

## Consultant Advisory

2017-4

May 8, 2017

### **Implementation of CoSign and Digital Signature Certification Request Form 2122**

As many documents are routinely created, submitted, reviewed and stored in a purely digital environment, MDOT has encountered the need for a consistent and verifiable digital signature standard. MDOT has selected the CoSign Digital Signature solution for our document signing processes.

MDOT's external partners are able to use CoSign on all documents that are currently being signed digitally. In the fall of 2017, Contract Services Division's will require the exclusive use of a MDOT issued CoSign digital signature on all contract-related documents and all other digital signing methods will be phased out.

Prior to using CoSign, all external partners must apply for a free digital signature user account by submitting a [MDOT Digital Signature Certificate Request Form](#).

CoSign can be used in multiple, user friendly environments such as a desktop, mobile phone/tablet, or through a web application. A resource webpage has been built to answer any questions about specific use scenarios. For more information, please visit: [www.Michigan.gov/mdot-esign](http://www.Michigan.gov/mdot-esign)

Additional information will continue to be provided as the department identifies and determines specific documents that will require CoSign.

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