

Consultant Advisory

2011-3

January 14, 2011

MDOT, CSD, Consultant
Contracts Section
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Questions regarding this
Consultant Advisory
should be directed to:

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UPDATE

Original 'Inked' Signatures

- ❖ Original 'inked' signatures on all prequalification, proposal, and priced proposal information are no longer required.
- ❖ Digital (scanned) signatures, emails, and faxes are allowed.
- ❖ IDS and Regular Contracts will still require original 'inked' signatures.
- ❖ **Consultants:** Your submittal of documents to the MDOT Project manager **must** include **all** documents, otherwise a delay may occur.
- ❖ **MDOT Project Manager's:** When e-mailing and/or faxing documentation **all** required documents **must** be included as a complete package to the Contract Administrator.
- ❖ When submitting priced proposals electronically, please include the MDOT contract/authorization number in the subject line whenever possible to help avoid delays in processing.

