

## Supports Intensity Scale (SIS) Steering Committee Minutes, March 2, 2016

### Participants:

Region 1-Sally Olson (phone); Region 2-Mary Dumas (phone); Region 3-Paul Duff; Region 5-Todd Lewicki; Region 6-Mary Phillips; Region 7-Jim Kelly (phone); Region 8-Rachel Densmore (phone); Region 9-Lori Baumgart (phone); Oakland County-David Taylor; DDI-Angela Martin; MORC-SNAC-Jennifer Bohne; MDHHS-Belinda Hawks and Amy Peckinpaugh

Absent: Region 10-Jim Johnson

### Meeting Minutes and Action Items:

- Reviewed minutes from January 7, 2016. No changes were requested.
- Discussed the previous QL Advanced Trainings held in January and February 2016.
- Regions 2 and 6 have staff who meet the criteria for the QL position. Offering these two regions an opportunity for IRQRs. Regions 8 and 9 are partnering and have a QL candidate that has not met the criteria. Region 10 has a QL that has not met the criteria. Regions 1, 3, 4, 5, and 7 currently have staff in the role of a Quality Lead.
- Reviewed the upcoming SIS Advanced Quality Lead Training, which is the final QL advanced training on March 29 for the current Quality Leads and potential Quality Leads.

Below is the regions' QL and QL candidates who need to attend the training:

- Region 1 Northcare Network: **Sally Olson**
  - Region 2 Northern Michigan Regional Entity: **Grace Olson**
  - Region 3 Lakeshore Regional Entity: **Lisa Burlingame**
  - Region 4 Southwest Michigan Behavioral Health: **Chase Grounds**
  - Region 5 Mid-State Health Network: **Kristin Heltzel**
  - Region 6 CMH Partnership of Southeast Michigan: **Lynda Wood**
  - Region 7 Detroit Wayne Mental Health Authority: **Ralynda Moore**
  - Region 8 Oakland County CMH Authority:
  - Region 9 Macomb County CMH Services: **Janet Folkins** (metro-region collaboration with OCCMHA and MCCMH)
  - Region 10 Region 10 Prepaid Inpatient Health Plan: **Sandy O'Neill**
- Discussed issues with politics surrounding when assessor is not progressing. Group discussed concerns with staff in the assessor role having a status of sufficient or satisfactory and not improving - moving toward Excellent. Discussed concerns with staff not wanting to be in the role of an assessor, CMHSPs choosing assessors who do not want to do the job of a SIS assessor. Discussed not using coaching resources if the staff does not meet the description of an assessor or lead (refer to SIS Manual pages 7-11). Discussed the PIHPs and CMHSPs taking responsibility for these staffing issues as they arise.

- All SIS Steering Committee members received regional specific quarterly reports for two quarters (July through December 2015) via email prior to this meeting. SIS Steering Committee members will decide how this information is shared in their regions.
- Group discussed data concerns. Reviewed looking at the uncommon rating patterns. AAIDD has not made any recommendations to invalidate assessments made on statistical issues.
- Discussed not having an alternative plan if regions 8, 9, and 10 do not move in the direction of having a qualified quality lead by the end of March.
- Discussed the need for additional training around individuals who do not wish to participate in the SIS assessment. Reviewed issues with respondents when the guardian responds differently than the individual.
- Discussed some advocacy groups advising not to participate in the SIS assessment. Discussed reasons behind this related to the CMHSP or PIHP using the information incorrectly resulting in individuals and families not wanting to participate.
- Discussed using data to assist with compliance and quality improvement.
- Discussed a web-based training currently being developed for support coordinators/case managers by AAIDD and MDHHS.
- Reviewed the current SIS assessor approval/removal process from July 2014. Discontinuing this process and moving to a one page form that is a SIS Assessor Conflict Free Agreement. The State of Michigan/MDHHS no longer needs to receive this information. The form needs to be completed annually. Heather Hawkins will send this form to the current assessors to complete within the next 30 days and return to MORC/SNAC for filing.
- MORC-SNAC was agreed upon by nine regions to maintain all quality assurance documents (IRQR, certificates, PDR, conflict free agreement, etc.) This information is currently in Google Docs – shared region specific. The qualified QL will have access to this information.
- Reviewed specific concerns related to the Autism benefit and SIS.
- Reviewed a one-pager which will soon be available highlighting areas in the SIS Implementation Manual.

**Issues and concerns from advocates:**

- Discussed the need for more training for support coordinators.
- Concern from the field regarding supports and services being cut.
- SIS does show your skills – both strengths and weaknesses.
- Discussed adding a peer mentorship.
- Jennifer will follow up with David regarding collaboration with training.

**Next Steps:**

- Review how refusals are tracked by the PIHP
- **Next meeting is April 13, 1-3 pm in Lansing**
- Moving forward after the March 29 training