

# Medical Passports

(FY 2018 Appropriation Act - Public Act 107 of 2017)

**MARCH 1, 2018**

***Sec. 567. The department shall submit to the senate and house appropriations subcommittees on the department budget, the senate and house fiscal agencies, the senate and house policy offices, and the state budget office by March 1 of the current fiscal year a report on completion of medical passports for children in foster care, including the following:***

***(a) The percentage of medical passports that were properly filled out.***

***(b) From the total medical passports transferred, the percentage that transferred within 2 weeks from the date of placement or return to the home.***

***(c) From the total school records, the percentage that transferred within 2 weeks from the date of placement or return to the home.***

***(d) The implementation steps that have been taken to improve the outcomes for the measures in subdivisions (a) and (b).***



Michigan Department of  
Health & Human Services

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# Medical Passports

## Medical Passports

The Michigan Department of Health and Human Services (MDHHS) tracks the completion of medical passports and the transfer of medical passports to caregivers of children placed in foster care. In FY 2017, the Children’s Services Agency utilized two different methods to obtain the percentages for the report items: case reads and data reports from the Michigan Statewide Automated Child Welfare Information System (MiSACWIS).

Data cannot be captured within MiSACWIS to determine the accuracy of medical passport completion, and therefore, case reads are necessary. The Children’s Services Agency’s, Division of Continuous Quality Improvement (DCQI) completed a case review of a representative sample of children entering foster care and all children in foster care for more than 90 days during the six month period of July 1 through December 2016. The following table is a summary of findings from the case read:

<b>Section</b>	<b>Applicable</b>	<b>Met Requirement</b>	<b>% Achievement</b>
Primary care physician or medical practice named	690	641	92.9%
Current dentist or dental practice named	690	624	90.4%
Basic dental history completed	690	584	84.6%
Current appointments listed and any required follow-up noted	690	442	64.1%
Known allergies completed	690	588	85.2%
Basic medical history completed	690	307	44.5%
Diagnosis (medical or mental health) are documented	690	475	68.8%
Developmental and/or behavioral concern documented	690	445	64.5%
Current/ongoing medication listed	690	575	83.3%
Immunization record current	690	605	87.7%

## Medical Passports

The transfer of the medical passport within two weeks of placement change is measured through MiSACWIS data. The following is a summary of the data obtained from MiSACWIS for FY 2017:

<b>Medical Passport Transferred Within 2 Weeks to Caregiver or Parent/Legal Guardian Upon Child's Return to Own Home</b>	Applicable	Met Requirement	% Achievement
October 1, 2016–September 30, 2017	11,306	9,328	83%

### Implementation Steps Taken to Improve Outcomes

Foster care health requirement policy was updated in May 2017. The policy revisions emphasize the importance of the medical passport's accuracy and completion, along with the requirement to provide caregivers and parents an updated medical passport at the time of transfer.

### Education Record Transfer

Foster care education policy requires educational records contained in the child's case file be provided to a caregiver or parent within two weeks of placement, replacement or reunification.

### Implementation Steps Taken to Improve Outcomes

Technical assistance regarding documentation of education records continues to be provided to child welfare staff, and anytime a formal education training is provided to case work staff, this requirement is included.

The following is a summary of the data that was obtained from MiSACWIS for FY 2017:

<b>Education Record Transfer to New Placement Within 2 Weeks of Date of Placement or Return to Home</b>	# of Placement Changes for Youth Age 6-18	Met Requirement	% Achievement
October 1, 2016 – September 30, 2017	9090	8962	98.5%

*\*Education record transfer data includes placement changes for youth age 6-18 in which education information was transferred to the provider. This reflects available data and does not include placement changes in which the user did not enter a proper transfer date.*