



SCHOOL WELLNESS PROGRAM STANDING ORDER ESSENTIAL ELEMENTS: DIABETES

THIS DOCUMENT IS TO BE USED AS A GUIDANCE TOOL IN DEVELOPING DIABETES STANDING ORDERS FOR SCHOOL WELLNESS PROGRAMS.

Definitions Include:

- Diabetes Type 1
- Diabetes Type 2
- Diabetes Medical Management Plan (DMMP)
- Diabetes Emergency Plan (DEP)
- Individualized Health Care Plan (IHP)

Supplies:

Clear identification of where supplies are stored, emergency supplies such as glucagon and/or glucose replacement, supplies for providing diabetes care tasks that are obtained from parent/guardian, other supplies indicated in the DMMP

Inclusion of a fast-acting source of glucose and carbohydrate and protein containing snack, labeled with student's name for lockdown precautions.

Signs/Symptoms:

- Hyperglycemia (high)
- Hypoglycemia (low)

Documentation Includes:

Medication (name, time of administration, dose, LOT #, and expiration date), when and how parent/guardian communication occurred*, health care provider(s) communication with parental consent**, subjective/objective findings, interventions, condition of client when leaving clinic, client/parent education, follow-up plan

Procedures Include:

Assessment including vital signs

When to call 911

Checking the DMMP and DEP for routine care and steps to take for hyperglycemia and hypoglycemia

Client and parent education

Client and parent follow-up plan

Communication/sending documentation to the health care provider

Sharing the DMMP and DEP with "Need to Know" school staff and role of SWP in training school staff ([MDE Model Policies for Medication Administration and the Management of Diabetes in the School Setting](#)).

Respect confidentiality and privacy

References:

Michigan State Board of Education (2011). Model Policy on the Management of Diabetes in the School Setting. Retrieved from:

[https://www.michigan.gov/documents/mde/SBE_Model_Policy_on_the_Management_of Diabetes in the School Setting FINAL 11-8-11 370189 7.pdf](https://www.michigan.gov/documents/mde/SBE_Model_Policy_on_the_Management_of_Diabetes_in_the_School_Setting_FINAL_11-8-11_370189_7.pdf)

National Association of School Nurses (2017). Diabetes management in the school setting.

Position statement. Retrieved from: <https://www.nasn.org/advocacy/professional-practice-documents/position-statements/ps-diabetes>

National Institute of Diabetes and Digestive and Kidney Diseases (2016). Helping the Student with Diabetes Succeed: A guide for School Personnel. Retrieved from:

<https://www.niddk.nih.gov/health-information/communication-programs/ndep/health-professionals/helping-student-diabetes-succeed-guide-school-personnel>

* Phone, text, email, in-person

**See MPR #10

