

## Billboard Permit Payment Instructions

1. Log into MILogin <https://milogintp.michigan.gov> using your existing Login ID and password (this is the user id and password used for State of Michigan Single Sign On (SSO)).
2. If you need to change your email address, click on Update Profile. After updating, click on Submit and then click on Return to Home Page.
3. Click on MDOT Permit Gateway link.
4. Select the business for which you will be submitting payment from the drop down menu (if you only have one business, it will automatically be displayed)
5. Select “Internet Highway Advertising Program (IHAP)” from the program drop down menu and click on “Continue”

Ihap Applicant

[Receipts](#)

[Shopping Cart \(0\)](#)

Jane Smith ▼

Internet Highway Advertising Program (IHAP) ▼

**Continue**

6. Click on Renewals (located on the left hand side of the page)



7. Click on Pay Current Renewals



8. Read through the permit conditions, click on the circle next to agree, and enter your phone number. Click Continue.

Welcome Ihap Applicant (Account #6269) **IHAP - Internet Highway Advertising Program** **PAY CURRENT RENEWALS**

**Note:** If you are trying to renew a permit that is pending a hearing, you must contact Lansing Office at (517) 335 2209

Renewals

Pay Current Renewals

Search

Interim Permit Application

Permit Application

Transfer Permits

\* Renewal Certification:  Agree  Disagree

\* Telephone #:  -  -

**Important Information:**

This permit grants to the permittee and to the permittee's heirs, executors, administrators, assigns, successors, and survivors only those rights specifically stated and no other. This permit is issued subject to the following provisions and conditions by the acceptance of the permit.

1. Highway Right-of-Way - This is not a permit to erect a sign within the state highway right-of-

Continue

9. Select the **most current renewal** listed by clicking in the circle. Click on Add to Shopping Cart. \*\*If you want to view the permits you are renewing, click on View Details after you have selected the year/quarter.

	Billing Year/Qtr	Renewal Amount	Penalty Amount	Status
<input checked="" type="radio"/>	2016 / 09	25.00	0.00	Not Added to Cart
<input type="radio"/>	2016 / 06	50.00	50.00	Not Added to Cart
<input type="radio"/>	2016 / 03	330.00	0.00	Not Added to Cart
<input type="radio"/>	2014 / 12	120.00	0.00	Not Added to Cart
<input type="radio"/>	2014 / 09	1100.00	0.00	Not Added to Cart
<input type="radio"/>	2014 / 03	1025.00	450.00	Not Added to Cart

Back Add To Shopping Cart View Details

10. Click on "click here" to proceed to the MPG Shopping Cart.

**IHAP - Internet Highway Advertising Program** **PERMIT RENEWAL LIST**

\*Pursuant to PA 561 of 2002, renewal fees are nonrefundable.

[Click here to proceed to MPG Shopping Cart.](#)

11. The Shopping Cart button is located on the right hand side of the MPG Home Page, below the Continue button. Click on the Shopping Cart link

\* Permit System

Select Permit System

ard permit renewal click on the "Shopping Cart" link.To  
tions click on "Receipts" link.

**Shopping Cart (0)** **Receipts**

12. Click on Continue

13. Review your Shopping Cart items and Important Notices. Click on Proceed to Checkout

14. Select your Method of Payment . Click “Next”

. the form of payment and click on "NEXT" in the box below.

\* Indicates required field

**Choose method of payment**

**Pay by credit card**

  

**Back** **Next** **Exit**

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If you are paying the first time by electronic check through MPG, you will need to verify your identity. Please click [here](#) for instructions.

If you need further instructions for credit card payments, please click [here](#).

15. Enter the required Billing Address information, and the payment information. Click on “Next”

16. Verify payment information and click on Pay Now

17. Print your Receipt. The Receipt link is located next to the Shopping Cart link on the MPG Home page.

If you have any problems, please contact Melissa Staffeld at (517) 335-2209 or by email at [staffeldm@michigan.gov](mailto:staffeldm@michigan.gov).