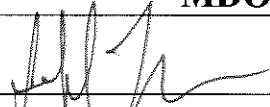


**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
Attachment A-1:
Method of Procurement Decision Matrix**

SMALL PURCHASE (Lowest Quote)	
Amount \$3,000 to less than \$100,000	
Multiple sources	
SEALED BID (IFB)	
Multiple sources	
Complete and adequate specifications or description	
Selection can be made on basis of price	
Suitable for firm, fixed price	
No discussion with bidders needed after receipt of offers	
COMPETITIVE PROPOSALS (RFP)	X
Multiple sources	X
Discussion needed with bidders after receipt of offers	X
Fixed price can be set after discussion	X
SOLE SOURCE	
Custom item	
Only one source	
Public urgency/emergency	
Competition is inadequate after public solicitation	
MDOT approval	

Signature/Date: 

Item being procured: Medium Duty Bus Class II – Metal Cage Bus

Project Authorization: _____

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-2
CHECKLIST**

Contract #	071B6600072	Vehicle Description	Medium Duty Class II – Metal Cage Bus
Dealer	Mobility Transportation	Manufacturer	Champion Bus
Contract Term	5-11-2016 – 5-10-2018	Contract Admin. (MDOT or Agency)	Jeff Turner/MDOT

Pre-Award Audit

	Item	Completion Date	Initials
1	Analysis of Manufacturer's list of component and subcomponent parts.	3/3/16	JT
2	Buy America Certification	3/3/16	JT
3	Bid Specification Certification of manufacturer's capability to produce vehicle as bid and that the vehicle proposed is same as the vehicle in the specifications.	3/3/16	JT
4	Federal Motor Vehicle Safety Standard's certification or its inapplicability.	3/3/16	JT

To be completed by transit agency

Post Delivery Audit

	Item	Completion Date	Initials
1	Buy America Certification stating regulations are still being met.		
2	Bid Certification		
2.1	Vehicle sight inspection (Attach inspection report)		
2.2	Vehicle road test (Attach test)		
2.3	Were there 11 or more vehicles purchased? Yes <input type="checkbox"/> No <input type="checkbox"/>		
2.4	If yes, obtain Inspectors report		
2.5	Certification vehicle meets bid specifications		
2.5	Federal Motor Vehicle Safety Standard's certification		

To be completed by transit agency

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-3
BUY AMERICA CERTIFICATION
Pre-Award**

In Accordance with the "Buy America" regulations adopted by the Federal Transit Administration on January 9, 1991, I certify that the vehicles proposed to be delivered under this contract are in compliance with the requirements of section 165(b)(3), of the Surface Transportation Assistance Act of 1982, as amended, and the regulations of 49 CFR 661.11.

Date	3/3/16
Vehicle Description	Medium Duty Class I – Metal Cage Bus
Manufacturer	Champion Bus
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Analyst

CLASS TWO, DOMESTIC CONTENT WORKSHEET

AT LEAST 60% OF THE TOTAL COST OF THE BUSES ARE U. S. DOMESTIC CONTENT:

<u>COMPONENT/MANUFACTURER</u>	<u>FINAL ASS'Y</u>	<u>DOMESTIC CONTENT</u>	
CHASSIS - International	U.S.	66.00%	OF TOTAL COST
FREEDMAN SEATING	U.S.	0.30%	OF TOTAL COST
CHAMPION BODY	U.S.	11.00%	OF TOTAL COST
		77.30% %	OF TOTAL COST

FINAL ASSEMBLY WILL BE AT IMLAY CITY, MICHIGAN, USA. THE COST OF THE FINAL ASSEMBLY WILL BE 11% OF THE TOTAL COST. THE FOLLOWING ACTIVITIES WILL TAKE PLACE AT THE FINAL ASSEMBLY POINT:

- *CONSTRUCT BODY (ROOF, SIDEWALLS, WINDOWS AND FLOORS.
- *MOUNT BODY TO CHASSIS
- *INSTALL CUSTOMER SPECIFIED OPTIONS, SUCH AS WHEELCHAIR LIFTS, SEATS, FLOORING, ETC.
- *EXTERIOR AND INTERIOR PAINT AND LETTERING.

Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-6
BID SPECIFICATION AUDIT CERTIFICATION
Pre-Award


I have reviewed the information provided to me by the manufacturer concerning the vehicles to be purchased. I certify that the vehicles proposed to be delivered under this contract are the same vehicles described in the bid specifications used for this solicitation.

In addition, I have also received information that assures me that the manufacturer has the capability to produce the specified product.

Date	3/3/16
Vehicle Description	Medium Duty Class II – Metal Cage Bus
Manufacturer	Champion Bus
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Analyst

Pre-award Purchaser's Requirements Certification

As required by Title 49 of the CFR, Part 663 – Subpart B, Michigan Department of Transportation certifies that the vehicles to be purchased, one (1) Champion, Medium Duty Class-II Metal Cage bus from Champion Bus, are the same product described in the recipient's solicitation specification and that the proposed manufacturer is a responsible manufacturer with the capability to produce vehicles that meet the specifications.

Recipient Representative Jeff Turner	Title Vehicle Procurement Analyst
Signature (Recipient Representative) 	Date 3/3/16