



Supports Intensity Scale (SIS) Steering Committee Minutes, October 26, 2016

Participants:

Region 1-Sally Olson (phone); Region 2-Mary Dumas (phone); Region 3-Paul Duff; Region 4-Chase Grounds; Region 5-Todd Lewicki (phone); Region 6-Jason Newberry; Region 7-Jim Kelly; Region 8-Rachel Densmore; Region 9-Lori Baumgart (phone); Region 10-Jim Johnson; Angela Martin [MI-DDI] (phone); Jennifer Bohne [MORC-SNAC]; Laura Vredeveld and Josh Hagedorn [TBD Solutions]; Belinda Hawks and Amy Peckinpaugh [MDHHS];

Absent: David Taylor [Oakland County-CLS]

Guests: Region 2-Stewart Mills [Waiver Coordinator] (phone); Kathy Haines and Dick Berry [MDHHS-Performance Measurement Section]; and Jim Anderson [AJ Boggs]

Meeting Minutes and Action Items:

- Reviewed minutes from September 21, 2016. Correction made to page three regarding Region 1 having one assessor leaving and Region 5 having one Quality Lead on medical leave.

Group reviewed updated (extraction date 10/19/16) document of IDD Consumers who had a SIS assessment between June 1, 2014 and June 30, 2016:

- Document of IDD Consumers who had a SIS, detailed Region, CMHSP, denominator (the number of individuals requiring a SIS) and numerator (number of individuals with a completed SIS). This updated document is revised reflecting individuals age 18 and older who have an intellectual or developmental disability, who are currently receiving case management or supports coordination or respite only services.
- Reviewed changes in the numbers and support provided by the individual calls held in September/October 2016 with the Regions and the Performance Measurement Section staff Kathy Haines and Dick Berry.
- Group members discussed the denominator continues to be high; needs continued defining; currently includes closed individuals; and the need to continue to look at the logic regarding SIS determination.
- Determination for IDD Consumers who require a SIS logic provided at the meeting today and reviewed by Dick Berry. This information will be shared with the PIHP CIO Forum members on Friday, October 28, 2016 for input.
- Reviewed individuals who have a primary diagnosis of MI receiving a LOCUS and also qualifying through the current SIS requirements for a SIS assessment. This is a small percentage of individuals.
- Dick Berry shared that BH-TEDS will eventually be able to pull primary and secondary diagnosis but many CMHSPs and PIHPs are not able to use this measure so this may not be helpful.

- Jennifer Bohne discussed at the start of SIS with MDHHS in June 2014, the HW Modifier (H0031 HW) was not developed until approximately August 2014. Some assessments during the first three months need to be reviewed to make sure they are captured.
- The Performance Measurement Section (Kathy Haines and Dick Berry) will provide quarterly reports of IDD Consumers who had a SIS. The next report will capture July, August and September 2016.

Group reviewed updates on SIS Assessors and Quality Leads, upcoming training, and SIS-A Integration issues:

- Regional SIS Steering Committee members received their Regional SIS Quarterly QA Report today, October 26, 2016 via email. This report covers July-September 2016.
- **On November 30, an All Assessor SIS Technical Assistance call is scheduled as well as an all Quality Lead Technical Assistance call. Information was emailed to the field/Assessors and Quality Leads by MORC-SNAC training manager, Ryan Leininger.**
- New SIS Assessor training is being offered by MORC-SNAC on November 28. This is a four-day training which is PIHP/CMHSP funded. Contact person is the Operations Manager at MORC-SNAC Heather Hawkins.
- Jennifer Bohne will add using the Important To and Important For to the November 30 TA calls.
- Discussed issues and concerns with the SIS-A Integration process.
- Jim Anderson shared the PIHPs are responsible for ONE EMR integration. An approximate cost of \$6,000.00
- Amy Peckinpaugh reviewed MDHHS continues to provide SIS-A Licensing Fees, Reports (including the Family Friendly Report), SIS-A Integration, and SISOnline Maintenance.
- Jim Anderson and group members reviewed challenges with PCE, AAIDD, and communication from Gary Slatterly (AAIDD SISOnline Government Relations Partner).
- Jim Anderson shared he is preparing updated information with only items indicated by the Regions to assist with better communication and understanding. Jim will contact Gary Slatterly regarding the need for clearer communication.
- Jim Anderson reviewed November 4 is the day SIS Classic will be closed and have view only availability. Regions 9 and 10 are still open in the old system.
- Region 6 Steering Committee Member will contact their CIO for access to SISOnline.
- Region 8 shared that the spellcheck option is a nice feature with SIS-A.
- Amy Peckinpaugh will participate in the CIO forum scheduled this week for follow-up with the Regions regarding SIS-A Integration issues.
- Members discussed due to some integration issues, there is a need for more profile forms for the field. Regions are to contact Heather Hawkins at MORC-SNAC to receive additional profile forms. These forms should be provided at no cost due to the integration issues being a fix required by AAIDD and not the responsibility of the Regions.
- Discussed various issues with SIS-A integration related to the Family Friendly Reports and SIS-A Venture: CMHSP/Agency IDs need to appear on the reports; Supplemental questions need to be included; Slow report generation in SISOnline (takes several minutes for each report); Report isn't chronological; Missing Fields, Items not matching, and Living situation is omitted. Jennifer Bohne indicated she will email Jim Anderson a list of SIS-A data transition issues.

- Group reviewed billing for SIS face-to-face assessments. Need additional information from Kathy Haines as it was shared there is specific language in the Medicaid Provider Manual regarding “meaningful participation.” Laura Vredeveld will share this information. Group members will revisit at the next SIS Steering Committee meeting.

Potential uses of the Supports Intensity Scale brainstorming:

- Amy Peckinpugh reviewed MDHHS will contract with TBD Solutions to assist with uses of SIS, Focus Group work, updates to the SIS Implementation Manual, and E-Learning.
- Josh Hagedorn and Laura Vredeveld led a group discussion to develop and explore uses for SIS. See attachment outlining this discussion.
- Jennifer Bohne will ask this question/explore uses for SIS with the SIS Assessors and Quality Leads on the November 30 call(s) and report back to the SIS Steering Committee on December 8, 2016.

Next Steps:

- Continue discussion regarding SIS Determination and Individuals requiring a SIS.
- Resume discussion with TBD Solutions regarding Potential Uses of the Supports Intensity Scale.
- Explore dates for new QL Training for 2017.
- **Next meeting is December 8, 1-3 p.m. in Lansing.**