

Consultant Advisory

2021-01

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Consultant Advisory
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Consultant Contract Expiration Dates

For all RFP's submitted on or after March 1, 2021, Contract Services Division (CSD) will be adding a six-month extension/buffer to consultant contract expiration dates.

To reduce the number of contract time extensions and retroactive time extensions, CSD will be adding an extension or cushion to consultant contract expiration dates to all engineering services, both design and construction phase, with the exception of as-needed contracts or project specific contracts awarded under an as-needed selection. In addition to the currently provided 'Anticipated Start Date' and 'Anticipated Completion Date', the following statement will be required in all applicable scopes:

"The Contract term will be from the Anticipated Service Start Date and extend six months beyond the Anticipated Service Completion Date".

Example for a Six Month Estimated Service Period

Anticipated Service Start Date:	July 1, 2020	Date to be determined by PM for inclusion in the RFP
Anticipated Service Completion Date:	December 31, 2020	Date to be determined by PM for inclusion in the RFP
Contract Expiration Date:	June 30, 2021, for the six- month service period, in the example.	Date to be determined by CSD

Notes:

- The extension of the contract expiration date by six months does not in any way affect the timeline for the delivery of the services, as determined by the prime consultant and the MDOT Project Manager. This is purely for administrative purposes only.
- The actual contract start date may not always align with the start date identified in the RFP. In these cases, the contract expiration date will be modified accordingly.
- All applicable generic scopes have been updated to include the six-month extension/buffer language.

Parameters:

- Not to be implemented for as-needed contracts.
- Not to be implemented for any project specific contracts awarded under an as-needed selection.
- To be used only on contracts that include prequalification classifications.