

Contract Services Division

Consultant Advisory

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2013-5

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MDOT, CSD, Consultant
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Consultant Advisory
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CONTRACT/AGREEMENT SIGNATURE AUTHORITY:

Please note that the Michigan Department of Transportation (MDOT) has a [Delegation of Authority](#) policy that stipulates how MDOT contracts/agreements are to be awarded. Contract/agreement award (signature) is limited only to those occupying the positions designated on the table of delegated signers.

It is important to understand MDOT's policy that contracts/agreements go through Contract Services Division to ensure that the necessary checks and balances are in place, i.e. that proper and necessary standard language is included and that approvals from the Office of Commission Audit and/or the Attorney General's office are obtained, if necessary, along with approval by the appropriate Board (agenda).

Maintaining the integrity of MDOT's contract award process provides transparency and consistency and reduces MDOT's exposure to risk. To protect MDOT, all contracts/agreements must be vetted through the proper channels and signed only by those delegated to do so.