

Consultant Advisory

2015-3

April 13, 2015

MDOT, CSD, Consultant
Contracts Section
P.O. Box 30050
Lansing, MI 4890
Fax/517-355-7446
www.michigan.gov/mdot

Questions regarding this
Consultant Advisory
should be directed to:

Carol Rademacher
517-373-3382
rademacherc@michigan.gov

Prequalification Reminder and Updated Information

This Consultant Advisory is a reminder that your company's classification specific (key staff) information is due no later than the end of business **April 15, 2015**, as identified in Consultant Advisory [2015-2](#), dated February 9, 2015.

1. If the **completed** information **is received** by MDOT, Contract Services Division (CSD) by the end of business on **April 15, 2015**:
 - All of the prequalification classifications your company currently holds will remain in approved status while your information is being reviewed by CSD and the appropriate MDOT prequalification Technical Evaluator.
 - Once reviewed, determination letters will be sent to your company. If you have been denied in any classification, you may follow the prequalification appeal process as identified in the Consultant Prequalification Application Instructions.
2. If the **completed** information **is not received** by MDOT, CSD by the end of business on **April 15, 2015**:
 - Your company's prequalification with MDOT will **expire**.
 - Your company will have **fourteen (14)** calendar days to provide the information using the documents and format described in Consultant Advisory [2015-2](#).
 - During this **fourteen (14)** calendar day time frame, your company's prequalification will remain expired.
 - If the information is not received within **fourteen (14)** calendar days, a full prequalification packages will be required for any classifications your company desires. You will no longer be able to use the abbreviated process.

Prequalification Updates

1. Consultant Advisory [2015-2](#) identified ten (10) eliminated prequalification classifications. We have added two additional classifications to this list:
 - Proposed Name: Surveying, Remote Sensing (Formerly: Photogrammetry)
 - Proposed Name: Surveying, LIDAR/Remote Sensing Control (Formerly: Photogrammetric Control Surveys)
- Note:** MDOT may still need to contract work out for the eliminated classifications, however, the specific requirements will be included in the Request for Proposal.
2. The FieldManager Certification requirement has been removed from the "**Lead Inspector**" role in the following classifications:
 - Construction Engineering – Bridges and Ancillary Structures
 - Construction Engineering – Roadway
 - Construction Engineering – Roadway – Local Agency
 - Construction Inspection – Bridges and Ancillary Structures
 - Construction Inspection – Roadway

3. Renamed the following classifications:
 - Construction Services: Office Technician (Formerly, Construction Inspection: Office Technician)
 - Design – Hydraulics I (Formerly, Design – Hydraulics)
 - Design – Hydraulics II (Formerly Design – Hydraulics: Advanced)
 - Design - Value Engineering Facilitator (Formerly, Design – Value Engineering)
4. Update the definition and use statement for Design – Value Engineering Facilitator
5. Updated the software requirements for the following classifications:
 - Design – Hydraulics I (HEC-HMS)
 - Design – Hydraulics II (HEC-HMS)
6. There have been additional required registrations and/or certifications added for the classifications listed below. Your company will have until submittal of your 2016 General Information to certify that these new requirements have been met.
 - Construction Engineering: Roadway
 - Construction Engineering: Bridges and Ancillary Structures
 - Construction Engineering: Bridge Painting
 - Construction Engineering: Office Technician
 - Environmental: Archeology – Historic
 - Environmental: Archaeology – Prehistoric
 - Environmental: Contamination