

Contract Services Division

# Consultant Advisory

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2014-17

**December 29, 2014**

## **Classification Specific Prequalification Renewals**

MDOT's Consultant Prequalification Application Instructions currently state: "Classification specific prequalification will be considered valid for a six (6) year period, providing all general/annual information requirements are kept current. Once a prequalification expiration date has been set, all subsequent approved classifications will also expire on that date".

Due to changes that are being implemented in 2015 with regard to classification specific prequalification categories and renewal of those categories, those consultants that have a classification expiration date of January 2015 or later, will no longer be required to submit their full prequalification renewal documents. We will continue to process and resolve any outstanding issues for those consultants that have expiration dates prior to January 2015.

Annual financial and general information will still be due either three (3) or five (5) months after your firm's fiscal year end, depending on the overhead rate tier your company is required to comply with.

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