

## Consultant Advisory

2018-1

January 4, 2018

### Digital Signature of Consultant Contracts

As of today's date and pursuant to Consultant Advisory [2017-9](#), Contract Services Division (CSD) has fully implemented the use of CoSign as the exclusive software for digitally signing all consultant contracts and consultant contract related documents. All other digital signing methods will no longer be accepted. CSD will route and execute all consultant contract and consultant contract related documents electronically.

Prior to using CoSign, all external partners must apply for a free digital signature user account by submitting a [MDOT Digital Signature Certificate Request Form](#). Failure to obtain a user account will delay CSD's ability to execute consultant contracts.

CoSign can be used in multiple environments such as a desktop, mobile phone/tablet, or through a web application. A resource webpage has been built to answer any questions about specific use scenarios. For more information, please visit: <http://www.michigan.gov/mdot-esign>.

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