

## **SUMMARY OF 2021 ME Changes**

### Administration

#### **Pg 1** Facility re: Breastfeeding space

- comfortable chair with arms to comfortable seating
- Added having cleaning supplies for breastfeeding space

#### **Pg 5** Breastfeeding section

- Added documentation to training requirements
- Policy numbers updated with new breastfeeding policies came out in December 2020
- Removed question if the agency is using the "Six Steps to Achieve Breastfeeding Goals" Checklist
- Moved from Cert/Observation & reworded- 6.5d 'Is there a process in place to address the client's breastfeeding concerns prior to a food package or breastfeeding status change?'

#### **Pg 9** Quality Improvement Activities

- Removed 2<sup>nd</sup> question related to other QI activities staff are involved with in the health dept. Still part of Accreditation but will be taken as part of the whole dept and not each program.

#### **Pg 10** Moved the Anthro/Lab Quality Assurance

- Moved page from the Certification Observation (last page) to the Admin Tool. We had made this a separate form when we went virtual and now placed it here so the Coordinator can complete with other questions.

### Certification Observation

Breastfeeding Screens changed to Breastfeeding Promotion and Support

Changed: Are the Client's BF goals assessed by the CPA? To Does the CPA discuss the client's BF goals?

Moved 6.5d Are clients referred to breastfeeding staff when breastfeeding status changes to address mom's concerns? To the Administration Tool & reworded

Referrals: Changed -Are pregnant and breastfeeding clients referred to a peer counselor or other breastfeeding support person (CLS, IBCLC or LLL) as applicable? To ...referred **for peer counseling or additional lactation support for issues exceeding staff's scope of practice?**

**Added: 6.5d Are clients offered the option to receive breastfeeding support (peer counseling, support group, classes, coordinated services)? (MI-WIC Policy 4.02)**

Moved Anthropometric and Laboratory Quality Assurance on last page to the Administration Tool (last page)

### Indicator Guide

**Pg 13**-add 2.17 policy (Certification Periods) to 4.2a and d.

6.3 Changed wording from "...WIC staff provide verbal encouragement to continue breastfeeding to women who have initiated breastfeeding." To "...WIC staff encourage, educate and support clients in their breastfeeding decisions."

6.5 Updated the Indicator with current policy numbers, removed reference to NWA Breastfeeding Six Steps Checklist, under Evaluation Questions, replaced 1<sup>st</sup> 3 bullets for (a) with new language from policy 4.01

8.1 & 9.2 Bridge card changed to EBT Card

9.2 Deleted WIC Bridge card holder signature form, and word “Bulk” and “Daily”

#### Nutrition Ed

Changed name of Tool to Nutrition and Breastfeeding Education

**Pg 5** Interim nutrition -Replaced ethnic/racial diversity with culturally appropriate

#### Outreach

Interview questions:

- reformatted yes and no columns
- Gear questions towards phone appts and interview
- Added on Q8 re: shopping experience if they are provided the Expanded Food List

#### Record Review

##### **Pg 2**

6.2d Changed from NE Plan Printed to NE Plan provided?

Removed: 6.5d Breastfeeding referral/assistance, PG, BE/BP? (Breastfeeding screens, NE or referral) and BF follow-up to PC/IBCLC documented and within timeframes? PG, BE/IBE, BP/IBP

Replaced with:

- PG clients referred to PC services contacted during the prenatal period? (MI-WIC Policy 4.02)
- Client contacted by PC or BF staff within 1-2 business days after notification of a baby’s birth? (MI-WIC policy 4.02)
- Client referred for BF assistance receive follow-up within 1-2 business days? (MI-WIC Policy 4.02)

**Pg 3** 1.2a Did agency provide required notifications for valid reasons?

Indicator changed to 5.4c

1.2a Did agency provide required notifications for valid short certification reasons?

Indicator changed to 4.2d

##### **Pg 6**

6.6b Changed wording ‘Individual care plan (ICP) in record or RD documents that no care plan is needed to ‘Individual care plan (ICP) in record or RD documents “Care Plan Not Needed” and rationale in Assessment’ to align w policy.

6.6c Changed ‘Problem list/reason for RD or Notes for RD’ to ‘CPA documents in Problem List tab’

**Plan**/next steps (Monitoring/Evaluation) changed to Monitoring/Evaluation to reflect policy and MIWIC screen

6.6e Changed from 'Document in Care Plan Follow-up tab at next visit.' to 'CPA documents relevant follow up info in Follow-up tab at next visit.'

6.6b Changed from 'R.D. signature (electronic initials) and rationale on CP Follow-up tab (5.06)' to 'RD closes ICP when goals met or no longer applicable.'

### **Pg 9 Breast Pump**

Added for pumps: Contact in 2 days? MI-WIC Policy 4.02

Changed the wording to the question so that if the answer is No when it is a citation. This is consistent with other areas of the tool. Also put the math to come up with 20% of total.

### Recordkeeping and Accountability

Removed: Does the local agency have a process/procedure for clients who repeatedly report a lost or stolen EBT card?

(MI-WIC Policy 8.04 Benefit Reissuance, Guidance)-No longer in policy Guidance.

8.1d changed wording from 'Under what circumstances does agency replace food/formula benefits?' to 'Are the circumstances documented when food/formula benefits are replaced for the following:

Added to Custody change 'and/or benefits are no longer available to the client (e.g., foster care, abuse situations)'

Changed wording to reflect new policy language:

EBT card instead of Bridge card

Removed reference to Bridge Card signature forms (1/2 sheets)

### Clinic Annual Review

Under #7 Breastfeeding Friendly? Wording changes to align w policy:

-Changed from "Chairs w/ Arms or room?" to "Separate space for infant feeding (if desired)"

-Changed from "Do all staff encourage breastfeeding?" to "Encourage breastfeeding anywhere in the clinic?"

-Changed from "Posters?" to "Education & promotion materials?"