**MINUTES**
**TRANSPORTATION ASSET MANAGEMENT COUNCIL**
**February 7, 2007**
**Aeronautics Building**
**Lansing, Michigan**

Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

**Present**

Carmine Palombo, Chairman
Robert Slattery, Vice-Chairman
David Bee, Member
Jerry Richards, Member
Kirk Steudle, Member
Spencer Nebel, Member
Howard Heidemann, Member
Steve Warren, Member
Rob Surber, Member
Bill McEntee, Member
Susan Mortel, Member
Frank Kelley, Commission Advisor

**Staff Present**

Rick Lilly- Bureau of Transportation Planning
Stacey Schafer- Bureau of Transportation Planning
Ron Vibbert- Bureau of Transportation Planning
Terry McNinch- Michigan Tech

**Absent**

All members were present

**Call to order**

The meeting was called to order at 1:00 P.M.

**Approval of December 6, 2006 Minutes - Rick Lilly**

**Mr. Richards moved for the approval of the December minutes, supported by Mr. McEntee. Motion carried.**

**Correspondence and Announcements - Rick Lilly**

Mr. Lilly indicated that on the FHWA website is a copy of the Asset Management Peer Exchange. Mr. Palombo and Mr. Steudle were both a part of this. Mr. Lilly is going to send Council members a link to this site.

**Agency Reports**

There were no agency reports.

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**Monthly Report – Rick Lilly**

Mr. Lilly sent this out to everyone and answered all members' questions and concerns.

**Review of Model Outputs**

Presentations were given on how the different models have been working and the progress they have made.

Mr. McNinch handed out information to each of the Council members regarding the strategic model in RoadSoft. Mr. McNinch went over the revisions that were made and the plan for the future of the model. There is still a need to populate the model with local data. **Mr. Warren made the motion to ask LTAP to assemble a set of questions and send those out via email to a number of local agencies and get a set of local data. Supported by Mr. Slattery. Motion Carried.**

Mr. Lilly indicated that it should be noted that LTAP took data from the largest agency in the state and demonstrated that the model does work. This is very important for the Council's mission. The model should be able to function at any agency. We have a tool that we can begin to recommend to local agencies that has been tested and seems to work. This will help in terms of doing asset management at the local agency level.

Dave Juntunen handed out charts and graphs to each Council member regarding the Bridge Condition Forecasting System. Mr. Juntunen showed a summary of the input and how the system works. He went over the outputs and how it can be used for local agency bridges. Council members' questions and concerns were addressed.

Mr. Lilly asked the members to think about what they want to be put into the annual report, regarding bridge conditions. Mr. Lilly asked that this be decided on by March. Mr. Warren thinks that we need to make an attempt to capture Act 51 dollars spent.

Mr. Vibbert handed out information on the Pavement Condition Forecasting System. Taking the PASER data staff ran the numbers through the same process that is used for bridges. Using as much information as available, and using ACT 51 financial reports from counties and cities, three scenarios, with the same amount of funding, were run. The results were explained and discussed with the members.

Mr. Palombo said that this leaves us with some options as a Council. This shows the Commission what we are looking at, in terms of the future. There are some options that we need to start thinking about, options that we didn't have before.

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The next step is to determine what the Council wants for analysis in the next Annual Report. Mr. Steudle thinks that the Annual Report should be very solid on what the model is and where we are going to go with it. Also, we need to include the "what ifs" of this process.

The Data Management Committee is going to meet on February 20th at 1:30pm instead of their regularly scheduled meeting. Mr. Lilly is going to take what he has so far and put together two or three different ways that might be looked at, as far as information, to be put into the annual report. Mr. Lilly is going to put a matrix together of the different possibilities.

**Four-Year Review of TAMC – Rick Lilly**

Mr. Lilly gave a PowerPoint presentation on the Four Year Assessment of the Transportation Asset Management Council. All Council members' questions and concerns were addressed.

**Approval of changes to Asset Management Guide**

Mr. Lilly indicated that as part of LTAP contract, they are to review the Asset Management guide and update it, as necessary. There are a number of editorial changes that need to be change, particular with the mix of fixes. The Administrative & Education Committee is asking that they be given authorization to work with Mr. Lilly and Mr. McNinch. **Mr. Nebel moved that the Council authorize the Administrative and Education Committee to make changes to the Asset Management Guide and bring it back for approval at the March 7th Council meeting. Supported by Mr. Heidemann. Motion Carried.**

**Report on Validation of RoadSoft Performance Model** (Added to agenda by Chairman)

Mr. McNinch presented the final report to the Council. Council members' questions and comments were addressed.

**Public Comment**

There was no public comment

**Adjournment**

Meeting was adjourned at 3:30pm

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