



Research Administration

MICHIGAN DEPARTMENT OF TRANSPORTATION

Developing Research Projects for 2023 through 2025

Steps for putting research to work for you

What information do you need to do your job better? What problems do you need solved? MDOT's Research Administration is here to help. Below are the steps involved in requesting and carrying out a research project. You are not alone in this process. Research Administration will guide and support you every step of the way. In addition, Research Administration has a department-wide committee structure to guide and manage the entire process. You will have plenty of help from other staff and managers throughout the life of the project.

Steps in the research process	When
1) Submit a Research Idea Anyone may submit a research idea. Use the idea to briefly explain what issues or challenges need to be addressed through research. MDOT selects research ideas that will be further considered at the Research Development Meetings.	October and November 2021
2) Research Idea Selection The MDOT Research Executive Committee and Research Advisory Committees review submitted research ideas and select which ideas will be further developed at the Research Development Meetings.	December 2021 to February 2022
3) Attend the Research Program Development Meetings Stakeholders discuss research ideas with colleagues and other technical experts from in and outside of MDOT.	May 2022
4) Develop a Problem Statement The MDOT staff person assigned to the project (project manager) creates a problem statement for the research idea using input from the Program Development Meetings. The problem statement tells potential researchers what MDOT needs to learn from the research and how the results will be used.	May to Mid-June 2022
5) Research Problem Statement Approval and Research Program Approval The MDOT Research Executive Committee and Research Advisory Committee approve problem statements and the research program as a whole.	Mid-June 2022 to August 2022
6) Solicit Proposals from Researchers MDOT invites researchers to submit proposals for carrying out the research described in the problem statement.	October 2022 (2023 projects) Spring 2023 (2024 projects) Spring 2024 (2025 projects)

Contact Research Administration today to put research to work for you.



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