

Construction Advisory

CA 2015-07
April 7, 2015

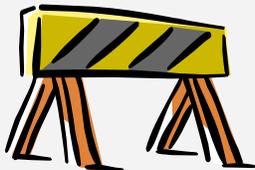
From Brenda O'Brien, Engineer of Construction Field Services

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Index: Documentation

Questions regarding this
Construction Advisory
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BJO:JG

Form 2124A and Final Progress Pay Estimates

Form 2124A, Prime Contractor Bi-Weekly Statement of Subcontractor/ Supplier Payments, is to be electronically completed by the contractor in the MERS database on a bi-weekly basis whenever a pay estimate is generated by the engineer. The final 2124A submittal must be electronically signed by the prime contractor and all Disadvantaged Business Enterprise (DBE) subcontractors at any level. In order to facilitate multiple signatures, the prime contractor does not need to have all of the required DBE signatures on one document. Individual 2124A documents can be used to obtain and provide DBE signatures.

All final estimates are to be processed for zero (\$0) dollars. All contract modifications and progress pay estimates are to be fully processed and approved before generating the final pay estimate. Final pay estimates for zero dollars will help to ensure contractor prompt payment and efficient completion of forms such as Form 2124A and Form 1386, Post Certification of Subcontract Compliance.

Please share this construction advisory with local agencies and consultants within your jurisdiction as well as TSC staff.