

Consultant Advisory

2011-7

October 26, 2011

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Consultant Advisory
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Changes to Service Prequalification Classification Requirements

The information below summarizes the major changes to five of MDOT's Service Prequalification Classifications. For complete details, please see the document on the Consultant Services website titled 'The Michigan Department of Transportation Consultant Prequalification Applications Instructions' and look under Service Classifications and Evaluation Criteria. With the exception of the Hot Mix Asphalt Plant Inspection and Testing new equipment deadline date of December 1, 2011, the changes will be required only for new applicants or at time of classification renewal.

Hot Mix Asphalt Plant Inspection and Testing

- Effective December 1, 2011, two new pieces of equipment, an Ignition Oven and a Core Dry must be owned as well as staff trained to use equipment.

Subsurface Utility Engineering (SUE)

Staff Education and Experience:

- Eliminated requirement for projects listed to be completed within the past eight (8) years.

Vendor Experience

- Amended the current requirement of listing three (3) projects completed for MDOT or ten (10) projects completed for others in the last eight (8) years to listing a minimum of six (6) projects.
- Eliminated requirement for projects listed to be completed within the past eight (8) years.

Utility Coordination

Staff Education and Experience:

- Eliminated requirement for projects listed to be completed within the past eight (8) years.

Vendor Experience

- Amended the current requirement of listing three (3) projects completed for MDOT or five (5) projects completed for others in the last eight (8) years to listing a minimum of six (6) projects.
- Eliminated requirement for projects listed to be completed within the past eight (8) years.

Pavement Marking Plans

Under Vendor Experience, the following changes have been made for the submittal of plans for the purposes of prequalification:

- Eliminate the requirement for the number of applications, if applicable
- Reduced the number of pavement marking layouts for rural freeway interchanges from two (2) to one (1).
- Eliminated the requirement for pavement marking layouts for two (2) urban freeway interchanges
- Changed the requirement pavement marking layouts for two (2) rural non-freeway intersections to a pavement marking layout for a signalized and a non-signalized non-freeway intersection
- Eliminated the requirement for pavement marking layouts for two (2) urban non-freeway intersections
- Eliminated the requirement for a standard pavement marking note
- Eliminated the requirement for a reference to appropriate Standard Specifications for Construction.

Traffic Signal Design

Staff Education and Experience changes include:

- Vendor has a minimum of two (2) personnel working directly on signal design, at least one of which is an engineer.
- Projects must demonstrate knowledge of MMUTCD and MDOT signal standards and procedures.”

Vendor Experience now reads, “The Vendor must demonstrate the ability to prepare a complete set of MDOT Signal Design plans and proposal in current e-proposal format and in accordance with the deliverables in the most current scope of service for traffic signal design.

Submit a list of three (3) projects completed within the past five (5) years. For each project provide:

- The name and phone number of the owner’s representative. This person may be contacted to provide a reference.
- Indication if the firm was the prime or subconsultant. If the subconsultant, then clearly indicate what was the firm’s role.

If the vendor has no previous MDOT signal design experience, prepare and submit the following in addition to the two above requirements.

- An electronic file PLANHALF.pdf including all contract plan sheets in MDOT format for traffic signal modernization of one or more actual or fictitious locations(s)
- An electronic file PROPOSAL.pdf including appropriate contract documents in MDOT format for traffic signal modernization of one or more actual or fictitious location(s)”