIS Quality Lead (QL) training is September 12, 2107 with an all assessor call on September 21, 2017.
- Michigan currently has 63 active assessors with three trainees working to become assessors.
- Reviewed responsibilities of Quality Leads. On September 12, 2017 the QLs will discuss and make recommendations which will be shared at the next SIS Steering Committee meeting.

Next Steps:

- Continue review and discussion of individuals requiring and receiving a SIS assessment;
- SIS Steering Committee members review the white paper and bring suggestions regarding the manual;
- Receive updates and reports from Jim Anderson (AJ Boggs) and Jennifer Bohne (MORC-SNAC); and
- Review Manual updates for FY2017-18.